



## Matching Grant Application The Rotary Foundation (TRF)

### PROJECT DESCRIPTION

**Explanation:** Matching Grants support the humanitarian service projects of Rotary clubs and districts. In this section, describe in detail the humanitarian need your project will address, the intent of the project, how the project will be implemented, and how Rotarians will be directly involved in the project. Involvement is required of both the host and international partners.

Please provide the name of the project site, the city or village, state or province, and country. List multiple locations, if applicable.

Project site	RAJAPALAYAM AND SORROUNDING VILLAGES WITH IN A RADIUS OF 15 KMS.		
City/Village	RAJAPALAYAM. 626117	GPS: 11°48'54.23"N.	79°33'29.65"E. ELEV 33 M
State/Province	TAMILNADU		
Country	INDIA		

Describe the project and the problem or need it will address, including the intended beneficiaries and how the project will benefit the community in need. Provide the estimated length of time needed to complete the project.

This project is aimed at providing safe and clean drinking water to Eight Schools listed in the Matching Grant Budget proposal which are situated in rural areas within a radius of 15 kilometers from Rajapalayam. It also proposes to supply computers to two educational institutions inside Rajapalayam city. This project when implemented will certainly raise the hygienic conditions of the Students studying at these schools by preventing waterborne diseases. The computers to the Rajapalayam city schools will enhance the overall knowledge of the students in this competitive world. These projects will be completed with in six months from the sanctioning of the project.

Describe how the benefiting community will maintain this project after grant funding has been fully expended.

The management of all the schools mentioned hereunder have adequate infrastructure facilities and trained teaching staff to execute and maintain the Projects.

Describe specific activities of the host and international partners in implementing the project. What will the Rotarians who are members of the partner clubs do during the project? Please note that financial support is not considered active involvement. (See the Matching Grant application instructions for suggestions.)

The Rotarians of the Host club, RC of Rajapalayam will be actively involved in executing the projects and they will oversee the smooth and successful execution of the Project in all the schools for uplifting the educational and sanitary conditions in all the schools mentioned hereunder which are well within a radius of 15kms from the host club town. They will frequently visit the project site and directly oversee the implementation of the Project.

The International partners will be consulted and contacted through Emails and teleconferences and photographs of the progress of the Project will be sent to the sponsor clubs periodically.

## HOST PARTNER

**Explanation:** The host partner is the club or district in the project country. A committee of at least **three** Rotarians must be established to oversee the project. All three committee members must belong to the primary club identified below for club-sponsored projects or belong to clubs in the district for district-sponsored projects. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all Rotary information will be sent to this address. It is highly recommended that the primary contact (who receives all information from TRF) have an e-mail address to expedite communication.

### Primary Club/District

Club	RAJAPALAYAM.	Club ID number (if known)	15941
District	3212	Country	INDIA

### Primary Contact:

Name	RTN.DR.N.GOPALAKRISHNAN	Member ID	2590008
Club	RAJAPALAYAM		
Rotary position	CHAIRMAN, INTERNATIONAL SERVICE		
Address	41C, SEVALPATTI STREET		
City	RAJAPALAYAM.		
State/Province	TAMILNADU	Postal code	626117
		Country	INDIA
E-mail	drngkrjpm@gmail.com		
Home phone	91 4563 220731	Office phone	91 4563 220730
		Fax	

### Project Contact #2:

Name	RTN.A.CHELLIAMUDALI	Member ID	2590010
Club	RAJAPALAYAM		
Rotary position	CHAIRMAN, COMMUNITY SERVICE		
Address	109, SUBRAMANIA SAMY KOIL STREET		
City	RAJAPALAYAM		
State/Province	TAMILNADU	Postal code	626117
		Country	INDIA
E-mail	jevafinance@gmail.com		
Home phone	91 4563 222474	Office phone	91 4563 230288
		Fax	

### Project Contact #3:

Name	RTN.K.LAKSHMINARAYANAN.	Member ID	7006748
Club	RAJAPALAYAM		
Rotary position	PRESIDENT 2010-2011		
Address	No 10, Municipal Commercial Complex, Town Bus stand.		
City	RAJAPALAYAM		
State/Province	TAMILNADU	Postal code	626117
		Country	INDIA
E-mail			
		Office phone	
Home phone	91 98421 80181	Fax	

## INTERNATIONAL PARTNER

**Explanation:** The international partner is the club or district outside the project country. A committee of at least **three** Rotarians must be established to oversee the project. All three committee members must belong to the primary club identified below for club-sponsored projects or belong to clubs in the district for district-sponsored projects. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all Rotary information will be sent to this address. It is highly recommended that the primary contact (who receives all information from TRF) have an e-mail address to expedite communication.

