



PNW Passport Rotary Club



PNW Passport Rotary Club – Executive Meeting

DATE: June 11, 2020
Met by: Zoom (arranged by P-E Deb)
Meeting Called to Order: 7:00 pm
Adjourned: 8:30 pm

ATTENDANCE:

Roy Holman, President
Deb Wiggs, President-Elect
Tim Villhauer, Past-President
Terry Greer, Treasurer
Lindagene Coyle, Co-Treasurer
Pati Villhauer, Engagement &
Membership Chair

Julie Johansen, Service Chair
Jill Greer, Chair, Service Chair-Elect
Patricia Sibley, Foundation Chair
Joy St. John, Secretary

PNW Passport Club Board Meeting June 11, 2020 Agenda

- 1) Call to order
- 2) Business arising from May 9th Meeting
- 3) Approval of last meeting minutes
- 4) Treasurer's report
 - Dues
 - Bank Account
 - Funds available for projects
- 5) Rotary Citation – Deb
- 6) Zoom link on FB etc for meetings?
- 7) Prospective Member Status – Ken S, Yvonne, Lornell
- 8) Physical meetings
- 9) Installation July 11
- 10) Linked In, TikTok, Venmo
- 11) District Training events for club officers
- 12) Ares Project Participation proposal

- 13) New Business
- 14) Adjournment

1) Call to Order

P-Roy: Drew our attention to the fact that this was the last meeting for two dedicated Club members since we were chartered in 2018. Their hard work over their tenure has been much appreciated. Tim's easy manner, efficient way has met the Club's needs so well. Julie's attention to detail in all Club matters has not gone unnoticed and appreciated by the Executive and Club membership.

2) Business Arising from last meeting

P-Roy: Brought forward a time change for our July 11, 2020 Board Member Installation from 4:00 pm to 3:30 pm. This would accommodate DG-E Carol Tichelman's schedule.

3) Approval of last Executive Meeting

Julie Johansen: Motioned to accept the Minutes of the May 9, 2020 meeting.

Tim Villhauer: Seconded

PASSED

4) Treasurer's Report

Pres-Roy: asked for a financial update from Terry Greer, Treasurer.

T-Terry: said he had attended a zoom training class for District 5050 Rotary Treasurers and had learnt a lot especially the difference between US and Canadian reporting. Because we are a 50/50 Club it was very beneficial for him.

He also said we now have an american bank account open. Thank you to those helped him get this accomplished.

He said he has sent out the RI dues notices for the 2020-2021 year to all our Club members through ClubRunner. He will submit the funds to RI when we receive our invoice. Terry and Lindagene said cheques have been coming in from members.

Attached is the Budget presented to Board Members and the revised Budget.

A

PNW Passport Club

Balance Sheet and Statements of Income and Expense
For the Eleven Months ending May 31, 2020
(In \$US)

	2020-2021	
	Actual	Proposed Budget
Income		
Membership Dues	\$ 6,070	\$ 7,200 45x\$160
Donations	500	1,000
Happy Dollars	1,007	1,000
Port Moody Ribfest Fundraiser	1,508	-
Langley Ribfest Fundraiser	791	-
New Fundraiser		1,000
T-Shirts, Vests, Badges	144	-
Total Income	\$ 10,020	\$ 10,200
Expenses		
RI Dues	\$ 3,361	\$ 3,150 \$70x45
District 5050 Dues	1,520	1,620 36x45
Insurance	630	800 \$32x25
Pets	722	750
Name Badges	300	100
Club Runner	422	450
Bank Fees	18	125
Buckley Hogan	159	
NW Foundation Straights Foundation	258	258
Rotary World Help Membership	615	Prepaid in 2019 for two years
Sustainable Connections	250	250
Backpack Food Program	-	1,000
Big West Rotaract Registration	182	
Green Bag/Ferndale Food Bank		1000
RYLA		1000
ARES		1400
Total Expenses	\$ 8,437	\$ 11,903
Net Income	\$ 1,714	\$ (1,703)
BALANCE SHEET		
Assets		
Cash in Bank - \$US Denominated (CWP)	\$ 994	(\$US)
Cash in Bank - \$CD Denominated (CWP)	3,992	(\$US)
Cash in Bank - \$US Coastal Community	676	(\$US)
Total Assets	\$ 5,662	
Liabilities - Prepaid Dues	480	
Equity		
Retained Earnings - Restricted	\$ 1,912	
Retained Earnings - Unrestricted	1,556	
Net Income	1,714	
Total Liabilities and Equity	\$ 5,662	
Restricted Funds Reconciliation:	\$USD	\$CAD
Ribfest Income	\$ 2,299	2988
Manpreet Bains (RYLA)	-350	-500
Stephanie Chang (RYLA)	-350	-500
Big West Rotaract Registration	-187	-266
Subtotal	\$ 1,412	\$ 1,722
Donations for Green Bag Project	500	
Total	\$ 1,912	

