**PNW Passport Rotary Board Meeting**

**Date:** 7.9.2018

**Meeting Start Time:** 8:15 PM

**Location:** Conference Call

**Attending:**

Tim Villhauer, President

Sean Hogan, Past President

Deb Wiggs, President Elect

Charlotte Hart, Secretary

Julie Johansen, Service Committee Chair

Pati Villhauer, Engagement Committee Chair

**Regrets:** Jim Smart, Treasurer

**Secretary Report:** Char Hart

Board Minutes Approved from previous Board Meeting held on 6.11.2018

Dues statements were sent and name badges ordered for our seven (7) newest members:

Allen Stockbridge

Celeste Mergens

Grace Kreykenbohm

Robin Reinig

Trudy Gallant

David Boulton

Pete Kremen

With these additions, the Club Roster stands at 47 (2 Honorary) with a base number being 45 members.

**Treasurer Report:** Jim Smart, sent by email

Jim met with Marius to reconcile the Income Statement with the Bank for the period ending June 30, 2018. Formalized budget to be submitted for the period July 1, 2018 - June 30, 2019.

Current budget shows net balance of $2,528 CAD, and @221.35 USD, based on the previous headcount of 40 paying members. Jim proposed setting and maintaining a minimum budget which will be determined by the Board after all yearly expenses are accounted for.

**Committee Reports:**

**Service Committee:** Julie Johansen

Fund Raiser 'Shop with Script’ Gift Cards (proposed by Deb Wiggs), can be set up once a business address is established. Sean agreed to the use of his business address for the Canadian side, and Tim for the US. It was then proposed that the US side get a PO Box for this and other club business. Pati was to confirm the yearly fee for this and send to Jim Smart.

Julie to establish upcoming Service Project ideas: She will confirm with new member Celeste Mergens about speaking to the Club about her successful 'Days for Girls’ program at the upcoming July 14th meeting and Governor’s Installation Dinner at the Skagit Valley Casino. Julie will also confirm with member Beverlee Rasmusseto to speak about her ‘Lunch Box Program’ at the September15th Club BBQ gathering at Beverlee's home.

**Engagement Report:** Pati Villhauer

Golfun Friday, August 17, at Homestead Golf Course in Lynden, WA. She has asked for Golf Team sign-ups, as well as Golf Dinner sign-ups - both available on the Club Runner web site. Sean to run the meeting since neither President Tim, nor President-Elect Deb Wiggs are in town that weekend.

**New Business:**

Julie put forward, for Board consideration, several proposals fielded from other Board and Club Members.

- More structure to monthly meetings; establish two (2) days a month to meet (one weeknight, first Thursday?) and one weekend (third Saturday afternoon/ evening?)

- Propose a Q&A to members at these meetings to field suggestions, then email members via Survey Monkey to get feedback and establish an action plan. Tim will work on the Q&A content and Deb will assist with Survey Monkey.

- Establish a Club Newsletter and / or a write up of the Monthly Club Meeting. Tim offered to do this report based on his Agenda for each meeting, along with any other notes from that day.

- Establish an easy way to log volunteer hours. One idea is to have members take turns collecting volunteer hours, turn those into the Secretary at months-end, then the Secretary logs and submits those hours to RI.

- After further discussion, it was suggested that we instead have the Club App adapted to successfully collect that info from each member, by each member; keeping it simple. Julie will reach out to Marietta Ostberg (App Developer), to confirm this approach.

- Tim asked if we wanted a program at each Club Meeting to hear what Rotary is up to? The Board’s answer was yes. Tim will look in to that going forward.

Payment and collection of member dues, Jim Smart to tally and report soon.

**Past-President Report:**

Sean (when asked) shared the top three things he experienced at this year’s RI Convention:

- Speakers: Laura Bush, Princess Ann, and the former PM of New Zealand - all gave outstanding presentations.

- The YMCA Song - everyone sang it!

- Zone Gathering at the Hockey Hall of Fame (775 attended), was an amazing networking experience

**President Report:**

Discussion and preparation of the Agenda for the upcoming Club Meeting and Governor’s Installation Dinner:

- Board Installation and New Member Induction

- District Governor Linda Murray to induct our seven newest members

- An update of the RI Convention by either PDG Lindagene Coyle or DG Linda Murray

- Celeste Mergens to speak about Days for Girls, and the merits of it being a great international project

- Marietta Ostberg to explain the Club App and offer a hands-on training for all interested members directly following the Club Meeting and before the Dinner

- Sean will email members about the July 14th Meeting/Dinner, intro the App and share the download link

Char Hart tendered her resignation as Secretary for the 2018-2019 year due to work commitments and her desire to instead contribute to the club (and Rotary) by volunteering more within her community.  She will approach incoming member (and past Arlington Club Secretary) Robin Reinig

as a possible replacement.

No Board Meeting in August. The next Board Meeting will be Wednesday, September 5. Place TBD.

**Meeting Adjourned:** 9:30 PM, 7.9.18