

## **DRAFT Summary Position Description – District Governor – District 5050 - By Year**

### **District Governor Designate (DGD)**

The District Governor Designate, after selection by the Nominating Committee and upon completion of the 14 - day challenge period, becomes an observer at all District meetings. The primary function of the DGD is to learn the responsibilities and functions of the District Governor. The DGD should attend as many District events as they can to learn the functioning of the District. In particular, the DGD should attend pre-PETS, District Training Assembly and the District Conference. Attendance at youth committee meetings is encouraged. The District will cover the expenses of attending events that are expected, critical or recommended. The DGD will start to plan their District Conference as per the timeline set by the Standing District Conference Committee.

- The DGD (and their spouse/partner if available) is required to attend the Blue Denim training seminar the first weekend in January.
- The DGD (and spouse/partner if available) is encouraged to attend the District Conference and the Rotary International Convention during their DGN year (at their own expense).

### **District Governor Nominee (DGN)**

The District Governor Designate becomes the District Governor Nominee at the beginning of the next Rotary year on July 1. The DGN continues the educational process to become the District Governor. The DGN will serve as the District Representative on all Youth Services Committees. In this role, the DGN will serve as the liaison between District Leadership and the District's Youth Programs and shall attend all committee meetings of all District recognized Youth Programs. The DGN shall also be an observer of the District Finance Committee and a voting member on the District Board. The DGN is a recognized observer on the Operations Committee (OPCOM) and Board of Directors of the President Elect Training Seminar (PETS) and shall attend the July, October, and February OPCOM/BOD meetings and PETS instructor training in January. The DGN will attend and assist in Assistant Governor Training in July, Pre-PETS, PETS, District Training Assembly and District Conference.

- The DGN (and their spouse/partner if available) is required to attend the Blue Denim training seminar the first weekend in January.
- The DGN (and spouse/partner if available) is required to attend the one week, Governor Nominee Advanced Training Seminar (GNATS) at the Zone Institute in the fall
- The DGN (and spouse/partner if available) is encouraged to attend the District Conference and the Rotary International Convention during their DGN year (at their own expense).

### **District Governor Elect (DGE)**

The District Governor Elect becomes the DGE the beginning new Rotary year on July 1. The DGE is responsible to appoint all of the District's Committee Chairs and to confirm and appoint the 12 Assistant Governors and the Governor's Aide for the DGE's Governor year. The DGE is responsible to coordinate the activities of the District Trainer and the training team. The DGE oversees Assistant Governor Training, plans the GolfFun event in August, the Past District Governor's (Advisory Council) meeting early in the new calendar year, the District Training Assembly, Pre-President Elect Training Seminar (Pre-PETS), business meetings at President Elect Training Seminar (PETS) and coordinates with the District Conference Committee on the training activities at conference. The DGE is responsible to work with Clubs to ensure that each club identifies a President Elect and that this person attends the President Elect Training Seminar. The DGE is a member of the District Board and District Finance Committee and is responsible to prepare and present the District budget for their Governor year. The DGE is responsible to organize an Assistant Governors – District Leaders reception/dinner on Thursday evening at PETS, and an open reception for Presidents Elect and other District PETS attendees on

Friday and Saturday evening. The DGE is a voting member of the PETS Board of Directors and will attend its three annual meetings (July, October & February) and the Training Leaders Workshop in January.

- The DGE (and their spouse/partner if available) is required to attend the Blue Denim training seminar the first weekend in January.
- The DGE (and spouse/partner) is required to attend Governor Elect Training Seminar (GETS) and the Zone Institute/Conference in the fall and International Assembly in January.
- The DGE (and spouse/partner if available) is expected to attend the District Conference and the Rotary International Convention during their DG year (at the District expense).

### **District Governor (DG)**

The District Governor is the Chief Executive Officer of the Rotary District and an Officer of Rotary International. The District Governor is responsible for the Executive Management of the District and to oversee the activities of the District Leadership Team. The Governor is responsible to work with the Clubs and Club Presidents to assist them in the achievement of their goals and the Goals of Rotary International. The District Governor is responsible to meet with the District's clubs and to prepare a report on each club and their overall health. The District Governor is responsible to organize and host a District Conference. The Governor is responsible to prepare a monthly newsletter on District Activities. The District Governor (and spouse/partner if available) is expected to attend District Events and major club events.

- The DG (and their spouse/partner if available) is required to attend the Blue Denim training seminar the first weekend in January (at the District expense).
- The DG (and spouse/partner if available) is required to attend Governor Advanced Training (at the District expense).
- The DG (and spouse/partner if available) is encouraged to attend the Zone Conference (at the District expense).
- The DG (and spouse/partner if available) is expected to attend the District Conference and the Rotary International Convention during their DG year (at the District expense).

### **Past District Governor (PDG)**

As a PDG there are a series of responsibilities as follows:

- Year 1 and onwards – mentor and assist the G-Line as required
- Year 1 – continues as a member of the District Board
- Year 1 – serve on the District Finance and Nominating Committees
- Year 2 – serve on the District Finance and Nominating Committees
- Year 2 – Chair the District Awards Committee
- Year 3 – Chair the District Nominating Committee
- Year 3 – serve on the District Finance Committees
- Year 4 – Chair the District Finance Committee
- Year 4 – serve on the District Nominating Committee
- Year 5 – serve on the District Nominating Committee

For all years – other duties as assigned and/or agreed to. Also serves on the District Advisory Committee and attends the annual dinner meeting of the same held early in the calendar year.