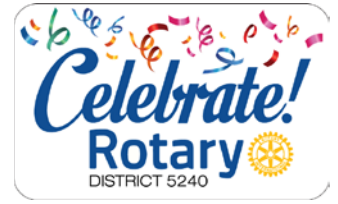




ROTARY:
MAKING A
DIFFERENCE

Rotary

District 5240



Expense Reimbursement - Payment Request 2017-2018

Save This File to Your Local Drive to Retain Input

Requested by: _____ District Title: _____
E-mail: _____ Phone: _____ Cell: _____
Reimburse me Pay invoice directly Invoice/Receipts attached (Required)

Date of Expense	Line Number	Account Description	Expense Claimed	Amount
Date of This Request:			Total	

Signature of Requestor: _____ Phone # _____

Governor Signature: _____ Treasurer Signature: _____

Make Check Payable to:

Mail Check to: _____

All check requests go to the District Treasurer for payment.
Email, Fax or Mail Request Form with Receipts or Invoice to:

Gregg W. Burt, D5240 Treasurer
455 E. Thousand Oaks Blvd, Suite 101
Thousand Oaks, CA 91360
Phone: 805-496-5312 Fax: 805-309-1347
E-mail: Rotary5240@bill.com