

**ROTARY DISTRICT 5010**

**CALL FOR RESOLUTIONS  
FOR CONSIDERATION AT  
DISTRICT CONFERENCE  
APRIL 27-30, 2017, SITKA, ALASKA**

**INTRODUCTION**

Rotary clubs and the District Council of Governors are authorized to submit resolutions for approval at the district conference business meeting. The following summarizes the types of resolutions that may be submitted for approval at the district conference and the procedure that is used to submit resolutions.

Note: clubs will receive a separate packet containing information about submitting resolutions for the 2019 Council on Legislation and nominations for our Council on Legislation Representative. These resolutions will follow the same deadlines as regular resolutions and are due in the Rotary year two years before Council.

**AUTHORITY TO SUBMIT RESOLUTIONS, AMENDMENTS OR ADDITIONS**

The District 5010 Manual of Procedure (MOP), Article XIII authorizes amendments or additions to the Manual of Procedure shall be by resolution passed by a majority vote of the Rotarians in attendance at a District Conference. In addition, any other resolutions that are in keeping with the RI constitution and bylaws may be proposed by either a club or by the District Council of Governors. Amendments or additions may be proposed by a resolution adopted by any club at a regular meeting, or by a resolution adopted at a meeting of the Council of Governors provided such resolutions are timely submitted to the District Governor and are not in conflict with the Manual of Procedure of Rotary International.

**IS THERE A DEADLINE FOR SUBMITTING RESOLUTIONS?**

The District MOP requires resolutions be submitted to the District Governor at least 45 days prior to the opening date of the District Conference. We are requesting that all district resolutions be submitted electronically to District Governor Michelle O'Brien, [mobrien@kputel.net](mailto:mobrien@kputel.net) **no later than Friday, March 10, 2017**, with a cc to Ann Metcalfe, Administrative Chair, [anngmet@gmail.com](mailto:anngmet@gmail.com)

**HOW DOES MY CLUB SUBMIT A RESOLUTION?**

When a club proposes a resolution, the club's board of directors must first submit the proposal to the membership for adoption at a regular club meeting. If adopted, the proposal must then be forwarded to the District Governor in the format of a club resolution signed by the club president and secretary certifying that it has been adopted. The process is similar for proposed resolutions adopted in a meeting by the District Council of Governors.

Once received, the District Governor must determine that the proposed resolution is not in conflict with the Rotary International Constitution, By-Laws or MOP. The District Governor

will then forward all resolutions received by the above date to the District Awards and Resolutions Committee which will prepare and distribute copies of all resolutions proposed to the President of each club and to all Past District Governors at least 30 days prior to the opening date of the District Conference. The final step occurs when Rotarians vote on the proposed resolution at the District Conference.

**MAY A DISTRICT RESOLUTION BE ADOPTED ON AN EMERGENCY BASIS?**

Article XIII, Section 4 provides that amendments or additions to the District MOP as well as any other resolutions deemed necessary on an emergency basis may be submitted to any District Conference for action when the above time schedule cannot be met provided 2/3 of the Club Presidents present at the business meeting of the District Conference concur such action is necessary to the effective administration of the district.

**IS THERE A PRESCRIBED RESOLUTION FORMAT?**

District resolutions consist of those to amend the District MOP and all other actions to be considered. A template for both resolutions is provided. A separate packet will contain the template for Council on Legislation resolutions.

**WHERE CAN I FIND ADDITIONAL INFORMATION?**

The Rotary District 5010 Manual of Procedure (2016) is available on the district website, in the “Download” section (lower right side of page).

2016 RI Manual of Procedure is available at:

<https://my.rotary.org/en/learning-reference/policies-procedures/governance-documents>

**WHOM CAN I CONTACT WITH QUESTIONS?**

For questions please contact Ann Metcalfe, District 5010 Administration Chair, (907) 321-3686, or [anngmet@gmail.com](mailto:anngmet@gmail.com)

A RESOLUTION TO AMEND OR MAKE ADDITIONS TO THE  
DISTRICT 5010 MANUAL OF PROCEDURE

RESOLUTION 2017 - \_\_\_\_\_

WHEREAS;

WHEREAS;

NOW THEREFORE, in accordance with Article XIII of Rotary District 5010 Manual of Procedure it is resolved that the RI District 5010 Manual of Procedure be amended as follows:

ARTICLE \_\_\_\_ - \_\_\_\_\_

Section \_\_\_\_\_ *[Text]*

This resolution shall have an effective date of \_\_\_\_\_

Adopted at a regular meeting of the Rotary Club of \_\_\_\_\_  
on the \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

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Adopted at the District 5010 Conference in Sitka, Alaska on \_\_\_\_\_

\_\_\_\_\_  
Conference Secretary

Club requests appropriate section for MOP placement to be determined by District 5010 leadership.

Note to clubs: if you are unsure where an item should be included in the Manual of Procedure, you may indicate in the resolution that it is to be added to the District Manual of Procedure in the appropriate location and numbered accordingly.

ROTARY DISTRICT 5010

GENERAL RESOLUTION

PROPOSED RESOLUTION 2017-\_\_\_\_\_

To *(insert concise statement of the proposal's purpose)*

Proposed by the Rotary Club of \_\_\_\_\_

or

Proposed by the District Council of Governors \_\_\_\_\_

WHEREAS, *(insert words of the resolution)*,

and WHEREAS,

IT IS RESOLVED by that Rotary District 5010

*(insert words of the resolution)*

PROPOSER'S PURPOSE AND EFFECT STATEMENT

Insert a statement of purpose and effect not to exceed 300 words in order for the proposal to be considered. This statement should identify the issue or problem that the proposed resolution seeks to address and explain how the proposal addresses or resolves the problem or issue.

This resolution shall have an effective date of \_\_\_\_\_

Adopted at a regular meeting of the Rotary Club of \_\_\_\_\_

on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

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Adopted at the District 5010 Conference in Sitka, Alaska on \_\_\_\_\_

\_\_\_\_\_  
Conference Secretary