



## APPLICATION FOR DISTRIBUTION OF CLUB FUNDS

Name of Organisation: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

State the purpose for which assistance is requested:

List the objectives of the project/activity:

Timing of project/activity:

Total cost of project/activity:

Amount you have raised and/or contributed yourselves:

Amount requested:

At the date of this application what funding has been received from other sources?

Your group would be willing to assist Rotary Club of Balclutha with projects? Yes / No

Note: This is not an obligatory requirement for funding - just an hour or two of your time if you are able.

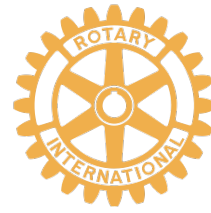
Applicant's signature: \_\_\_\_\_

Office held in organisation: \_\_\_\_\_

Date: \_\_\_\_\_

- Please provide further detail on separate pages if necessary.
- Details of cost could include estimates or quotations received and indicate if they include or exclude G.S.T. Where equipment is being purchased, please indicate the cost of any installation (if additional). If on-going storage or maintenance costs are likely, indicate how much is expected and how this will be paid for. Include any other relevant information that may assist our director's decision.

# Rotary Club of Balclutha



## Rotary Club of Balclutha Charitable Trust

### CLUB POLICY FOR THE DISTRIBUTION OF CLUB FUNDS

**Rationale:** Funds raised by the Rotary Club of Balclutha are used to support projects promoted by the club and those deemed by the directors to be worthy of support.

**Purposes:**

- To ensure the funds are distributed to causes that are acceptable to the Directors and members
- To support projects that are of relevance to Balclutha and surrounding district.
- To support groups who reside in or have a specific connection with Balclutha and surrounding district.
- To support projects outside Balclutha and surrounds which have widespread benefit to many.

**Note:** “Balclutha and surrounding district” means the area from which the Rotary Club of Balclutha draws its members.

**Guidelines:**

- Only written applications for funds will be considered.
- Funds to be allocated from time to time as directors see fit.
- Applicants to be residents of Balclutha/surrounds, or attending a school in Balclutha/surrounds.
- The purpose for which assistance is sought is to be such that it will be of direct benefit to the applicant and be for the furtherment of education, cultural or sporting achievement.
- The applicant must have the ability to fulfil the objectives of the activity.
- The applicant must state what amount is being contributed by their organisation and what assistance is being sought from other sources.
- Applications must be for specific projects/activities.
- The maximum amount of any grant will be proportional to the applicant’s contribution and funds raised from other sources.
- If required, the applicant must agree to attend a Rotary club meeting and speak to the club regarding the project/activity.
- Following receipt of a funding grant and upon completion of the project, you will be required to complete and return a receipt and accountability report. Any unused part of the grant should be returned at this time.

---

Director’s Decision: \_\_\_\_\_

President: \_\_\_\_\_ Treasurer: \_\_\_\_\_

Trustee Chairman: \_\_\_\_\_

Date: \_\_\_\_\_ Cheque No: \_\_\_\_\_