ClubRunner

Next Generation Themes Guide

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Guide for Next Generation Themes

Welcome

Thank you for your interest in our next generation of website themes. These new themes enhance viewing the website on mobile devices and can have a banner or content full width across the page below the menu.

About Next-Generation Themes

ClubRunner's new themes are based on **Bootstrap**, an industry-standard framework for building mobile and responsive sites. You can learn more about Bootstrap by visiting http://getbootstrap.com.

Currently there are four next-generation themes available. They are called **Millennium**, **Midcentury, Vision, Community and Impression**.

These themes were designed from the ground up on a new framework that is fully responsive and scales beautifully on all screen sizes. Please refer to the next four pages for examples of what these new themes look like.

www.clubrunner.ca

Millennium (Gold)

Midcentury (Navy)

Vision (Steel Blue and Sky Blue)

Community (Steel Blue and Sky Blue)

Impression (White and Azure)

ClubRunner

How to change your theme

1. Log into ClubRunner and go inside of **Members Area**. Click on the **Website** tab, and then **Website Designer**.

2. Next click on the **Themes** icon on the ribbon bar.

3. On the themes page, locate our new themes and then click on the theme or the color swatch to preview it.
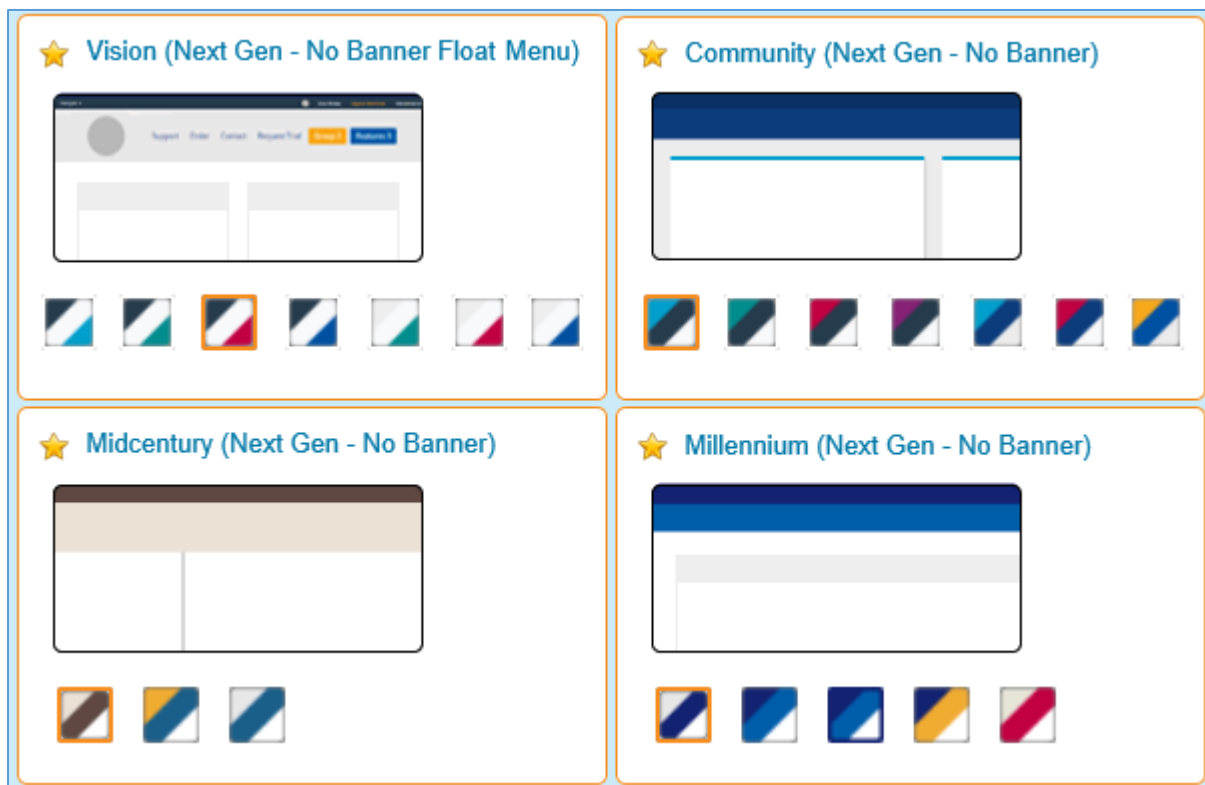
4. Click on the orange **Publish** button on the top right to set the theme to be used on the website.

