



SUPPORT



Edit Member Profile

ClubRunner

Admin Page

Membership Manager

- Club Dashboard
- Active Member List
- Other Users List
- Inactive Members List
- Friends of the Club
- Bulletin Subscribers
- New Member Program
- Dues & Billing
- Switch on Data Integration with RI (Automatic)
- Report Data Changes to RI (Manual Emails)
- Request Member Updates
- Edit Executives and Directors
- Committee Management
- Birthday & Anniversary Report
- Gender Distribution (Summary)
- Download Member Data **NEW!**
- Member Designations



Edit or Create Member Profile Info

ClubRunner™ Connect. Collaborate. Communicate.

Rotary Club of North Delta

Admin | My ClubRunner | Communication | Bulletin | Contacts (Beta) | **Membership** | Organization | RI Integration

Member Lists | Dashboard | Member Designations | Friends | Bulletin Subscribers | Request Member Update | New Member Profile

Members

- Active Member List
- Other User List
- Inactive Members List

Help

- Support Center
- On Demand Videos
- Downloads
- Webinars
- Submit a Ticket
- Help Articles
 - How to add a new member
 - How to set up a member's access rights
 - How to delete a member
 - How to upload member photos
 - Change an inactive member to an active member?

Active Members List

Members per Page: 25

All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Email	<input type="checkbox"/> By First Name	Name ▲	Type	Access	Action
		Adolph, Andrew	Active	70	Mark Ex Reset Password
		Arora, Jugal	Active	70	Mark Ex Reset Password
		Bloch, Andrew	Active	70	Mark Ex Reset Password
		Bond, Pat	Active	30	Mark Ex Reset Password
		Bouchard, Maurice	Honorary	70	Change Type Reset Password
		Bougie, Robert	Active	70	Mark Ex Reset Password
		Buckley, Wayne	Honorary	70	Change Type Reset Password
		Charlesworth, John	Active	70	Mark Ex Reset Password
		Childs, Jennifer	Active	80	Mark Ex Reset Password
		de Hollanda, Ricardo	Active	70	Mark Ex Reset Password



Click name

Member Profile



Sean Hogan
[Printable Version](#)

Member Profile

Personal | **Rotary** | Biography | Commitments | Settings | Privacy

Personal Details

Title	Sean	Gender	Male
First Name	Roy	Date of Birth	Jun 14 1960
Middle Name	Hogan	Anniversary	Aug 11 1984
Last Name		Spouse/Partner First Name	Carol
Nickname		Spouse/Partner Last Name	Hogan
Suffix		Spouse/Partner Nick Name	
Preferred Address	Home	Spouse/Partner Date of Birth	Jun 29 1961
Preferred Phone	Home	Alternate E-mail	
E-mail	shogan@buckleyhogan.com		

**All emails will only be sent to the primary email address*

Birthday and anniversary years can only be viewed by Club Executive level or higher.

Home

Address Line 1	6240 Killarney Drive	Home Phone	604-591-9665
Address Line 2		Cell	604-816-0926
City	Surrey	Home Fax	
Country	Canada		
State/Province	BC		
Zip/Postal Code	V3S 5W9		

Work

Company Name	Buckley Hogan Law Office	Position/Title	
Address Line 1	700-8170-178 Street	Business Phone	604-676-7000

Edit button



Choose tab option



ClubRunner Tutorial



SUPPORT



Email

ClubRunner

Email



- My ClubRunner
- Edit My Profile
- Change My Password
- Upload My Photo
- My Commitments
- My New Member Activities **NEW!**
- My Friends
- View Club Directory
- View Club Photo Directory
- eDirectory Reports 2.0
- View Printable Mailing Labels **NEW!**
- Email Message Centre **NEW!**
- View Club Documents
- My Attendance
- My Committees
- My Billing Account Balance

ClubRunner™ Connect. Collaborate. Communicate.

Rotary Club of North Delta

Admin My ClubRunner **Communication** Bulletin Contacts (Beta) Membership Organization RI Integration Attendance 3.0 (Beta) Website Reports Events Help

Email Services | Email Traffic Report | Manage Blocked Emails



Select from Admin options or menu item

Welcome, Sean Hogan | Logout

English Home

Admin My ClubRunner **Communication** Contacts (Beta) Bulletin Membership Organization RI Integration Attendance 3.0 (Beta) Website Reports Events Help

Email Services Email Traffic Report Manage Blocked Emails

Email Services

Services

- Manage Emails
- Edit Custom Distribution Lists
- Email Templates
- New Member Templates
- Custom Signature

Help

- Help Articles
- Video: Sending an email
- Video: Creating Templates

Club Communication

To modify or resend a message to the same recipients, click the Resend option. Use the Copy option to copy the email without recipients.

