

**DISTRICT 5240 CHARITABLE FOUNDATION
ROTARACT GRANT APPLICATION**

INSTRUCTIONS

Please complete all sections of this application for a District Charitable Foundation (DCF) Rotaract Grant (DCFRG). Rotaract clubs may use this form and attach additional pages as needed or may answer the questions below on blank paper. Please be sure the answers follow the same order as the application. Incomplete applications will be returned. Applications are accepted after July 1 and before June 30 of the applicable Rotary fiscal year and will be awarded until funds are exhausted. Applications must be made at least 30 days prior to the beginning of the project.

The Project Contacts are responsible for completing this form and for submitting a Final Report within 90 days after the project has been completed.

PROJECT TITLE

PROJECT SPONSORS

Sponsoring Rotaract Club:

Sponsoring Rotary Club:

PROJECT LOCATION

Where will the project be performed?

Explain further if the project location is outside of District 5240

PROJECTED DATES OF PROJECT

Start:

End:

PROJECT DESCRIPTION

What is the purpose of the humanitarian project? Describe the direct service or specific activities that will be take place as part of the project.

How will the members of Rotaract be involved in the project?

A letter from your sponsoring Rotaract Club President indicating how s/he will work with sponsoring Rotarians to implement this project and an agreement to cooperate in any financial review of their activities associated with this project. Letter Included: Yes , No .

PROJECT BUDGET

Please retain receipts of all expenditures. This grant is a reimbursement grant.

Expense	Cost in US\$

Total Project Cost Amount Requested From DCF

PROJECT TEAM

Rotaract Project Contact/Team Leader:

Name Rotaract Position

Email Telephone Number

Mailing Address

Rotary Project Contact/Team Leader:

Name Rotaract Position

Email Telephone Number

Mailing Address

AGREEMENT

This Application and Agreement are entered into between the sponsoring Rotary Club and Rotaract Club listed below and the District 5240 Charitable Foundation. In applying for and accepting project funding, the sponsoring Rotary Club and Rotaract Club agrees:

1. To utilize the DCFRG Funds in support of the project as outlined in this application. Funds provided by the DCF will not be used for any purposes other than those considered eligible by the DCF as described in the DCFRG Guidelines as requested in this application. Any changes in use of funds must be approved in advance by the DCF.
2. To defend, indemnify, and hold harmless Rotary International, The Rotary Foundation, District 5240, District 5240 Charitable Foundation, their respective Directors, Trustees, Officers, employees, and committee members (Collectively RI/TRF/District/DCF) from any and all damages, losses, judgments, costs, fines, awards, liabilities, and or expenses, including without limitation reasonable attorney's fees and costs of litigation, asserted or recovered from RI/TRF/District/DCF, that result or arise directly or indirectly, from the implementation of this project.
3. That this agreement may be cancelled for any reason without notice upon the failure of the sponsoring Rotary Club or Rotaract Club to abide by the terms set forth herein. The sponsors agree to return all funds granted if funds are misused.
4. The sponsoring Rotaract Club acknowledges that a required Final Report will be submitted to the DCF within 90 days of completion of the project. Funds will not be disbursed until the Final Report has been approved by the DCF. Failure to complete the Final Report within ninety days of project completion may result in loss of funds.
5. The sponsoring Rotary Club and Rotaract Club grant the DCF permission to use information and photographs in the Final Report to publicize the DCF Rotaract Grant program and to meet DCF reporting requirements.
6. The applicable laws of the State of California, USA, govern this Agreement.

By signing below, I certify that the sponsoring Rotary Club and Rotaract Club acknowledges and accept the terms of this Agreement and agree to abide by the stipulations set forth therein.

Sponsoring Rotaract Club	<input type="text"/>		
Club President (Print)	<input type="text"/>	Phone	<input type="text"/>
Signature	<input type="text"/>	Date	<input type="text"/>
Sponsoring Rotary Club	<input type="text"/>		
Club President (Print)	<input type="text"/>	Phone	<input type="text"/>
Signature	<input type="text"/>	Date	<input type="text"/>
Make Check payable to the Rotaract Club of	<input type="text"/>		

Checks will normally be distributed within 30 days after Final Report has been approved.
Payment will be made to the sponsoring Rotaract club.

Please retain a copy of this application for your files. Send the application to the District 5240 Charitable Foundation Grants Committee Chair via email at dcfgrants@district5240.org.

(-----DO NOT WRITE BELOW THIS LINE GRANTS COMMITTEE USE ONLY-----)

District 5240 Grants Committee recommends approval in the amount of

Project Number Assigned

Application Approved:

DCF Grants Committee Date

DCF Chair Date

Final Report Approved

DCF Grants Committee Date

Check Written by District Charitable Foundation

Check #

Amount

Date