

Chico Rotary Club  
Money reconciliation sheet

Meeting Date: \_\_\_\_\_

Member reconciliation

**PLEASE PUT BILLS IN BANKING ORDER-ALL SAME WAY, SAME DIRECTION**

CASH			TOTAL
	X	\$100.00	
	X	\$50.00	
	X	\$20.00	
	X	\$10.00	
	X	\$5.00	
	X	\$1.00	

TOTAL CASH \_\_\_\_\_  
 TOTAL CHECKS \_\_\_\_\_  
 TOTAL CREDIT CARDS \_\_\_\_\_  
 FINAL TOTAL SUBMITTED \_\_\_\_\_

Counted by: \_\_\_\_\_  
Print name Date

Office Reconciliation

CASH			TOTAL
	X	\$100.00	
	X	\$50.00	
	X	\$20.00	
	X	\$10.00	
	X	\$5.00	
	X	\$1.00	

TOTAL CASH \_\_\_\_\_  
 TOTAL CHECKS \_\_\_\_\_  
 TOTAL CREDIT CARDS \_\_\_\_\_  
 FINAL TOTAL SUBMITTED \_\_\_\_\_

Received by: \_\_\_\_\_  
Print name Date