Filter records: []

Show All Emails Show My Emails Only **Compose new message**

Display 25 records

Status	Subject	Owner	Actions
Draft		Sean Hogan	Open Delete
Sent on Mar 03, 2016 at 3:52 PM	ND Rotary: Board Minutes for March 2 2016	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on Jan 07, 2016 at 4:57 AM	ND Rotary: January Board Minutes	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on Dec 03, 2015 at 4:36 AM	Rotary Starfish Backpack Program	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on Nov 12, 2015 at 4:35 AM	ND Rotary - St Patrick's Day Social	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on Jun 14, 2015 at 4:11 PM	ND Rotary Installation Pictures & Stuff	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on Jun 03, 2015 at 2:56 PM	ND Rotary: Board Meeting Agenda	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on Jun 01, 2015 at 5:11 AM	ND Rotary: June 3 Board Meeting - Draft Agenda	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on Jun 01, 2015 at 4:39 AM	ND Rotary: Big Bike Ride Photo	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on May 31, 2015 at 4:17 PM	ND Rotary: Hellings Elementary Work Party	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on May 29, 2015 at 5:17 AM	ND Rotary: 2 Items	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on May 28, 2015 at 5:49 AM	ND Rotary Goes To The Dogs	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on May 20, 2015 at 2:59 PM	ND Rotary - This Week	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on May 12, 2015 at 9:55 PM	ND Rotary Board Meeting: June 3	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on Apr 28, 2015 at 5:47 AM	ND Rotary: Meeting & Survey	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on Apr 20, 2015 at 2:56 PM	ND Rotary: Thursday Meeting & Saturday Work Project	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on Apr 12, 2015 at 7:33 PM	ND Rotary: Survey & Social	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on Apr 08, 2015 at 4:07 AM	ND Rotary: Full Agenda for Board Meeting	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on Apr 08, 2015 at 3:41 AM	ND Rotary: Board Meeting Agenda	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on Apr 04, 2015 at 5:41 PM	ND Rotary: Survey Says - 57%	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on Apr 04, 2015 at 4:00 PM	ND Rotary Board Meeting - Wed April 8	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on Mar 30, 2015 at 3:35 AM	ND Rotary - This Week (Updated)	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on Mar 29, 2015 at 11:11 PM	ND Rotary This Week	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on Mar 20, 2015 at 4:29 AM	ND Rotary: Club Survey	Sean Hogan	View Stats Resend Make a Copy Delete
Sent on Mar 10, 2015 at 4:20 AM	ND Rotary: Member News	Sean Hogan	View Stats Resend Make a Copy Delete

Make custom email lists



ClubRunner

Create Email

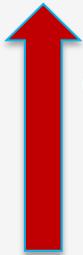
Last saved on Apr 08, 2016 at 4:39 AM

← Hide Recipients

Step 1:

Select the recipients of this message by expanding each category, then clicking the "Expand List" link. Please note: you will not be able to select recipients that have not supplied an email address.

- Active and Honorary Members (0/45)
- Other Users (0/2)
- Inactive Members (0/45)
- Friends (0/12)
- Club Executives & Directors (Current: Year) (0/228)
- Custom Distribution Lists (0/89)
- Contact Groups (0/25)



Choose recipient group

Step 2:

Enter your email subject and message.

Select Title: -- Select Group - v

Subject:

Insert Mail Merge Fields

Recipient: Recipient Title v Add

Sender: Sender First Name v Add

Account: Account Full Name v Add

The Nick Name merge field will be replaced by First Name if it is empty.

Message:

Click on the Templates button for commonly used layout options, including centered images.



Dear \$NICK_NAMES \$LAST_NAMES,



Tip: customize by using Hello \$NICK_NAMES,

Subject line required

Tip: Consider starting subject line with "Rotary:"

ClubRunner

The Nick Name merge field will be replaced by First Name if it is empty.

Message:

Click on the Templates button for commonly used layout options, including centered images.

Format - Font - Size - **B** *I* U ~~S~~ x^2 I_x [List] [Align] [Image] [Templates] [Smiley] [Omega] [More]

Dear \$NICK_NAMES \$LAST_NAMES,

Total characters: 111/100000

Step 3 (Optional):
Upload attachments to your email.
Total attachment size: 0 B/6.00 MB
[Select Files For Upload](#)

Step 4:
Choose your email options and send.
 Send a list of recipients as an attachment.
 Copy me on this email.

Step 5:
You can send the email right now, or click on schedule to choose when you would like to send it.
 Send right now
 Schedule

[Save as Draft](#) [Send to Myself](#) [Send](#)



Consider using Georgia or Tahoma font with size 16 or 18



To upload attachments



ClubRunner Tutorial



SUPPORT



ClubRunner Support

ClubRunner Help & Support Center



ClubRunner™ Connect. Collaborate. Communicate.