Pick a new Content Layout

While using the one of the New Bootstrap themes, you can use our new content layouts. There are 5 new layouts available.

Please note: The new content layouts **Banner (Full Width)** does not display the full width of the page with the non-Bootstrap themes.

The five new layouts are as follows:

- Full Width Top Band above Right Sidebar
- Full Width Top Band above Three Columns
- Full Width Top Band above Left Sidebar
- Full Width Top Band above Wide Narrow
- Full Width Top Band + Rest Bands

You can change the **Content Layout** on the **Edit Content** section in Website Designer, by clicking on the blue **Content Layout** button near the top right. Please refer the help article called **Content Template in ClubRunner** for additional information on how to change it.
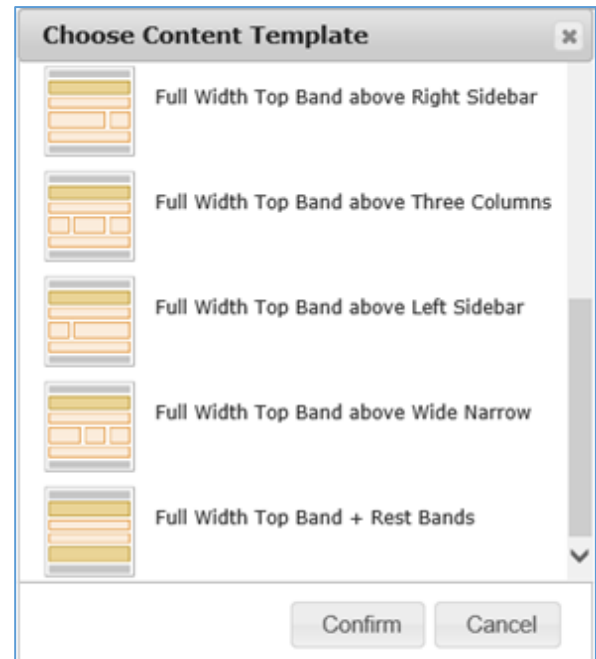
Brand Logo

The brand logo can be any image that represents your club. To update your logo, please refer to the help article called **How Do I Upload The Menu Home Icon** or follow the steps below:

1. Click on the **Website** tab, and then **Website Designer.**

2. On the left hand side of the page, click on the **Settings** icon on the ribbon bar.

3. From here, under the Graphics section, click on the **Upload Menu Home Icon** link.

4. Click on **Load from Image Library**.

Note: Supported file types are PNG, JPG and GIF. We recommend using a **high-quality 24-bit PNG** image as the menu logo, instead of a JPEG or GIF. The image dimensions for the Millennium, Midcentury, and Community themes are 150px by 65px. The dimensions for the Vision theme is 200px wide. If your image is not these dimensions it will resize automatically.

5. At this point, you can either:

    a. Pick an image from the image library.
    b. Upload your own image.

