



DISTRICT 5390
2016-17
DATES TO REMEMBER
July through December 2016



P=President, PE = President Elect, S = Secretary, CC= Committee chair, FC = Foundation Chair, BM = Board Members, DGE = District Governor Elect T=Treasurer

Due Date		By Whom
July 2016		
1	Congratulations, your term begins	P/ST
	Conduct Installation of incoming club officers	P
10	Report Monthly Attendance on District Web Site	S
	Pay dues for RI	P, S, T
	Conduct Monthly Board Meeting	
12-16	Camp RYLA at Luccock park near Livingston	
	Plan and conduct a Club Assembly to review club's goals for the year	
	Conduct literacy related activities and programs	

August 2016	Membership and Extension Month	
5-6	DISTRICT TRAINING ASSEMBLY in Butte	All
10	Report Monthly Attendance on District Web Site	S
	Conduct Monthly Board Meeting	P
	Registration Deadline for 83rd ^t Annual Peace Park - Waterton	All Members
	Conduct club activities to support membership development and extension efforts	

September 2016	Youth Service Month	
1	Service Above Self Award nominations to RI	DG, PDG
10	Report Monthly Attendance on District Web Site	S
	Conduct Monthly Board Meeting	
16-18	84th Waterton-Glacier International Peace Park in East Glacier	
	Conduct youth-related activities and programs	P/CC

October 2016	Vocational Service Month	
	Conduct Monthly Board Meeting	P
	Plan special programs/activities for November Foundation Month	P/CC
10	Report Monthly Attendance on District Web Site	S
15	Process Quarterly Rotary Foundation Contributions	P/S/T/FC
	Conduct vocation-related activities and programs	P/CC
25-30	GETS and Zone Institute in Salt Lake City, UT (PDGs 27-30 th)	DG, DGE, DGN
	Clubs four months delinquent with RI dues are terminated	

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November 2016	Rotary Foundation Month	
	Conduct Foundation activities and Programs	
7	World Interact Week, plan activities with your Interact Club	P/CC
10	Report Monthly Attendance on District Web Site	S
	Conduct Monthly Board Meeting	
30	Update club member information for DUES INVOICE from Rotary International and the District	S

December 2016	Family Month	
1	Update the RI membership database via the web. www.rotary.org by logging in to Club Central under My Rotary	S
10	Report Monthly Attendance on District Web Site	S
	Conduct Monthly Board Meeting	
	Conduct a mid-year goal achievement assessment	P/BM
By 31	Hold club election of officers for next fiscal year UPDATE MEMBERSHIP INFORMATION ON THE DISTRICT WEB SITE – THIS WILL BE USED FOR DISTRICT DUES BILLING FOR SECOND HALF OF 2016-17 MAKE SURE MEMBERSHIP IS ACCURATE ON RI WEB SITE. NEW INVOICES ARE NOT NEGOTIABLE	P/S/BM
31	Club President-Elect should be registered for PETS	PE / P