

Easy Path To A District Grant 2021-22 Rotary District 5060

Welcome to clubs in District 5060 that are interested in applying for a District Grant, funds to be used in the 2021-22 fiscal year, which is July 1, 2021 through June 30, 2022. (Please note all funds to be used for projects in the 2020-21 fiscal year have already been awarded.)

What kind of project will be considered for a District Grant? An approved project:

1. Must fall within The Rotary Foundation Areas of Focus Policy Statements.
2. Must have at least \$1,000 USD in appropriate expenses.
3. Grant can pay up to 50% of appropriate project expenses.
4. Minimum grant is \$500 USD and the maximum grant is \$10,000 USD.
5. Can only be funded once. Multiyear funding is not available.
6. Projects should be short term in nature, scheduled for completion by June 30, 2022.
7. Cannot begin until the District Grants Committee provides your club with notice to proceed, which will be after The Rotary Foundation approves all grant requests in April or May 2021.

The online grant portal will open for new grant requests on October 1, 2020 and will close to new grant requests at 11:00 pm on January 31, 2021. Clubs that establish a new grant request by the above deadline will then have until 11:00 pm on February 28, 2021 to have a fully complete grant request in the online grant portal. These are deadlines, not guidelines.

It is critically important that you submit your grant request through the online grant portal on the District 5060 website. (If you go to grant requests on the *Rotary International website*, you went to the wrong place.)

Additional pertinent information. Please review the following documents on the District 5060 website <https://portal.clubrunner.ca/50005> , put your cursor over the header Grants, scroll down to find the following documents:

- D5060 District Grant Guidelines FY21
- Club MOU FY21
- Club FMP FY21
- Terms and conditions for District and Global Grants

We strongly encourage your club to get a head start on the process! This can make the overall process much easier, and your club can take this step beginning on July 1, 2020. To do so, fill in the information in “Project Idea For Review”, save it, and email it to David Campbell at campbell1466@gmail.com. The District Grants Committee will review your information and let you know if your proposed project is something that can be considered.

PROJECT IDEA FOR REVIEW

Rotary Club Name: _____

Project Name (8 words or less): _____
(See Note 1 below)

When do you expect this project to start? _____

When do you expect this project to finish? _____

Project Budget in USD: \$_____

Grant Request in USD: \$_____

Primary Contact Name: _____
(The primary contact on your Grants Management Committee for this request. This should be the person who will be working on your grant request in the online grant portal.)

Primary Contact Email: _____

Primary Contact Phone: _____

Please provide a brief overview of your project. What do you want to do? (100 words or less)

Note 1:

Project Name & Budget Example

Your local YWCA is doing a major remodel of its facility, and your club decides to help with that. The overall project is \$700,000 and the YWCA has broken out several specific project components that people or organizations can help with. Your club wants to help replace the computers in the room where volunteers help students with their homework. Replacing the computers is \$22,000. You decide to pursue a \$10,000 District Grant from The Rotary Foundation.

What is the name of the project, and how much is the budget?

Is the project name “Remodel YWCA Facility” and the budget \$700,000? No, it is not. Why not? The project budget is the amount of money you expect to run through your club. In this example, the project name is “Replacing Computers At YWCA” and the budget is \$22,000.

Specifically naming the part of the project your club is interesting in helping with avoids a whole lot of work. You eliminate having to provide narrative on the full remodel, you eliminate having to document where \$700,000 in revenue is going to come from, and you eliminate having to document how \$700,000 is going to be spent on appropriate expenses.