



Rotary International District #5080  
Special Event and or Host Liquor Liability Request Form

Member Club: \_\_\_\_\_

Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Event Description:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Full Address of Event Location:** \_\_\_\_\_

**Additional Insured:**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

Effective Date: \_\_\_\_ / \_\_\_\_ / 20\_\_\_\_ Time: \_\_\_\_\_ A.M. \_\_\_\_\_ P.M.

Expiry Date: \_\_\_\_ / \_\_\_\_ / 20\_\_\_\_ Time: \_\_\_\_\_ A.M. \_\_\_\_\_ P.M.

**Activities Performed by Rotarians:**

Persons handling or preparing Food / Alcohol must have "Food Safe / Serve It Right" license(s) per governing guidelines.

- Food & Beverages, describe \_\_\_\_\_  
 If products coverage is desired for food served, provide type and source.
- Alcohol, describe \_\_\_\_\_
- Security, describe \_\_\_\_\_
- Parking, describe \_\_\_\_\_
- Other, describe \_\_\_\_\_
- Other, describe \_\_\_\_\_

**Activities Performed by Others:**

- 1: \_\_\_\_\_
- 2: \_\_\_\_\_
- 3: \_\_\_\_\_
- 4: \_\_\_\_\_

**If Applicable Please Describe Safety Measures i.e. Parking, Security, First Aid, Site Supervision:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please note that this is an application only, it does not constitute an insurance policy. Insurance shall become effective only on issuance of a policy or written binder specifically authorized by Hub International. Quotations will be based upon the information provide and applicant warrants the information provided

Applicants Signature: \_\_\_\_\_ Position: \_\_\_\_\_

Please Print Name: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / 20\_\_\_\_  
Day Month