

District International Services Committee

Online Meeting
September 30, 2026
7:00 pm





WELCOME

Topic: Smaller Clubs & International Projects

WHY should smaller clubs be interested?

WHAT are the challenges?

(Funds, Processes, Suitable Projects)

HOW can challenges be overcome?

AGENDA

- INTRODUCTION/WELCOME
- WHAT IS OUR ROLE?
- WHY DO PROJECTS?
- WHAT ARE THE CHALLENGES
- GLOBAL GRANTS vs DISTRICT GRANTS
- NEW DISTRICT RULES FOR DDF FOR GLOBAL GRANTS
- RESOURCES AVAILABLE TO HELP
- SAMPLE PROJECTS

What is our role?

- District International Service Committee (DISC)
 - **CHAIR:** Barb Young
 - **Purpose**
 - Increase awareness of international service projects
 - Assist with all aspects of international project (ideation, logistics, procedure
 - **Composition**
 - 1 committee of 4 people

- District Foundations Committee
 - **CHAIR:** Craig Henderson
 - **Purpose**
 - Raise money for TRF
 - Allocate money for Global Grants and District Project Grants (youth, scholarships, etc...)
 - **Composition**
 - Polio Committee
 - Major Donor / Endowment committee
 - Global Grants committee
 - Grants Monitoring committee
 - More!

WHY DO PROJECTS?

My Rotary Moment

Barb Young

ESCUELA OFICIAL RURAL MIXTA

CASERIO NUEVO



SAN JOSE

SAN MARTIN SACATEPEQUEZ





Building a Wall

Classroom Before the Wall



Classroom After the Wall



Thank you from students!!!



WHY DO PROJECTS?

My Rotary Moment

Steven Gasser

El Aguacate Primary Grade School - Expansion Project

- Guatemala

Rotary Club of Calgary North



Former Situation

- Over 700 students
- Overcrowded classrooms
- Limited space for construction
- 2 classrooms are wooden shacks with tin roofs
- 1 blue metal classroom is too hot
- 2 need new roofs



Project Scope

- Six new classrooms and furnishings
- New foundations
- New Retaining wall
- Remove unsuitable buildings
- Replace roof on existing concrete block classrooms
- New Water tanks
- Separate male/female washrooms
- Budget at CA \$69,000



Why was this project successful?

- Strong Mayor
- Strong local Rotarian Project Manager
- Good Host Rotary Club
- A definite need for a hand up
- A willing International Partner



Partners

- Club Rotario Guatemala Metropoli
- Rotary Club of Calgary North
- Ripple Effect Program (District 5550)– Guatemala
 - Canadian Rotary Collaboration for International Development
- Province of AB – Community Initiatives Program
- Rotary Club of Calgary South (now Stampede Park)
- Rotary Club of Calgary



WHY DO PROJECTS?