    Once selected, double click the image you want to use.
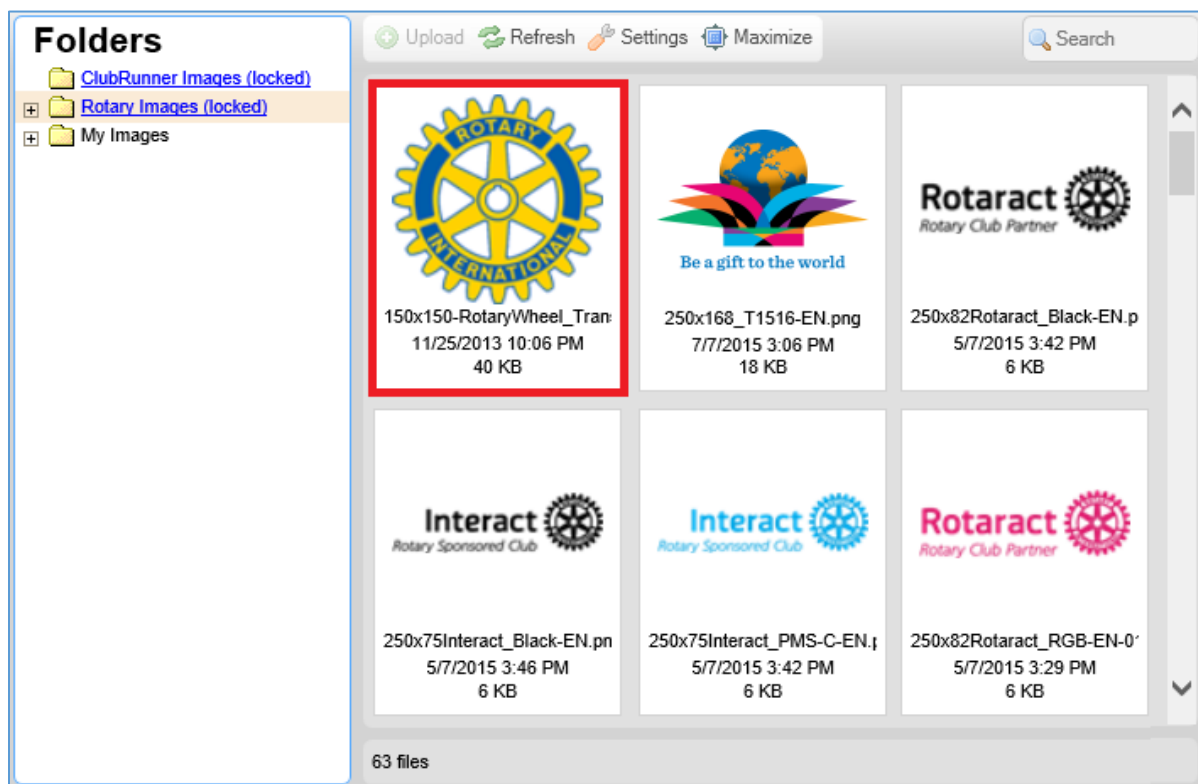
6. Finally, click on the **Publish Menu** button to push your new logo to the website. **Please Note:** This will also publish any unpublished menu changes.
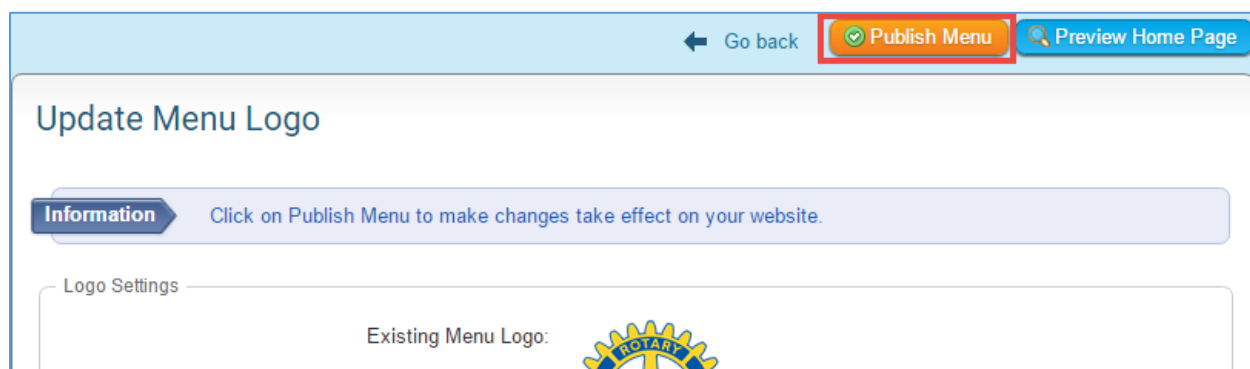
