

General: Members should make every effort to attend the club's regular meetings. Regular attendance develops into close friendships and forms the backbone for the service Rotary gives to both local and international communities. Members must be present for 60% of the meeting for it to count. The Board has the authority to rule on exceptional circumstances. A member must attend or make-up at least 50% of the club's regular meetings and 30% of the home club's meetings must be attended.

14 Days Makeup: Members can make-up missed meetings 14 days before and 14 days after the regular time of the missed meeting. If travelling outside the country of residence the time restrictions will not be imposed.

Makeup: The Member must communicate make-up information to the Club Secretary within the makeup period, an email is acceptable. A make-up can be made under the following circumstances (The 4-Way Test will apply).

- ✓ A Rotary District Conference, District Training Assembly, Scheduled meeting of a District Committee, other scheduled District Training or Seminar.
- ✓ A Rotary International Convention, Assembly, Scheduled Seminar or Training.
- ✓ An Intercity Rotary Club meeting.
- ✓ Attends and participates in a club service project or club-sponsored community event or meeting authorized by the board,
- ✓ Attends a regular meeting of any of the following: Rotaract club, Interact club, Rotary Community Corps, a Rotary e-club, a provisional Rotaract or Interact club or Rotary Community Corps, or a meeting of a Rotary Fellowship,
- ✓ Attends a board meeting or, if authorized by the board, a meeting of a service committee to which the member is assigned,
- ✓ Participates through a club website in an interactive activity requiring an average of 30 minutes of participation.

Excused Absences: The Club's Board of Directors may excuse a member's absence for reasons considered good and sufficient such as:

- Member's years of age and membership in Rotary total 85 years or more (85 factor exempt attendance.)
- Serious illness.
- Other extenuating circumstances approved by the Board.

Leave of Absence: Upon written application the Board may excuse a member from attending the meeting of the club for a specified period of time. Under these circumstances the member will be considered absent and will not be credited with attendance.