



P.O. Box 13-097  
Christchurch



## **Rotary Club of Christchurch Sunrise Trust**

### **Application for Grants**

Name of Applicant: Bamford Primary School

Address of Applicant: 10 Gould Crescent, Woolston, Christchurch 8023

Contact Phone: 03-982 0206

Email: [principal@bamford.school.nz](mailto:principal@bamford.school.nz)

Contact person responsible for this request.

Anne Harding (School librarian for Christchurch City Libraries)

7/444 Durham Street North, St Albans, Christchurch 8014

021 112 1067

Description of organisation, its structure, management, roles and purpose:

Bamford is a decile 3, Year 0-8 school of 135 pupils with a cap of 170. It is sited within a state housing area in Woolston, with a high unemployment rate and solo parent families.

The school was poorly managed for many years, with no maintenance or replacement of school resources, and put the school into debt. It then went into Statutory Management for 2 years, before Shona Hewlett was seconded as principal by the Ministry of Education in 2019. Her appointment has been extended for another 3 years.

Her main roles are to lead to school into financial security, engage the wider community and Board of Trustees to provide a positive and safe environment for children to learn, appoint new staff to raise the standard of education especially literacy, and manage the re-build.

## **Funding Request**

Total Amount requested: \$11500

The school is currently being rebuilt. The Ministry of Education has given them a budget of \$41000 for the refurbishment of 7 classrooms, 3 resource spaces, library, office, staffroom and hall. This amount is totally inadequate. The school equipment, furniture, resources have not been maintained or updated for over ten years and are unfit to be transferred into the new building, which is part of the Ministry of Education's expectation. The community does not have the extra income or ability to raise funds to help refurbish the new build.

Shona and her new staff have made huge progress in raising the standard of children's literacy within the confines of the current resources. The library plays an important role in developing literacy, love of reading and helping foster life-long learning. It is important for children to be able to take home books to read to and with their parents.

The library has not been used because of the state of stock, and needs to be redeveloped. The National Library (Jan Boustead) and I have culled over 1000 books which were damaged, old and with out-of-date information. To remain relevant to the children, schools aim to only have books which were published in the last 5 years. However, if we had followed this, it would have meant there were very few books left at all. In the near future, most of the remaining stock will need to be replaced.

Because of previous poor management and our recent cull, there are now insufficient books for children to have a variety of choice.

The computer and scanner which are used for circulation and stock-take are not working and are too old to be fixed.

### **Specific Purpose for the use of the Funds.**

This grant is solely to fund new stock, plus computer and scanner for the Bamford School library and its families. My aim is to have the new books bought, covered, processed and the data entered into the computer before the school reopens in July.

\$985 PC

\$595 Cino portable scanner (exc GST)

\$4500 150 x Non-fiction books at \$30 average

\$2500 100 x chapter books at \$25 average

\$1000 50 x early chapter books at \$20 average

\$1500 60 x picture books at \$25 average

\$500 book covering, labels, barcodes



What other sources of funds are being sought in relation to this request

A generous private donation of \$10000 from a Rotary Sunrise member has enabled me to already purchase around 400 books for Bamford library.(2.3 books per child) These are covered and labelled, ready for data entry when computer has been purchased. They are currently stored at home until the rebuild is complete.

This donation, plus the \$10000 from the grant, will enable Bamford School to only replace the number of books culled. But it does not bring the stock numbers up to the recommended number of 20 library books per child in the school.

### **Referees**

Jan Boustead Assistant Governor District 9970

Membership and Fellowship Chair – Lincoln Rotary

Facilitator National capability National Library Services to Schools

027 523 2495      jan.boustead@dia.govt.nz

### **Registered Charity**

Is your organisation registered with the Charities Commission?    Yes / No.

What is your number? \_\_\_\_\_

### **Community Support**

Rotary Club of Christchurch Sunrise Trust is a service oriented charity. We support people helping each other.

Would your organisation be willing to volunteer as part of Rotary in the community as part of this funding partnership?

Yes. Our small team of Rotarians have already discussed and agreed with Shona and the Board of Trustees, the idea of developing the current school vegetable garden into a larger Community Garden, with the help and support from Cultivate. This would be a community-wide project which we plan to start by early spring. The families, children and wider community will all be involved.

There are also opportunities for longer term projects for Rotary within the school such as landscaping, playground development, seating, raised gardens – all of which the community and school children will be involved with the design, planning and completion.

## Terms and Conditions

I/we, the applicant, agree as follows:

1. Any amounts paid under this grant will be used exclusively for the purpose specified.
2. If it is not possible to complete the project/activity we will advise immediately the Trust in writing.
3. Funds will be utilised in the financial year in which they were approved.
4. Any unexpended funds will be returned to the Trust at the end of the financial year in which it was granted.
5. We will provide the trust with a brief report on the outcome/success of the project/activity no later than three months after its completion.

Signed by the Applicant.....*M. Hardin*.....

Date.....*3 April 2020*.....

### **Rotary Club notes on application**

Notes on this request

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**Approved / Not Approved**

Date.....

Donation/Gift/Purchase of Goods

Date.....

Follow up Report/ Invoice Received/Receipt Issued

Date.....