Your new brand image will show on the navigation bar as follows and will automatically link to your homepage:
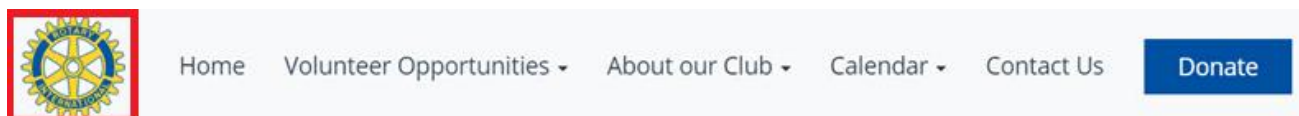
Carousel Widget
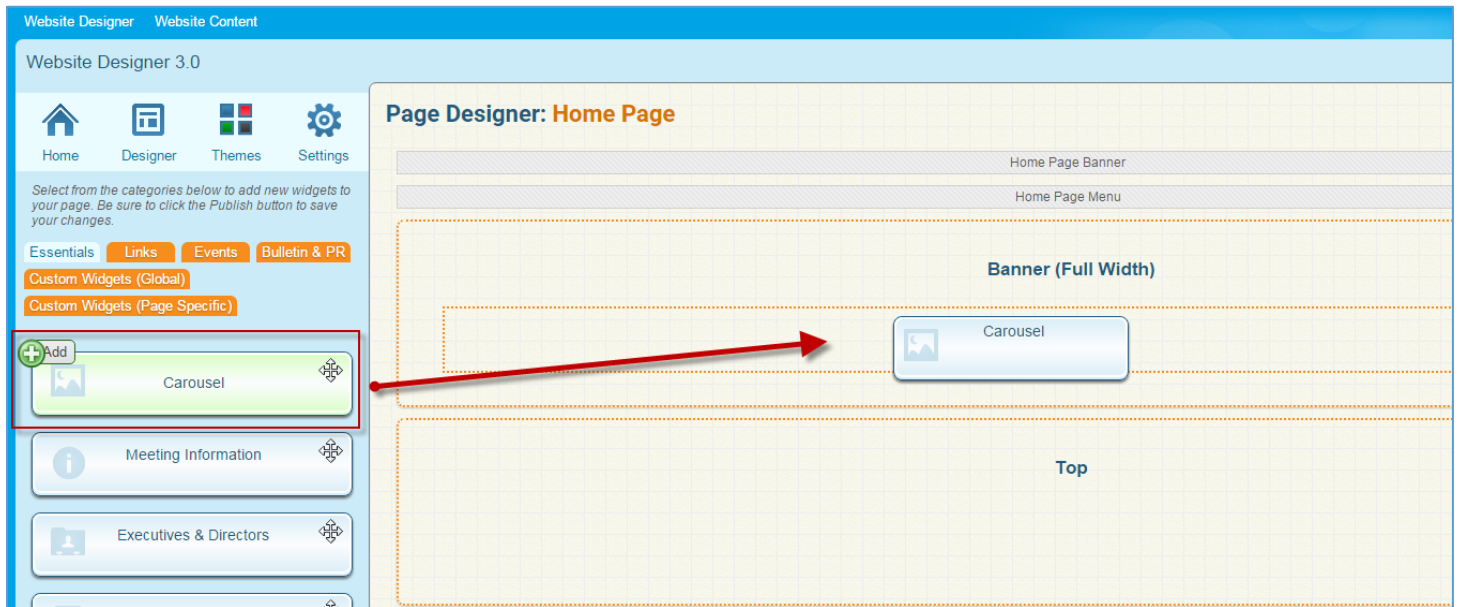
The carousel widget allows you to put a rotating photo carousel on your homepage or secondary pages. It can be used as a banner or simply a picture slideshow.