My Rotary Moment

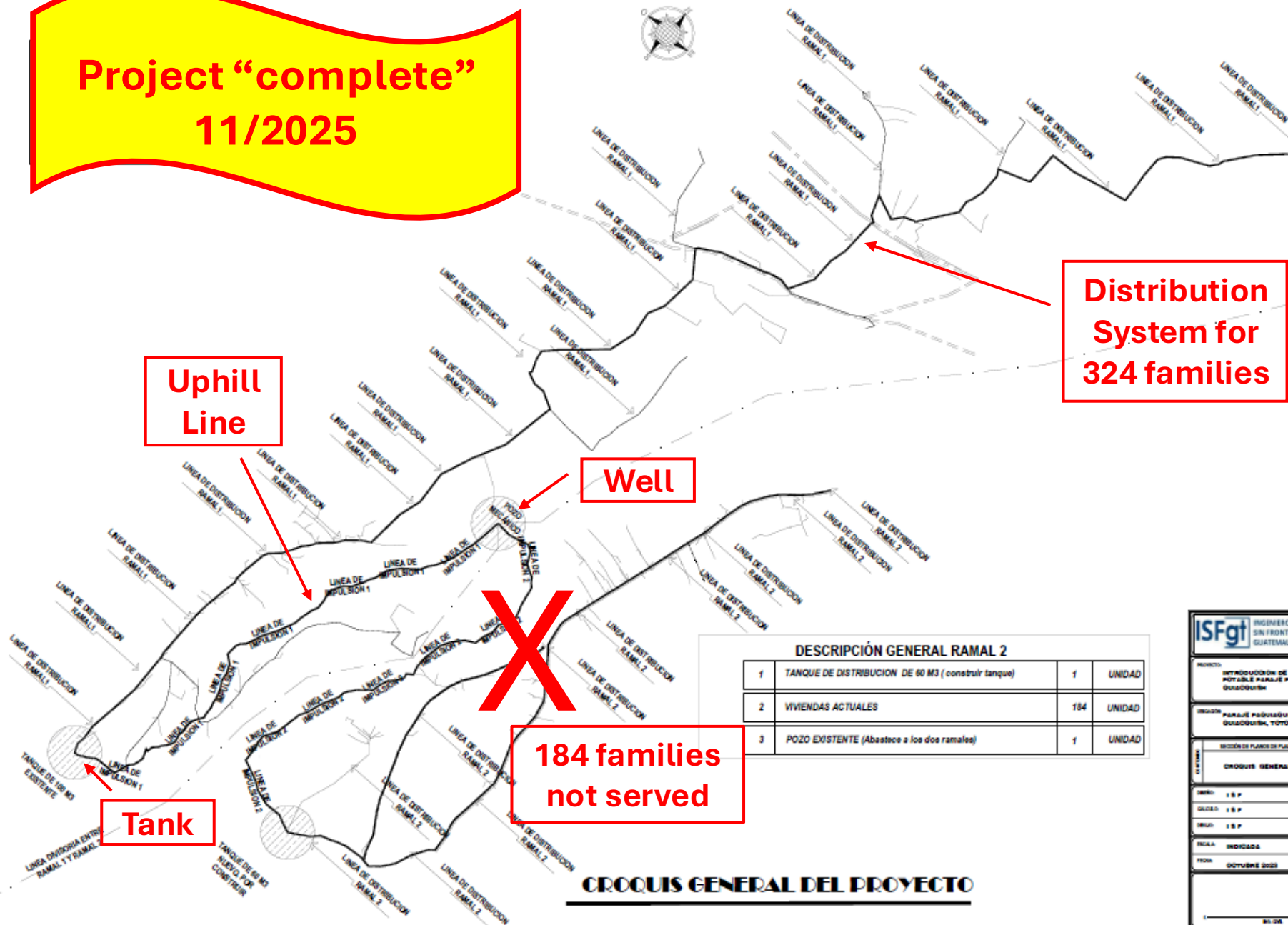
Bill Skinner

**Project “complete”
11/2025**

Quiacquix New Water System Global Grant

EWB General
Sketch of Plan

**Rotary budget
US\$138,300**
(insufficient to
include phase 2
of 184 families)



ISFgt		INGENIEROS SIN FRONTERAS GUATEMALA		FOLIO 02 DE 31	
PROYECTO: INTRODUCCION DE AGUA POTABLE PARAJE PASQUEQUICH, QUIGUICHEN					
UBICACION: PARAJE PASQUEQUICH, QUIGUICHEN, TOTONICAPAN					
SECCION DE PLANOS DE PLANTAS Y PERFILES					
CONTENIDO: DISEÑO GENERAL					
DISEÑO: I S F					
CALCULO: I S F					
REVISADO: I S F					
FECHA: INDICADA					
FECHA: OCTUBRE 2023					
Escala					

The Departmental and National governments combined to install the pipeline connecting the well to the tank.



The storage tank is at the top of this ridge, ~110 metres above the well & 1.3 km distant

Enclosure around deep water well



Community
members
trenching in a
corn field

Trench across
a road for a
feeder line.
Then manual
repacking of
the fill (video)





Celebrating
the arrival of
quality water
from the new
system.



WHY DO PROJECTS?