Rotary Club of North Delta

Welcome, Sean [Logout] | Admin | Home Page | [Accessibility icons]

My ClubRunner | Communication | Bulletin | Contacts (Beta) | Membership | Organization | RI Integration | Attendance 3.0 (Beta) | Website | Reports | Events | Help

Help

- Support Center
- On Demand Videos
- Downloads
- Webinars
- Submit a Ticket

ClubRunner Add-ons

- Enhanced Committees Module
- MyEventRunner
- Online Payment & eCommerce Module - US
- Online Payment & eCommerce Module - CAN

Administration

New to ClubRunner or need a refresher? Register for free ClubRunner webinars [here](#).
Read up on our latest updates! Release Notes are available on our [Service Updates](#) page.

My ClubRunner	Membership Manager
Edit My Profile	Club Dashboard
Change My Password	Active Member List
Upload My Photo	Other Users List
My Commitments	Inactive Members List
My New Member Activities NEW!	Friends of the Club
My Friends	Bulletin Subscribers
View Club Directory	New Member Program
View Club Photo Directory	Dues & Billing
eDirectory Reports 2.0	Switch on Data Integration with RI (Automatic)
View Printable Mailing Labels NEW!	Report Data Changes to RI (Manual Emails)

Videos

ClubRunner™
Connect. Collaborate. Communicate.

Customer Support & Knowledgebase

Home Submit a Ticket **Knowledgebase** Downloads On Demand Videos Webinars Service Updates

English (U.S.)

KNOWLEDGEBASE

Support and Help	(1347)
On Demand Videos	(85)
Downloads	(54)
Service Updates and Known Issues	(44)

Google Custom Search

Knowledgebase : [On Demand Videos](#) > [District Version Videos](#) > [Website Designer](#)

VIDEO: How do I post a video on my home page?
Login Request: Learn how to post a YouTube video to your homepage.

VIDEO: How to add Photos and Videos to Stories or Site Pages
WEBSITE MANAGER: Learn how to add photos and videos to Stories or Site Pages

VIDEO: Website Designer Overview (v3.0)
This video provides an overview of the Website Designer 3.0 tool. Duration: 6 minutes VIDEO TOPICS 0:35 - Accessing the Website Designer 1:00 - Editing the Website Banner 1:50 - Editing the Navigation Menu 2:20 - Editing the Main Content Area ...

VIDEO: Homepage Content Design - Part 1 (v3.0)
Watch this video for a walkthrough of the homepage designer. This is part one of our Home Page Content video tutorial. Duration: 7 minutes VIDEO TOPICS 1:00 - Accessing the Website Designer 2:05 - Choosing Content Templates 2:35 - Page Previews ...

VIDEO: Homepage Content Design - Part 2 (v3.0)
Watch this video for an in-depth look at widgets and page design. This is part two of our Home Page Content video tutorial. Duration: 10 minutes VIDEO TOPICS 0:30 - Accessing the Website Designer 1:00 - Widget Overview 2:30 - Editing and Deletin...

VIDEO: Building the Navigation Menu (v3.0)
Watch this video to find out how to build your website navigation menu. Duration: 7 minutes VIDEO TOPICS 0:20 - Demonstration of the Navigation Menu 1:00 - Editing the Navigation Menu 1:45 - Adding a New Menu Item 5:05 - Adding a Submenu Item ...

Help Desk Software by Kavako

Webinars: Watch live or recorded



Get a hands-on view of how each module works

Register for
Our Webinar

In these webinar sessions, subscribers will get a guided tour of ClubRunner's features and how it will help you automate, streamline and enhance communication for your club. There are various specialized sessions available to help you get the most out of your level of site access.

Can't attend the webinars at the times noted below?
Not a problem! View past webinars by [clicking here](#).



Recorded

*Note that all times are in Eastern Daylight Time (Toronto time). Convert to your time zone.

Live



Date & Time	Session Focus	Description
April 20, 2016 3:00pm EDT	ClubRunner 101	<p>Learn about all the features of ClubRunner and how you can:</p> <ul style="list-style-type: none">✓ Manage a website without any technical expertise✓ Secure and personalize email communications✓ Create and manage club events and fund-raising activities✓ Post and access valuable club information and documents✓ Generate various club reports✓ Track bills and create invoices <p><i>Duration: 30 Minutes</i></p>
		<p>In this session, learn how you can update your content on your club's bulletin. Learn how you can:</p>

ClubRunner Tutorial



SUPPORT



Thank You!