Images in the carousel are pulled from a photo album. To get started, you will need to **create a new Photo Album**. When adding photos to be used in the carousel, it is important to use images with a consistent height and width. We recommend using images that are at least 1920 pixels wide in order to make sure they look good on all screen sizes and all areas. All of the images should be the same size to prevent the page from "jumping". We have some images available to be used in the photo galleries available on our knowledge base here: **Carousel Images.**

Next, add the Carousel widget on your homepage as shown in the image above. Give your carousel a title, and select your photo album from the drop down, then click on save. To learn more about this please read the article called **Widgets: Carousel**

Lastly, we also recommend going into the widget properties and settings and unchecking "Show Title" and "Show Border" for the best effect.

New images in Image Library

To get you started with adding banners and carousel slides, we have added Rotary images (from the Rotary Brand Center) that are cropped and sized appropriately.

You can find them under the Rotary main folder of your image library.

Full Width Banners:

Please note, these banners will only appear full width inside a content template that has a full width area. Otherwise they will appear as images normally do.

1. While logged into ClubRunner and Inside of the Members area, Click on the **Website** tab, and then **Website Designer**.

2. Click on the Edit Content button on the designer

3. Next, click on the **Custom Widgets (Page Specific)**, then drag the widget into one of the full width sections
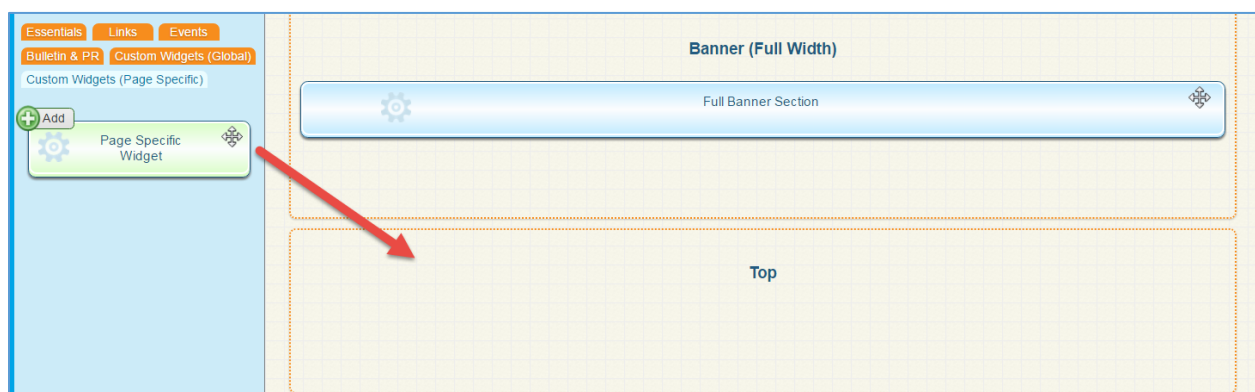
4. The settings page will automatically open, displaying a title field and the editor window for your content. Give your widget at title.