My Rotary Moment

Manon Mitchell









Information Dissemination

Facebook	10,043
Telegram	4,742
Youtube	11,389
Downloads	up to 13,000

What's the difference ...

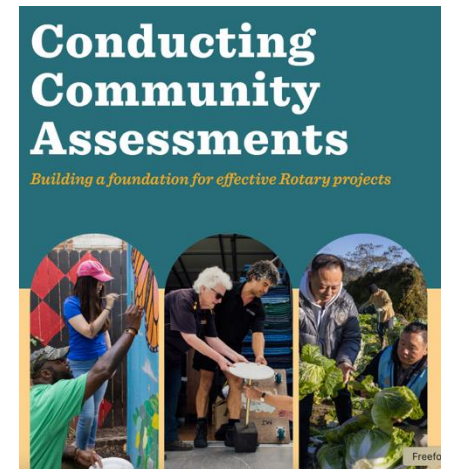
between a Global Grant and a District Community Development Grant?

GLOBAL GRANTS

- You must have a competent in-country partner Rotary club



- A detailed Community Needs Assessment (CNA) is required.



What's the difference ...

between a Global Grant and a District Community Development Grant?

GLOBAL GRANTS

- Some direct involvement of the international club is expected, more than just fundraising.
- Much more detail and background documentation is required.



Shared with me > BREAKING SILENCE AL... > 0.TEMPLATE:

Name	Type	People	Modified	Source
00-Action Plan - ENGLISH				
00-Action Plan - ESPANOL Plan de acción para el proyecto «Romper el silencio» - ...				
0-CHECKLIST for NORMA				
0-CHECKLIST for Norma Version 2				
00-Project Framework - ENGLISH.docx				
00-Project Framework - ESPANOL - Guía del Proyecto.docx				
01-CHECKLIST - BILINGUAL - BILINGÜE				
01-Community Assessment Results.docx				
02-MOU - Bilingual - Bilingüe.docx				
03-Break the Silence BUDGET PRESUPUESTO.xlsx				
03-Break the Silence FUNDING Model Modelo de financiación.xlsx				
03-Global Grant Financial upporting Agreement from other club/district.pdf				

What's the difference ...

between a Global Grant and a District Community Development Grant?

GLOBAL GRANTS

- A Monitoring and Evaluation Plan must be included.



- Some things such as a detailed project plan and cost estimate plus the CNA may require funds that must be raised and are not included in the GG application.
- Grant money is always calculated in US dollars



NEW ADDITION TO DISTRICT GRANTING RULES (MAIN ITEMS)

- Up to 4 clubs in our District can pool their funds to receive DDF for a Global Grant
- None of the participating clubs can have applied for DDF for a Lead Club Global Grant for the same Rotary year
- Clubs can participate in only 1 Small Lead Club Grant in a year
- The clubs must jointly commit 4000USD to the project (the proportion for each is up to them)
- The Grant is 15,000USD - Additional contributions are not matched
- Supporting Club grants are allowed

What resources are available to help with Global Grants?

- District Grants Webinar
Saturday October 24
9 am – noon
Will be recorded
Required attendance by those
who wish to lead a global grant
Register on District Website
(Events / District Calendar)

What
resources are
available to
help with
Global
Grants?

- **Calgary North Procedures**

PROCEDURE: DEVELOPING AN INTERNATIONAL PROJECT

- Procedure document
- Theory of Change (Logic Model) spreadsheet
- Global Grant Application template
- District Grant Application template
- Monitoring & Evaluation template

PROCEDURE: OUTLINE

1. Introduction
 2. Definitions
 3. Purpose and Overriding Principles
 4. Checklist
 5. Conclusion
- APPENDIX A – ACKNOWLEDGEMENT
 - APPENDIX B – CHECKLIST

