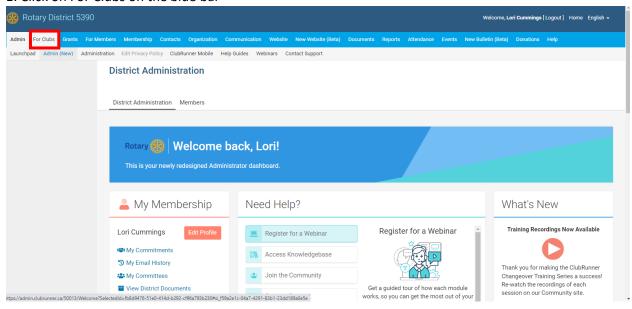District ClubRunner Training
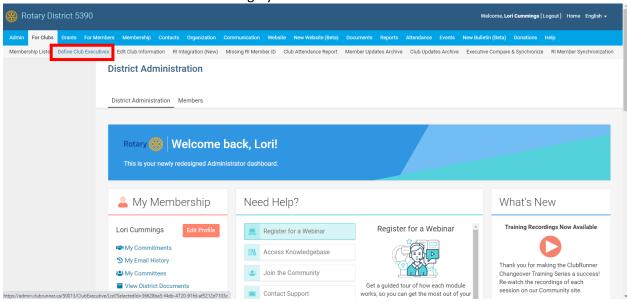
January 21st, 20023

Club Runner Changing Club Executive Instructions
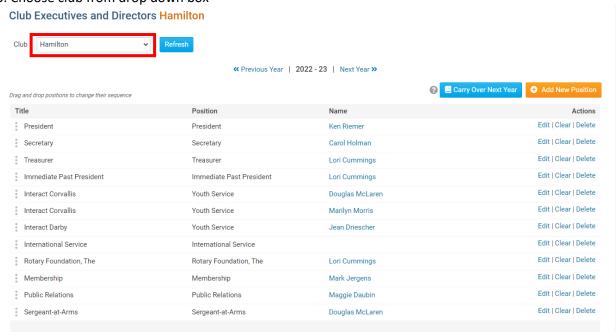
1. Click on For Clubs on the blue bar

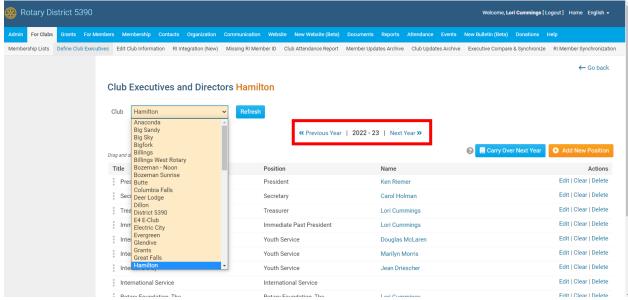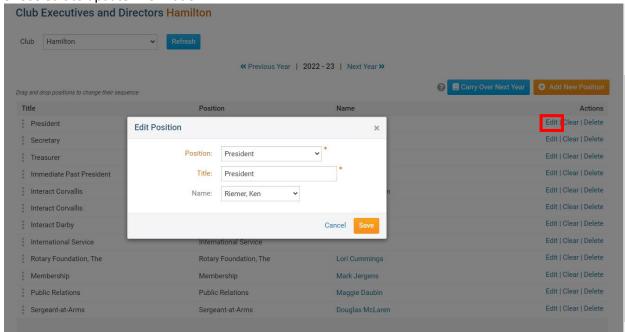## 2. Click on Define Club Executives on the gray bar under the blue bar
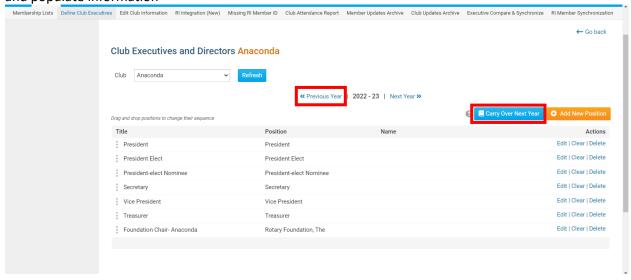
3. Choose club from drop down box

Club Executives and Directors Hamilton

Club [Hamilton ▼] [Refresh]

« Previous Year | 2022 - 23 | Next Year »

[🛈] [🗋 Carry Over Next Year] [⊕ Add New Position]

Drag and drop positions to change their sequence

Title	Position	Name	Actions
President	President	Ken Riemer	Edit | Clear | Delete
Secretary	Secretary	Carol Holman	Edit | Clear | Delete
Treasurer	Treasurer	Lori Cummings	Edit | Clear | Delete
Immediate Past President	Immediate Past President	Lori Cummings	Edit | Clear | Delete
Interact Corvallis	Youth Service	Douglas McLaren	Edit | Clear | Delete
Interact Corvallis	Youth Service	Marilyn Morris	Edit | Clear | Delete
Interact Darby	Youth Service	Jean Driescher	Edit | Clear | Delete
International Service	International Service		Edit | Clear | Delete
Rotary Foundation, The	Rotary Foundation, The	Lori Cummings	Edit | Clear | Delete
Membership	Membership	Mark Jergens	Edit | Clear | Delete
Public Relations	Public Relations	Maggie Daubin	Edit | Clear | Delete
Sergeant-at-Arms	Sergeant-at-Arms	Douglas McLaren	Edit | Clear | Delete

4. Make sure you are in the current Rotary Year! (2022-23)

Rotary District 5390   Welcome, **Lori Cummings** [Logout]   Home   English ▾

Admin | For Clubs | Grants | For Members | Membership | Contacts | Organization | Communication | Website | New Website (Beta) | Documents | Reports | Attendance | Events | New Bulletin (Beta) | Donations | Help

Membership Lists | Define Club Executives | Edit Club Information | RI Integration (New) | Missing RI Member ID | Club Attendance Report | Member Updates Archive | Club Updates Archive | Executive Compare & Synchronize | RI Member Synchronization

← Go back

Club Executives and Directors Hamilton

Club [Hamilton ▼] [Refresh]

Anaconda
Big Sandy
Big Sky
Bigfork
Billings
Billings West Rotary
Bozeman - Noon
Bozeman Sunrise
Butte
Columbia Falls
Deer Lodge
Dillon
District 5390
E4 E-Club
Electric City
Evergreen
Glendive
Grants
Great Falls
Hamilton

« Previous Year | 2022 - 23 | Next Year »

[🛈] [🗋 Carry Over Next Year] [⊕ Add New Position]

Title	Position	Name	Actions
Pres	President	Ken Riemer	Edit | Clear | Delete
Sec	Secretary	Carol Holman	Edit | Clear | Delete
Trea	Treasurer	Lori Cummings	Edit | Clear | Delete
Imm	Immediate Past President	Lori Cummings	Edit | Clear | Delete
Inte	Youth Service	Douglas McLaren	Edit | Clear | Delete
Inte	Youth Service	Marilyn Morris	Edit | Clear | Delete
Inte	Youth Service	Jean Driescher	Edit | Clear | Delete
International Service	International Service		Edit | Clear | Delete
Rotary Foundation, The	Rotary Foundation, The	Lori Cummings	Edit | Clear | Delete

5. Use edit to update information

6. Use previous year to carry over the 2021-22 information to 2022-23 if applicable or use edit to change and populate information

7. Use add new position to populate addition executives

             i.e.:   Past President

                       Membership

                       Youth Services…