

2018-19 District Governor Club Visit Guidelines

Link to DG Sandi's Google Calendar:

https://calendar.google.com/calendar/embed?src=2umhb2tc8c2p0vj9a00kc5ekco%40group.calendar.google.com&ctz=America%2FLos_Angeles

Calendared with each 2018-19 Club President, DG Sandi Schwartz will make her official visit to your club. The following are important guidelines for the DG visit:

Club Meeting:

- DG Sandi has been given the flexibility to give her "Official Speech" if that is what your club prefers OR be at the meeting and not be the program. Whatever your club would like.
- The Assistant Governor will accompany her if possible and will introduce her to the club.
- If you have a head table, please seat DG Sandi, the Assistant Governor, and Sandi's husband Richard (if he accompanies her to the meeting).
- You will receive a [DG Visit Information Form](#), which you will need to complete at least two weeks before her visit. **Please email the completed form to Melinda Westfahl at unohim1@me.com at least two weeks prior to her visit.**
- Please let Sandi know if you want her to be a part of any special presentations (honoring members, new members, Paul Harris Fellows, etc.).
- If your club is inclined to give DG Sandi a gift (which is totally optional), she would prefer your club to donate money to The Rotary Foundation Polio Plus campaign.

Board Meeting:

- It is NOT a requirement for DG Sandi to attend your Board meeting but she would to meet with the Board to hear about your club. Can be done before or after her official visit. She does NOT want big binders full of information, just wants to visit with them and hear about the success and challenges of your club.
- If you want to meet before your meeting, make sure Sandi knows the time you want her there.

Socials:

- Some clubs like to hold socials when the DG visits to provide their members an additional opportunity to informally meet with the Governor.
- Multi club socials are encouraged

Please contact Melinda Westfahl as soon as possible with any schedule conflicts, changes, or additions. Melinda can be reached at unohim1@me.com or her cell phone (661) 333-2656