3. Purpose and Overriding Principles

- 3.1. Purpose of this document is to outline the steps necessary to successfully plan and carry out a well-designed Rotary International Service Project. It is meant to supplement the Rotary International resources annotated as references, not to replace them.
- 3.2. Before starting to plan their project, each new Club project proponent must read this and all references, as well as seek guidance from Rotarians who have managed international projects in the past.
- 3.3. International Service Projects aim to:
 - Improve the **quality of life** of those in need through international service
 - Encourage **cooperation** between clubs and districts in different countries as they carry out International Service Projects
 - Provide an effective **framework** for exchanging information regarding project needs and assistance
 - Increase **awareness** among Rotarians of international development and cultural issues as well as the importance of implementing projects that help people help themselves
 - Assist participants in **related programs** of Rotary International and The Rotary Foundation
 - Educate Rotarians about **project funding opportunities** available through the Foundation and other sources
 - **Communicate** successful project experiences to other Rotarians
 - Foster **international understanding, goodwill, and peace**
- 3.4. Projects should adhere to the following **criteria**:
 - The project is humanitarian in nature.
 - Rotarians in two or more countries are involved.
 - The project is in one of the countries approved by Rotary International.

PROCEDURE: PURPOSE AND OVERRIDING PRINCIPLES

- **Purpose** - to outline the steps necessary to successfully plan and carry out a well-designed Rotary International Service Project.
- **Criteria** - excerpted from:
 - *World Community Service Handbook: A Guide to Action. 742-EN-(908)*
 - *Communities in Action 605-EN-(112)*
- **Global Grants** – excerpted from Areas of Focus Policy Statements
- **Six Steps to Sustainability**
 - **Assess community needs** – *Global Grants Community Assessment Results*
 - **Monitoring and Evaluation Plan** - Monitoring & Evaluation Plan Template / Logic Model
- **Reports** - Global Grant Report Template

APPENDIX A: ACKNOWLEDGEMENT

- Project Proponents must sign Appendix A – Acknowledgment.
- Appendix A is updated to reflect any changes in the District MOU.
- Delegates responsibility for ensuring the MOU is followed TO the project proponent.

	1 ROTARY CLUB OF CALGARY NORTH
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Developing an International Project

APPENDIX A--ACKNOWLEDGEMENT

You will do the following to the best of your abilities:

- 1.→ Cooperation with any financial, grant, or operational audits.
- 2.→ That all The Rotary Foundation (TRF) grants adhere to stewardship measures and proper grant management practices.
- 3.→ That all individuals involved in your grant conduct their activities in a way that avoids any actual or perceived conflict of interest.
- 4.→ Maintenance of a standard set of accounts, which includes a complete record of all receipts for expenditures and disbursements of grant funds.
- 5.→ Establishment of an inventory system for equipment and other assets purchased with grant funds, and maintain records for items that are purchased, produced, or distributed through grant activities.
- 6.→ That all grant activities, including the conversion of funds, comply with local law.
- 7.→ that Global Grant funds, including DDF, must be deposited into and expensed from a separate bank account (the "Grant" account) or a subledger of a separate Grant account named to describe the specific project to which the funds relate. Grant funds shall not be commingled with the club's general bank account and must be accounted for separately.
- 8.→ The club's Grant bank account should be low or non-interest bearing; any interest earned will be documented and used on eligible, approved grant activities or returned to TRF.
- 9.→ The name on the Grant account will include the Club's Name and a description which specifies the charitable nature of the account. All subledgers of the account must

APPENDIX B: CHECKLIST – ROLES, ACTIONS & TIMEFRAME

- Checklist is an aid
- It allows cross checking
- It differs from an instruction manual or operating manual or procedure
- Lists: Owner(s), Step, Action, and Timeframe

1 ROTARY CLUB OF CALGARY NORTH			
Developing an International Project			
APPENDIX B - Checklist - Roles, Actions & Timeframe			
Owner	Step	Action	Timeframe (Dates to be filled in for each project)
Club/ Committee Members	1	Get ideas from the Rotary website (Rotary Showcase) or people who have lived in or visited a foreign country.	
Club/ Committee Members	2	Try to select something important that will interest the Club members and aligns with our Club theme of Education.	
Project Proponent	3	Start a draft of the RCCN International Project Proposal.	
Director	4	Have the Project Proponent sign a copy of Appendix A to this document acknowledging that they have read and understood this Procedure.	
Project Proponent	5	Present the idea to the Club's International Service Committee.	
Director	6	Present the idea to the Board of Directors for support.	
Project Proponent	7	If supported, contact the Rotary Club or District in the target country to seek cooperation, if not already done.	
Project Proponent	8	Recruit club members to serve on the project team and contribute to the project development, implementation and evaluation.	