5. Next, in the Custom Widget Content section, click on the **Image** Button, and then **Browse Server** in the Image Properties popup box.
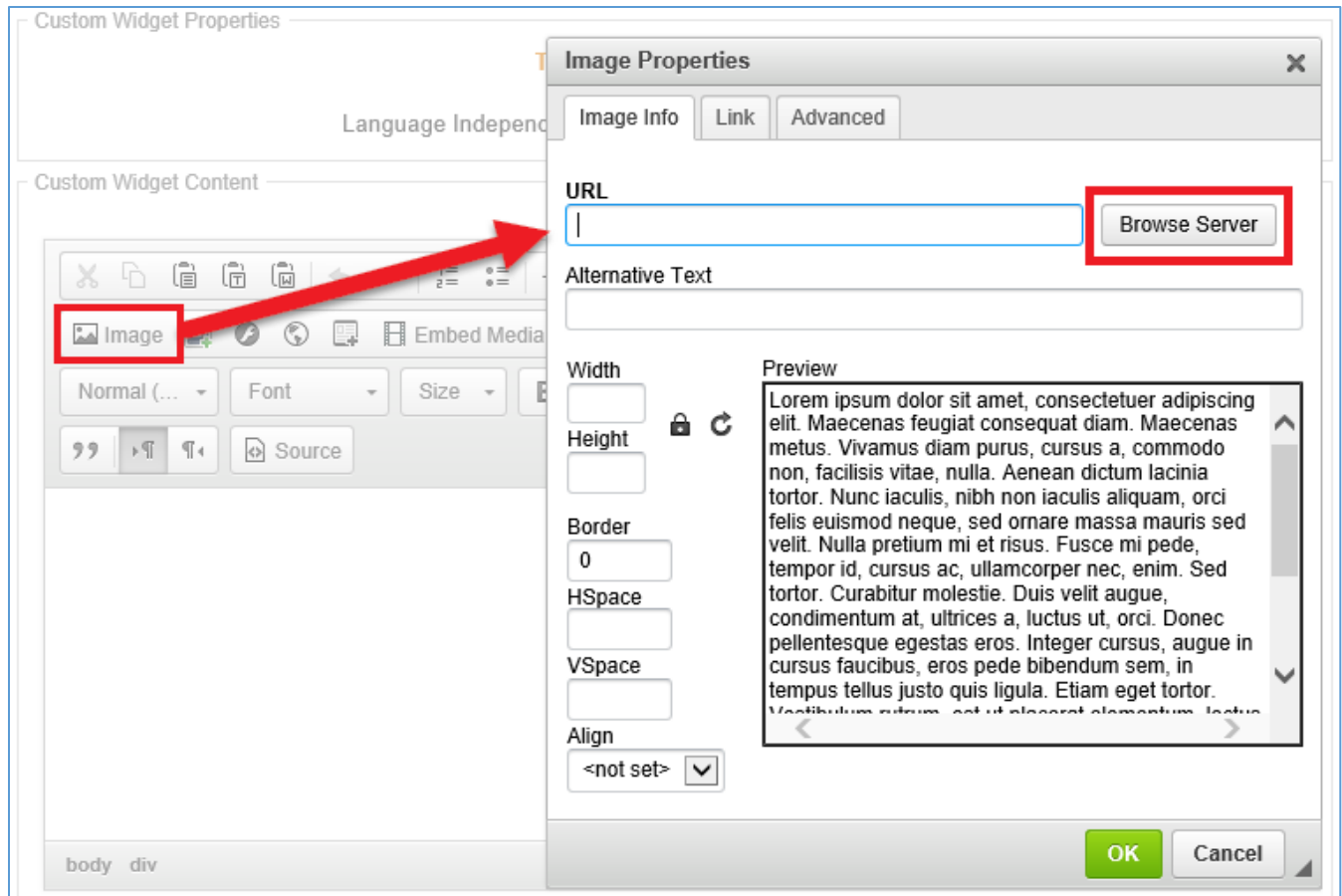
6. In the Image Library, you can use existing images under the Rotary Images > Full Width Banners folder. Alternatively, you can upload your own images.
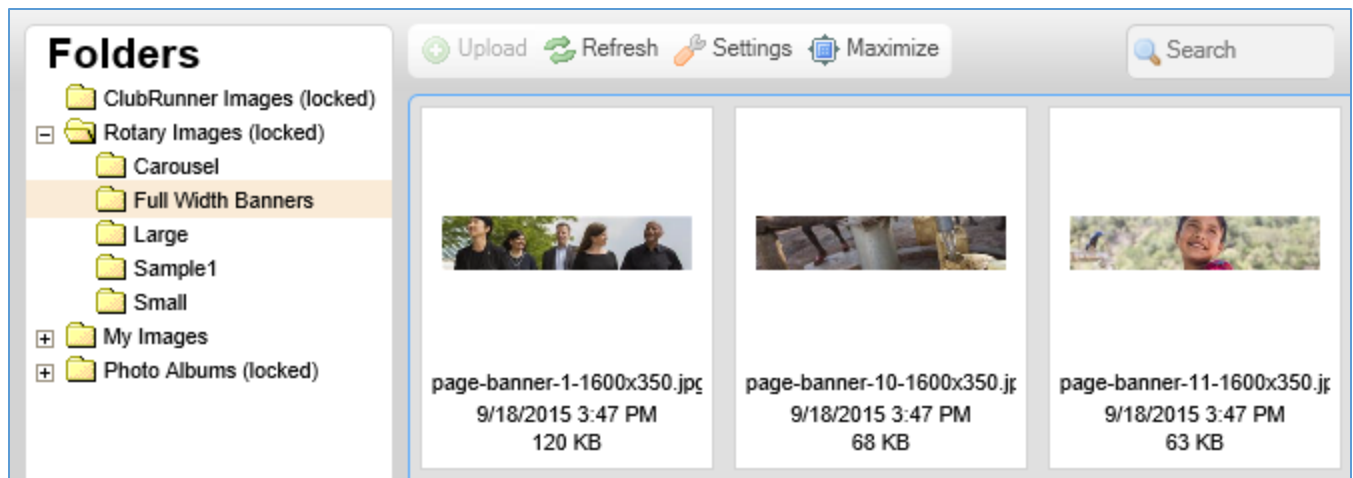
7. Locate the image you wish to use, and **double click** it to select it, and then click on save.

From here you can either **publish** your changes, or **preview** them.

*Note: You may want to remove the border and title of the widget. This can be done in the widget properties. To access the widget properties please **hover over** the Banner widget on the page designer and click on the **Cog**/**Wheel** icon. Make sure you uncheck **Show Border**, set the padding to 0, and uncheck **Show Title**. Once done, click **Save**.

Improved Footer Editor

We've now made some changes to the footer editor; it is more automated and requires less manual input. If you haven't yet tried it out, please go into your Website Designer and click on the **Footer Section**.

From here you can edit the Active Footer on your website. By simply editing the footer, it can improve how the footer looks on your website. It will automate the height and padding requirements.

