ROTARY CLUB OF WANAKA CHARITABLE TRUST

Application for financial assistance from the Rotary Club of Wanaka Charitable Trust

Full name of applicant: ..................................................................................................

Name of Group if applicable: .........................................................................................

Address: ........................................ Phone Contact: .....................................

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What is the nature of the activity you require financial assistance with?.

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What is the total amount required? ...................................................

What monetary amount are you seeking from Rotary? ......................

Have you applied to other organisations for assistance? YES / NO

If ‘YES’ list the names of these organisations below and the amount applied for

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What have you done to raise funds for yourself?

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How much have you raised so far?.................................................

After completing the activity how will the activity benefit either yourself or your organisation?

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In what way will the activity be beneficial to the community?

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Are you prepared to speak at a Rotary meeting after completing your activity - YES / NO

If you represent a club, school or group, are there other persons being sponsored by that club etc for the same activity - YES / NO

Please add or attach any further information that may assist the Rotary Club of Wanaka in considering your application.

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**Referees**

Please attach a minimum of two supporting letters and any supporting documentation from relevant persons or organisations. These must include your referees’ contact details.

In considering this application for funding, the relevant committee of the Rotary Club of Wanaka may wish to interview the applicant and make contact with the nominated referees.

**Procedure**

Applications are considered under the structure of the relevant Rotary Committee. The final decision is made by the Trustees of the Rotary Club of Wanaka Charitable Trust. This procedure may take up to five weeks, after which you will be notified of the outcome.

Should your application for funding be successful, the Rotary Club of Wanaka Charitable Trust prefers to pay invoices directly, or alternatively, the Grant will be paid by direct credit to your nominated bank account – (additional conditions may be required by the Trust).

**Undertaking** – the Applicant agrees and undertakes that:

* funds received as a result of this application will be used only for the purpose for which they were approved and that on request, copies of appropriate financial records (e.g. copies of invoices and/or receipts) will be made available to the Secretary on behalf of Rotary Club of Wanaka Charitable Trust.
* any funds not spent will be returned to the Rotary Club of Wanaka Charitable Trust.

**Declaration**

The applicant declares that the information provided in this application is true and correct and in the case of an organisation, the applicant has the authority to make this application.

Bank Account No………………………… Date………………………..

***……………………………. ……………………………………………….***

***Signature of Applicant - Applicants full name***

 ***If a Group - Your position***…………………………

***If a group – 2nd signature required*** ………………………….. ***Your position*** …………………….

***Full name of 2nd signature ………………………………………..***

Email your application and attachments to: wanaka.rotary.secretary@gmail.com