What resources are available to help with Global Grants?

- **Learning Centre Courses**

- Sign in at My Rotary (rotary.org)
- Download the Learning App to your phone!
- Topics include
 - Areas of Focus
 - Conducting a Community Assessment
 - Grant Management Seminar
 - (Grant Management Recertification 2026-27)
 - Increase your impact (NEW)
 - Measuring and Reporting Our Impact
 - Service Project Essentials
 - Sustainability Site Visits

What resources are available to help with Global Grants?

- **“My Rotary” Resources**

- Service Project Centre

Service Project Center »

Browse successful club projects from around the world.

- Grant Centre

Grant Center »

Launch and manage all your Rotary Foundation grants in one place.

What resources are available to help with Global Grants?

- **People**

- DISC

- Mentors, ideas
 - Barb, Steve, Bill, Manon
 - District Resource Committee
 - Doug McMillan | Wally Gardiner | Gerry Darichuk | Kurt Kowalchuk | Steve Rickard | Pat Killoran | Manon Mitchell

- Cadre

- Wally Gardiner & Doug McMillan

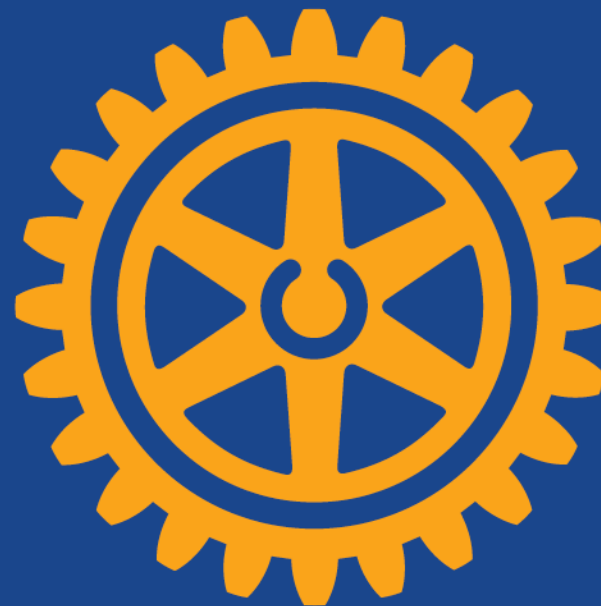


What resources are available to help with Global Grants?

- Rotary Action Groups (RAGs)

Sample Projects

Rotary



**Break the Silence in the
Dominican Republic**

Manon Mitchell

BREAK THE SILENCE PROJECT

“ALL ABOUT PUBERTY” EDUCATION FOR GIRLS

“ALL ABOUT PUBERTY” EDUCATION FOR BOYS

PROVIDING Washable Menstrual Hygiene KIT FOR GIRLS

Water And Sanitation Hygiene







TAKE ACTION WITH US!

Contact Manon at
manonyyc@gmail.com
403 862 5452

Sample Projects

Adopt-a-Village



Adopt a Village



A community-driven initiative improving quality of life in rural Uganda through agriculture, clean water, education, governance, and environmental sustainability. By working closely with local communities, the program strengthens livelihoods, empowers families, and creates sustainable solutions for future generations.

- **25,000+ seedlings distributed**
- **4,400+ people impacted**
- **800+ households reached**
- **60+ water tanks built**

Adopt a Village





Adopt a Village

- Improved access to clean and safe water for families through rainwater harvesting systems
- Increased food security and household income through livestock and farming support
- Empowered farmers with training in modern agriculture and financial management
- Supported environmental sustainability through tree planting and conservation efforts
- Promoted clean energy solutions, reducing indoor air pollution and improving health



Other
Projects?