**PNW Passport Rotary Board Meeting**

Date: October 4, 2018 Meeting start time: 7:00 pm

Location: Phone / online

**Attending:**

Tim Villhauer, President

Julie Johansen, Service Comm. Chair

 Pati Villhauer, Engagement Comm. Chair

 Sean Hogan, Past President

 Joy St John, Secretary

Absent:

 Deb Wiggs , President-Elect

 Jim Smart, Treasurer

Board Minutes Approved previous Board meeting held on: September 5, 2018

**Presidents Report:**

The President requested that meeting reports be done up and sent out to the membership after each meeting. Joy said she would get one done for the last meeting on September 15, 2018 over the weekend.

**President-Elect Report:**

Deb wasn’t with us but did inform us that she had the results of Monkey Survey and she would give them to us shortly.

**Treasurers Report:**

Jim was not in attendance

Sean reported the list he had as of September 6 and the update status is:

Nav Sangha - unknown

Beverlee Rasmussen – paid

Al Hasley – was to pay Sept 15 at club meeting

Drew Antrobus - paid

Dan’l Adams - paid

Krista Burnham - paid

Erin Gable - paid

Clifford Grant - unknown

Terry Myers - unknown

Chris Whitehead - paid

Greg Starup - unknown

**Secretary Report:**

Joy, reported on the meeting at Beverlee’s. The meeting was well attended. At the meeting we received a cheque from the Fraser Valley Rotaract Club for our volunteer help at the Port Moody Rib Fest-$2,835.00. These funds are to be spent locally.

Joy reported she was getting Action Needed: Rotary Database Outstanding Membership Updates – PNW Passport. Joy was informed from Char, that this had been attended to. Sean said he would look into the matter.

Joy, would like a direction from the Executive as to the Role the secretary should play in the PNW Passport Rotary Club. Maybe a sit down meeting with Tim and Deb to look over the matter is needed. Whether it is by electronic means or get together somewhere.

It was also suggested that the new committee that will be taking notes from each meeting should also include a few photos from our meetings.

**Service Committee:** Julie Johansen

Foundation - It is Rotary Foundation month. We need to let our members know October 24 is Polio Awareness Day. Funds donated to Rotary Foundation Polio Plus will be matched dollar for dollar by the Bill Gates Foundation.

Some suggestions were made as to how we could make members aware of the importance of our donation to Polio Plus. Some of the suggestions were a video at October 24th meeting there were other suggestions that Julie was going to look into.

**Engagement Committee:** Pati Villhauer

Pati said our next meeting October 13th was going to be at Bob’s Burger at Birch Bay Square. She acquired the space for free. Pati is also looking into getting a guest speaker for that night.

**FUTURE MEETING DATES**:

November 3: Foundation Dinner – there would be a meeting before the dinner at posssibly 3:30.

December 8: Canada -- The Rotary Field more on that to follow

December 20: A fellowship evening with a fun gift exchange type of evening. It would be held at Bob’s Burger timings 6:00 with the fun gift exchange happening at 7:00

**Old Business:**

1. Monkey Survey --- is coming

2. Sean was getting a confirmation document.

**New Business:**

It was discussed that a committee needs to be formed to take notes at each meeting. This committee would make sure the membership received outline of the meeting. Maybe have a bulletin type of format for this plus have someone take some photos. Pati said she would be in touch with Char for a template.

Meeting adjourned at: 8:20 pm

**Next Meeting:**

Date: November 8, 2018 at 7:00 pm

Location: OnLine

Minutes Submitted by: Joy St. John, Secretary