### Primary Club/District

Club	FARGO MOORHEAD AM	Club ID number (if known)	24877
District	5580	Country	U.S.A.

### Primary Contact:

Name	RTN.KEITH BROKKE	Member ID	1813144
Club	FARGOMOOHEAD AM ROTARY		
Rotary position			
Address	42754 ENGSTROM BEACH ROAD,		
City	DENT		
State/Province	MN	Postal code	56528
		Country	U.S.A.
E-mail	kbroke@borderstatespaving.com		
Home phone	(218) 758-2663	Office phone	(701) 237-4860
		Fax:	(701) 237-0233

### Project Contact #2:

Name	RTN.DANIAL RATNASAMY	Member ID	6891412
Club	FARGO MOORHEAD AM ROTARY		
Rotary position	INTERNATIONAL COMMITTEE MEMBER		
Address	2315 VICTORIA ROSE DRIVE SOUTH		
City	FARGO		
State/Province	ND	Postal code	58104
		Country	U.S.A.
E-mail	danielratnasamy@yahoo.com		
Home phone	701 232-1583	Office phone	
		Fax	

### Project Contact #3:

Name	David Manning	Member ID	6013490
Club	FARGOMOOHEAD AM ROTARY		
Rotary position	Past President		
Address	1915 4 <sup>th</sup> Street S.		
City	Moorhead		
State/Province	MN	Postal code	56560
		Country	USA
E-mail	davidbrianmanning@gmail.com		
Home phone	218-291-0679	Office phone	701-239-8500
		Fax	701-239-8600

## PROJECT BUDGET

**Explanation:** For detailed information on what TRF funds, please see *The Guide to Matching Grants* (144-EN). Official RI exchange rates can be found at [www.rotary.org](http://www.rotary.org). Please use the most recent rate.

Budget item	Name of supplier	Amount in INR
To supply Bore well 500 Feet, Compressor  Motor, Water Tank, Pipes, and one UV Filter Unit and Pre Filter Unit to P.M.M.Ammaiappa Nadar Girls Higher Secondary School, Dhalavaipuram.	Texmo Industries, Dhalavaipuram and VST Marketing, Rajapalayam.	82238.00
To supply Bore well 500 Feet, Compressor  Motor, Water Tank, Pipes and one UV Filter Unit and Pre Filter Unit to Palani Primary School, Vaithilingapuram.	Velmurugan Electricals, Dhalavaipuram, and VST Marketing, Rajapalayam.	83388.00
To Supply one Motor, Water Tank, Pipes and One UV Filter Unit and Pre Filter Unit to VNUP Kaleeswari Higher Secondary School, Vanniampatti.	Velmurugan Electricals, Dhalavaipuram, and VST Marketing, Rajapalayam	31733.00
To supply one Submersible Motor, Water Tank Pipes, Electrical accesories and One UV Filter Unit and Prefilter Unit to Government High School, Nallamanaickenpatti.	Velmurugan Electricals, Dhalavaipuram, and VST Marketing, Rajapalayam	41968.00
To supply one Motor Pump, Water Tank, Pipes, Electrical accessories and One UV Filter Unit and Prefilter Unit and 30 Class Room Desks to P.Sivanthi Athithanar High School, Koviloor.	Velmurugan Electricals, Dhalavaipuram, and VST Marketing, Rajapalayam Selvakumar Timber Traders	61053.00
To supply one Motor Pump, Water Tank, Pipes, Electrical accesories and One UV Filter Unit and Prefilter Unit and 10 Ceiling Fans to Vivekananda Primary School, Mettupatti, Seithur.	Velmurugan Electricals, Dhalavaipuram, and VST Marketing, Rajapalayam Ganesh Electricals, Rajapalayam.	34768.00
To supply one Motor Pump, Two Water Tanks, Pipes, Electrical accesories and One UV Filter Unit and Prefilter Unit to PK Higher Secondary School, Meenakshipuram.	Velmurugan Electricals, Dhalavaipuram, and VST Marketing, Rajapalayam	44193.00