Note: All Canadian Transitions are converted to \$US at the exchange rate of \$1.30CD = \$1.00 US

B

PNW Passport Club

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Big West Rotaract Registration	182	0
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RYLA		1000
ARES		1000
Total Expenses	\$ 8,437	\$ 10,815
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BALANCE SHEET		
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B. Is the revised budget as discussed at the June 11, 2020 meeting.

5) Rotary Citation

P-Roy: asked P-E Deb if she had been able to follow up on do we meet all the new Rotary Presidential Citation Criteria. Deb said she hadn't had a chance. It is felt we meet the criteria for the Citation.

6) Zoom link on FB etc. for meetings?

After some discussion it was decided this wouldn't be a good plan. We could use the District 5050 Website it allows people to request joining a meeting.

7) Prospective Member Status – Ken Smith, Yvonne Gallardo-Van Ornam, Lornell Ridley

S-Joy: said Yvonne's membership has been circulated to the Club, she was accepted. Terry would now send out a letter of welcome and explain her dues payment.

Lornell is complete except to be inducted.

Ken Smith needs Board approval, then a notice will be sent out to the Club membership.

P-E Deb recommended Ken Smith as a member. Seconded: Patricia Sibley
PASSED

8) Physical Meetings

Until the US/Canada Border re-opens we can't go back to meetings in a restaurant.

It was suggested that we have a meeting at the Peace Arch where we could social distance from each other. It was suggest that August would be a good month to plan this.

9) Installation July 11, 2020

P-Roy: Mentioned again the time change to 3:30 pm. We will also induct as many new members as possible that day.

S-Joy was asked in the notice being sent out to members regarding installation to include everyone who has a name badge should wear it to the Zoom installation.

Lindagene: said she had some more name badges and would be mailing them out.

S-Joy: asked if she should send out the name badges to members who have never been to a meeting to collect their name badge.

Yes, was the answer it might encourage those members to attend our virtual meetings.

10) Link In, TikTok, Venmo

P-Roy: said he had attended a Rotary zoom meeting suggesting that these were methods to possibly attract more members. After a discussion the Board thought these were not for us right now. He suggested we sign up to listen to John Hewko, on District 5050 Coffee Corner, June 16, 10:00 am.

11) District Training events for Club Officers

P-Roy reminded Board members to sign up for the training classes.

12) ARES Project Participation Proposal

P-Roy: the Club had a request for \$5,000. to support the ARES project. Our member Sean Hogan said he'd make-up the difference if the Club couldn't afford the full \$5,000.

Julie Johansen: motioned that the Club put \$1,000 towards this project.

Seconded by: P-E Deb Wiggs PASSED

Julie Johansen: motioned that the Club take the \$500. we would have been spending on sending someone to RYLA this year towards the Starfish Backpack programme in Blaine, WA

Seconded by: Pati Villhauer PASSED

Julie Johansen: motioned that the Club take \$500. In the Canadian restricted funds that would have been spent on sending someone to RYLA this year towards the Starfish Backpack programme in North Delta, BC

Seconded by: Pati Villhauer PASSED

13) New Business

Patricia Sibley: stated she would be making a RI Foundation presentation at the next Club meeting.

P-Roy: the Club was asked if they would want to sell blueberries, this would apply only to the Canadian members. \$30.00 for 10 lbs

No decision was made.

14) Adjournment

P-E Deb: motioned to adjourn then rang a Rotary Bell