Note: At this time tables cannot be used in the footers.

FAQ

1) When will the carousel widget be available?

It is now available! You can find it in the Essentials Widget tab.

2) Can I have a carousel widget in other pages or areas?

Yes. You can have the carousel widget anywhere in the content area on your home page and on custom pages. However, bear in mind that the carousel will only be full-width when it is placed inside the Top Band of the Home Page. You can tell which area is full width by noting the different background color in the content layout selection:

If it is not in a full-width area, it will still work fine, but it will appear just like other widgets.
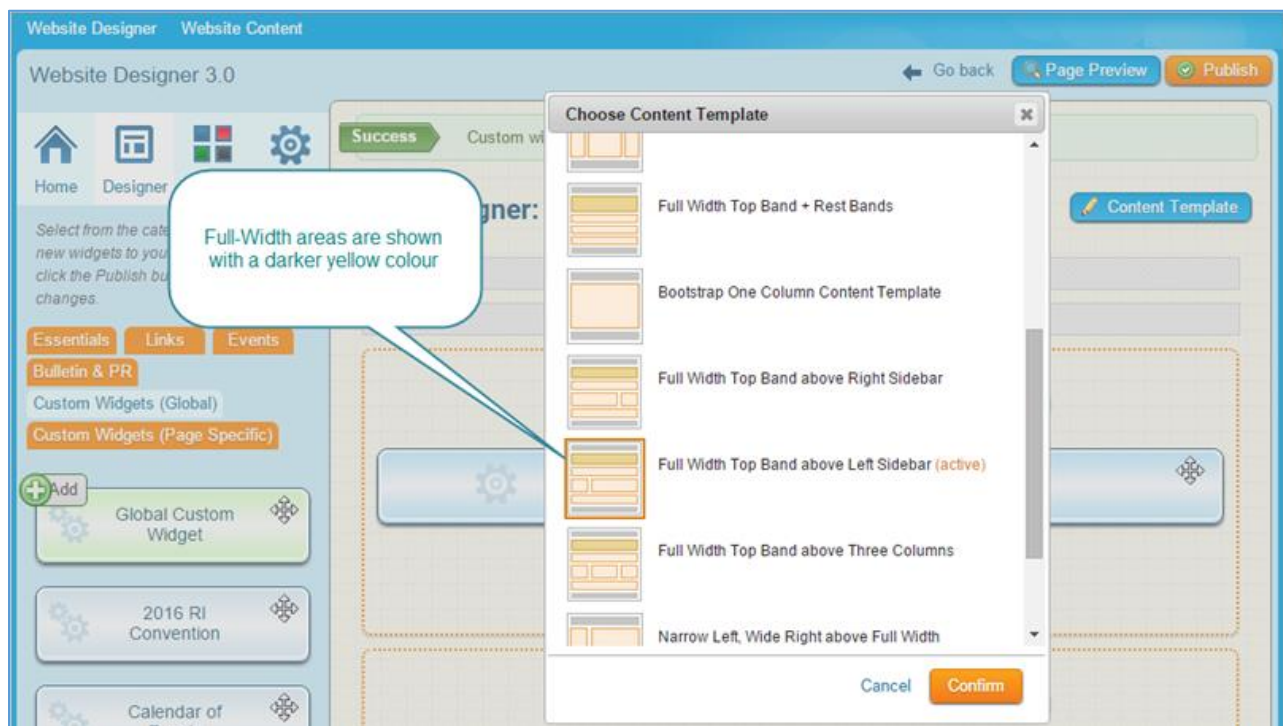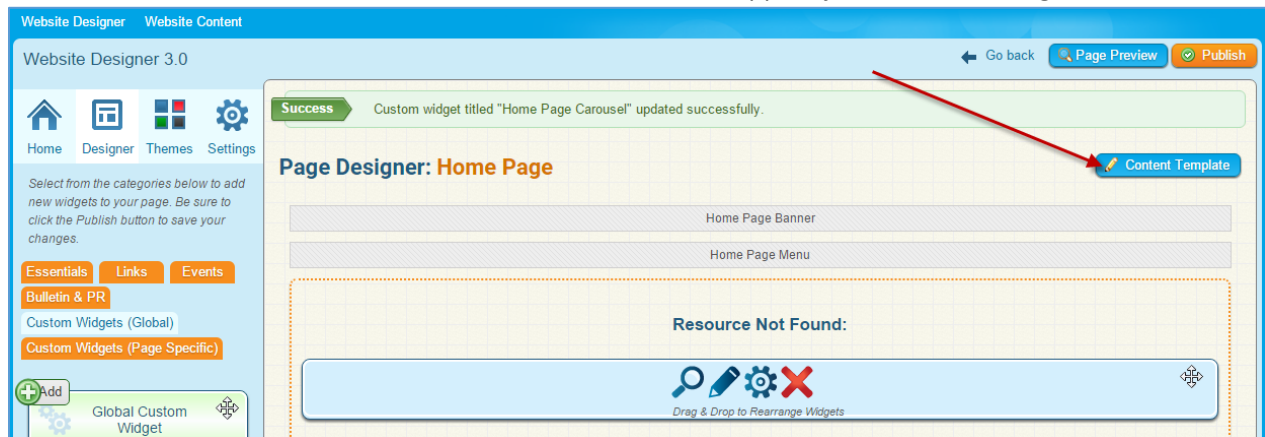
Appearance of carousel inside a normal area (not full-width):