To supply one Motor Pump, Water Tank, Pipes, Electrical accesories and One UV Filter Unit and Prefilter Unit to M.N.Nadar High School, Melavaragunaramapuram.	Velmurugan Electricals, Dhalavaipuram, and VST Marketing, Rajapalayam	26593.00
To supply 10 Computers and 10 UPS to N.A.Manjammal Polytechnic Collges, Rajapalayam.	Chip Systems, Rajapalayam.	208,000.00
To supply 8 Computers, 8 UPS and one Samsung Multifunction Network Printer,Copiers and Fax Machine to A.K.D.R. Girls Higher Secondary School, Rajapalayam.	Chip Systems, Rajapalayam.	198,400.00
	Sub Total:	812,334.00
	Exchange Rate Used:	US\$ 1= INR44.00
	Total in US Dollars:	18,462.13



## PROJECT FINANCING

**Explanation:** Clearly list all financing in U.S. dollars noting which funds will be contributed in cash and which will be contributed from District Designated Funds (DDF). Use of DDF must be authorized by the district Rotary Foundation committee chair and the district governor. TRF matches US\$0.50 for every \$1 cash contribution and \$1 for every \$1 contribution from DDF. The primary host club or district must provide at least \$100.

**NOTE:** No funds should be sent to TRF prior to official Trustee approval. Upon approval, a letter will be sent to the sponsors notifying them of approval and providing detailed instructions on how and where to submit their contributions.

Host Rotary clubs or district inside the project country (The primary host club or district must provide at least US\$100.)	Cash (US\$)	DDF (US\$)	DRFC Chair (Print Name)	DRFC Chair Authorization	District Governor (Print Name)	District Governor Authorization
RC of Rajapalayam	1,000					
			J. P. JOE VILLAVARAYAR.		J. K. Kumar	
District 3212		4,281				
International Rotary clubs or district outside the project country	Cash (US\$)	DDF (US\$)	DRFC Chair (Print Name)	DRFC Chair Authorization	District Governor (Print Name)	District Governor Authorization
Fargo Moorhead AM	500		AL WATREL		ROLY TURNER	
Fargo West, ND	500					
Fargo, ND.	500					
Moorhead, MN.	500					
District 5580		2,000				
Subtotals, Cash and DDF	3,000	6,281				
TOTAL cosponsor contributions	9,281					
Total funds requested from TRF (must be at least US\$5,000)	9,181					
Additional outside funding (not matched by, or forwarded to, TRF)						
Total project financing (must equal budget on page 4)	18,462					

## PROJECT PLANNING

**Explanation:** Before an application is submitted to TRF, project partners should discuss various planning details. The questions below are a guide to aid project planning. Note that a Rotary club/district or Rotarian may not own anything purchased with grant funds.

Identify who will own equipment and maintain, operate, and secure items purchased with grant funds. (A Rotary club or Rotarian cannot own equipment.)

The Managing Committee of the Schools and Colleges will own, maintain and operate the items purchased with the grant. The list of School and Colleges are given in the Project Budget.

Will training in use and maintenance of technical equipment be provided? If so, who will provide training?

The Principal and Staff of all the Schools are well trained in the use of the equipments which will be provided by the Project.

Is software necessary to operate any items? If so, has software been provided?

Yes. Software is necessary to operate the Computers and the Software will be provided when the Computers are supplied.

Indicate what arrangements have been made for customs clearance if items will be purchased and shipped from outside the project country.

Does not arise.

Provision of plumbing and electrification to structures where people live or work cannot be purchased with grant funds and must be funded with other sources. Have the sponsor clubs/districts planned and agreed to fund plumbing or electrification for equipment and appliances in existing buildings (hospitals, schools, libraries, orphanages, etc.)?

FUNDING FOR THE PLUMBING AND ELECTRIFICATION WILL BE PROVIDED BY THE SCHOOL

## COMPETITIVE GRANTS

**Explanation:** Competitive grants are grants requesting US\$25,001 or above from TRF. Competitive grants are reviewed twice a year at the October and April Trustees' meetings.

If your grant request is for US\$25,001 or above, a community needs assessment must be included. This assessment should demonstrate how the proposed project

- Involves the benefiting community
- Is viable and will be maintained by the benefiting community after grant funds have been expended

Please refer to *The Guide to Matching Grants* (144-EN) and the RI Web site ([www.rotary.org](http://www.rotary.org)) for additional information.

## AUTHORIZATIONS

**Explanation:** Authorizations ensure that both partners are aware of, and interested in, pursuing the described project. By signing below, the current club presidents for club-sponsored projects and current district grants subcommittee chairs for district-sponsored projects, as well as the committee members, agree to the criteria listed and affirm their support of the project.

