

Service Above Self: Project Planning Worksheet

Use this worksheet to help your Rotary Club thoughtfully choose and plan service projects that reflect community needs, align with club capacity, and create lasting impact.

1. Engage the Community

What community needs are you hearing about or observing?

Who have you talked with to better understand these needs? (nonprofits, community leaders, residents)

2. Clear Selection Criteria

Does this project align with our club's values and capacity? Why or why not?

What skills, time, or networks can our members bring to this project?

3. Transparent Processes

How will project ideas be proposed and evaluated?

How will decisions be communicated to club members?

4. Impact & Sustainability

What does success look like for this project—both short-term and long-term?

How will you follow up or measure impact with your community partner?

Reflection

How does this project reflect Rotary's value of Service Above Self?
