

AGENDA

**District 5580 Rotary Foundation Committee: 2016-17 Spending Plan Meeting
Saturday, May 7, 2016 - 9:00 A.M.
Timberlake Lodge, Pine Grove Room – Grand Rapids, MN**

- 9:00 Call to Order, Welcome, Introductions, Opening Remarks DRFCC Keith Brokke
- 9:10 Approval of Minutes
 - April 21, 2016 DGS Webinar
- 9:20 Old Business DRFCC Keith Brokke
 - PETS Report (deferred from 04-21-16 webinar) DG Herb Schmidt
 - D-5580 Financial management Plan: MOU Section 4 Roly Turner
 - DDF Grant Fund Reports: MOU Section 7
 - Document Retention (Cloud): MOU Section 8
- 10:15 Break**
- 10:30 Grant Applications/Reports DGSC Blake Crosby
Stewardship David Gottenborg
 - Interim, Final Reports
 - Project Activity Reports (PAR)
 - District Grant applications:
 - 17.1.01 Fargo TNT from 04-1-21-16
 - 17.1.07 Brainerd lakes Sunrise Soup Kitchen from 04-21-16
 - 17.1.08 Williston park project from 04-21-16
 - Late applications?
 - Global Grant Applications: GG1640987 (16-4-22) DDF Approved 04-1-21-16
- 10:45 2016-17 DDF Spending Plan DG Herb Schmidt
DRFCC Keith Brokke
DGSC Blake Crosby
 - District Block Grant including:
 - Club applications
 - Contingency
 - Administrative Expense
 - Other (District Projects)
 - Polio Plus From DDF
 - Recommendations From DGS
 - Approval of 2016-17 Spending Plan
- 11:15 2016-17 Grants Subcommittee Roster DGSC Blake Crosby
 - Vacancy (Ward Nelson term ending)
 - Vice Chair
 - Stewardship
- 11:30 Policy/Procedure; Discussion/Recommendations Assign Duties Open Forum
 - Grant Management Seminars
 - Revise/Update: Content, Timing, Locations
 - Use of Webinar?
 - Dress Rehearsal to ensure consistent message
- 12:00 Lunch**
- 12:45 Policy/Procedure; Discussion/Recommendations Assign duties Continued:
 - Mentorship Program:
 - Define Mentor Roll: pre application through final report/closure
 - Mentor Training: webinar workshop
 - Stewardship Subcommittee: define roll, share duties
 - World Community Service Fund
 - Update Guidelines/Criteria
 - Promote Program
 - District Grant Applications (International and Local) Revise and update for 2017-18

- District Grant Criteria: D-5580 and TRF Terms and Conditions (construction)
 - Application Deadline/Spending plan timing.
 - Funding Limit/Multi Club Collaboration.
- Interim/Final Reports, DG/WCS
 - Report Content
 - Revise/enhance Instruction page
 - Develop worksheet
- Quick Reference Guide Revise/Redo/Include WCS?
- District Website update for 2015-16
- Other Recommendations

3:00 Adjourn