All Rotary clubs, districts, and Rotarians involved in this project are responsible to The Rotary Foundation (TRF) for the conduct of the project and its subsequent reporting. The signatures of all involved parties confirm that they understand and accept responsibility for the project. Parties may either sign this page or submit a separate letter of commitment.

By signing below, we agree to the following:

- All information contained in this application is, to the best of our knowledge, true and accurate, and we intend to implement the project as presented in this application.
- The club/district agrees to undertake this project as an activity of the club/district.
- We ensure all cash contributions (as detailed in Project Financing) will be forwarded to TRF or directly to the project account after Trustee approval of the grant.
- RI and TRF may use information contained in this application to promote the project by various means such as *The Rotarian*, the RI international convention, *RVM: The Rotarian Video Magazine*, etc.
- The partners agree to share information on best practices when asked, and TRF may provide partners' contact information to other Rotarians who may wish advice on implementing similar projects.
- To the best of my knowledge and belief, except as disclosed herewith, neither I nor any person with whom I have or had a personal or business relationship is engaged, or intends to engage, in benefiting from TRF grant funds or has any interest that may represent a potential competing or conflicting interest. A conflict of interest is defined as a situation in which a Rotarian, in relationship to an outside organization, is in a position to influence the spending of TRF grant funds, or influence decisions in ways that could lead directly or indirectly to financial gain for the Rotarian, a business colleague, or his or her family, or give improper advantage to others to the detriment of TRF. (NOTE: Any and all exceptions must be explained in an attached statement.)

<b>Host Partner</b>		<b>International Partner</b>	
<input checked="" type="checkbox"/> Club president (club-sponsored) <input type="checkbox"/> District grants subcommittee chair (district-sponsored)		<input checked="" type="checkbox"/> Club president (club-sponsored) <input type="checkbox"/> District grants subcommittee chair (district-sponsored)	
Name	K. LAKSHMINARAYANAN	Name	SYLVIA LUNSKI
Title	PRESIDENT 2010-2011	Title	Pres.
Rotary Club	RAJAPALAYAM	Rotary Club	Fm Am - Fargo
District #	3212	District #	3380
Signature		Signature	Sylvia Lunski
Date		Date	7-15-10

  

<b>Primary Contact</b>		<b>Primary Contact</b>	
Name	N. GOPALA KRISHNAN	Name	KEITH N. BROCKE
Signature		Signature	
Date		Date	7-19-2010
<b>Project Contact #2</b>		<b>Project Contact #2</b>	
Name	A. CHELLIAMUDALI	Name	DANIEL RATNASAMY
Signature		Signature	
Date		Date	7/19/10
<b>Project Contact #3</b>		<b>Project Contact #3</b>	
Name	K. LAKSHMINARAYANAN	Name	DAVID MANNING
Signature		Signature	
Date		Date	7/19/10



### COOPERATING ORGANIZATION

**Explanation:** A *cooperating organization* is an organization that is directly involved in the implementation of the project, offering technical expertise and project coordination. A *benefiting entity* is the recipient of goods or services and is not considered a cooperating organization.

If this project involves a cooperating organization (neither a Rotary club nor the beneficiary of the project), provide the following:

Name of organization NOT APPLICABLE.

Street Address

City, State/Province

Postal code

Country

Office phone

Fax

E-mail

Web address

In addition to the above, the following must be attached:

- Letter of participation from cooperating organization that specifically states:
  - Its responsibilities and how it will interact with Rotarians
  - The organization's agreement to cooperate in any financial review of the project
- A letter of endorsement from the host partner confirming that the cooperating organization works within that country's laws

### FINAL REPORT

**Explanation:** Although both partners are responsible for completing progress and final reports, the Trustees require that one partner take primary responsibility for submitting the final report to TRF. It is recommended that the club or district receiving the funds should take primary responsibility.

"By signing below, our club/district accepts primary reporting responsibility."

Print name : K. LAKSHMINARAYANAN, PRESIDENT 2010-11 Signature

Rotary club : RAJAPALAYAM. 626117. INDIA.

District 3212

### DISTRICT GRANTS SUBCOMMITTEE CHAIR CERTIFICATION

**Explanation:** The Trustees require that the district grants subcommittee chair (DGSC) from either the host or international sponsor district certifies the application as complete. If the application is not complete or eligible, it will be returned to the host partner with a brief explanation.

"On behalf of the committee, I hereby certify that to the best of my knowledge and ability this grant application is complete, meets all TRF guidelines, and is eligible for funding."