3) How do the new themes handle mobile devices?

Unlike the older themes we prioritize the "main" content area; this is the wider column in any of the themes. The main content area is show after the "band" and content area. The following is an example of your website's mobile view:
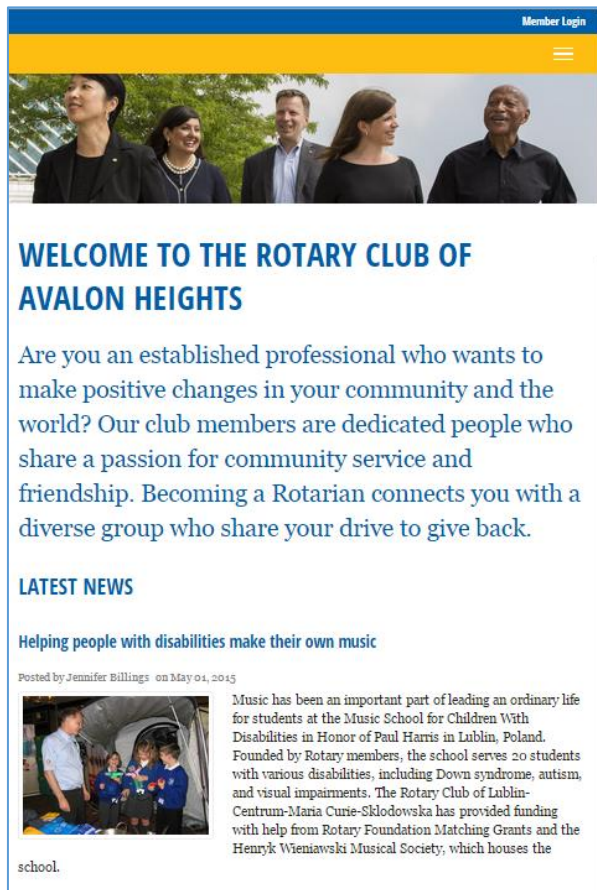
As you can see the "main" content area is shown before the sidebar.

Support & Training

Visit our **Support Center** at http: www.ClubRunnerSupport.com to access all resources available, including submitting a support ticket, searching the Knowledge Base, downloading helpful "how-to" documents and viewing on-demand demos. The following is a list of all the various resource guides available to you.

| Knowledgebase	Downloads
This is where you will find access to hundreds of articles answering frequently asked questions on how to do virtually everything on ClubRunner.	This area contains useful documents referenced within this guide, including the Member Cheatsheet, access rights matrix, presentation agenda, and more.
On-Demand Videos	**Webinar Training**
For frequently asked questions on how to do certain things on ClubRunner, we have recorded video tutorials available for you to view.	We hold several webinars every week on the various modules of ClubRunner. These are open to any member of your club, and we recommend that you send your board members to attend.
Submit a Ticket	**Community**
For technical support, use our Support Center to submit a ticket, or send an email to **support@clubrunner.ca**. Our turnaround time for email tickets is 2 business days.	Start a conversation with other ClubRunner customers on best practices, tips and tricks, feature enhancements and more. The discussion forum is a great place to learn how other customers are utilizing ClubRunner to manage their club website.

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