Print name of DGSC

Signature

District

Date

## COMPLETION CHECKLIST

Before submitting your Matching Grant application, please take a moment to review this checklist. If you have any questions or concerns, please contact the Humanitarian Grant Coordinator for the project location.

- ☐ Does the project meet **all** grant policies and guidelines (see *The Guide to Matching Grants* [144-EN] or the RI Web site at [www.rotary.org](http://www.rotary.org))?
- ☐ Does the project description clearly state how the project will assist those in need?
- ☐ Are the activities of the host and international partners clearly explained? Will the Rotarians be actively involved in the project?
- ☐ Have both the host and international partners created committees to oversee the project? Are these individuals correctly listed on the application with their complete contact information?
- ☐ Is a detailed, itemized budget included in the application?
- ☐ Are all partner contributions listed in the application, noting which contributions will be cash and which will be DDF?
- ☐ Have the DRFC chair and the district governor provided their signatures authorizing the use of District Designated Funds?
- ☐ Have the club presidents or district grants subcommittee chairs from the host and international partner provided their authorizing signatures?
- ☐ Have all six committee members provided their authorizing signatures?
- ☐ If a cooperating organization is involved, are the following letters included with the application:
  - ☐ Letter from the organization specifically stating its responsibilities, how it will interact with Rotarians, and agreeing to cooperate in any financial review of the project
  - ☐ Letter of endorsement from the host partner confirming that the cooperating organization is reputable and works within the laws of that country
- ☐ If the project involves a revolving loan or microcredit, is the Revolving Loan Fund Supplement and Credit Group Plan included?
- ☐ If the grant request is US\$25,001 or more, is a community needs assessment attached?
- ☐ Has the district grants subcommittee chair from either the host or international partner certified the application as complete and eligible?
- ☐ Is there a minimum of nine authorizing signatures included in the application?
- ☐ Have the partners made copies of all documents for their files prior to submitting them to TRF?

**Complete applications should be sent to:**



Humanitarian Grants Program  
The Rotary Foundation  
One Rotary Center  
1560 Sherman Avenue  
Evanston, IL 60201-3698 USA  
Fax: 847-556-2151  
E-mail: [contact.center@rotary.org](mailto:contact.center@rotary.org)



Charter President

Rtn. MPHE P.R. RAMASUBRAHMANEYA RAJHA, B.Sc.,

President

Rtn. K. LAKSHMI NARAYANAN B.A., B.L.,

Secretary

Rtn. S. VALLINAYAGAM @ KARTHIK

Treasurer : Rtn. PHF. Dr. A.P. SIVAKUMAR



## ROTARY CLUB OF RAJAPALAYAM

R.I.District 3212

CHARTER No. 15941

Chartered on 19-12-1966

Immediate PP : Rtn. S.R. RAMNARAYANA RAJA



To,

The Presidents,

FARGO MOORHEAD AM

FARGO WEST, ND

FARGO, ND

MOORHEAD, MN

&

Rtn.Keith Brokke, Primary Contact.

Charter President

Rtn. S. VALLINAYAGAM @ KARTHIK

President

Rtn. K. LAKSHMI NARAYANAN B.A., B.L.,

Secretary

Rtn. S. VALLINAYAGAM @ KARTHIK

Treasurer

Rtn. PHF. Dr. A.P. SIVAKUMAR

Dear Presidents,

This is for the fourth consecutive year we are working together for the Matching Grant projects and all the projects are aimed at improving the education of rural students in and around Rajapalayam in South India. This year also we are taking up a Matching Grant project for providing safe and clean drinking water to students studying in several rural schools and few computers to two big institutions. Unlike the previous projects this time several institutions will be benefitted, though this which involves a very good field work. One institution which is receiving 10 computers is Manjammal Polytechnic college which offers Diploma courses to around 800 rural students. The other institution which is receiving 8 computers and a Multifunction Copier is AIQR Girls Higher secondary School which is situated in the heart of the Rajapalayam town, is selected because more than 2800 girl students (only) are studying in a small campus and the infrastructure is inadequate. The other 8 schools selected for the Drinking Water Projects are in villages and are within a radius of 15 Kilo Meters from Rajapalayam.

Kindly sponsor this Matching Grant project for the successful completion of the Projects. We thank you for your previous sponsorship and we hope our association will continue for the years to come. Thanking YOU.

Yours in Rotary Service,

Rtn.K.Lakshminarayanan,

President, 2010 - 2011

Rotary Club of Rajapalayam,

Dist 3212.

India.





Rajapalayam, Tamil Nadu, India

