



# District 5580

## District Simplified Grant Application

Please print or type all information and use additional sheets of paper if necessary. *Incomplete applications will not be considered.*

See District Simplified Grants (DSG) 'CRITERIA & GUIDELINES' (attached) for instructions, eligibility, and program requirements.

### FOR DISTRICT 5580 USE ONLY (once Grant is approved)

District Grant No. WCS-\_\_\_\_\_ Date Approved \_\_\_\_\_  
District Grant Subcommittee Chair Signature \_\_\_\_\_  
District Rotary Foundation Chair Signature \_\_\_\_\_

#### 1. PROJECT DESCRIPTION

Please describe the project, its location, its objectives, and how they will be attained. Note: The project cannot be started until the district grants subcommittee approves the District Simplified Grant Application.

1. What is the purpose of this project? Provide a brief description.  
To provide lighting for a soccer field, to play games at night time, so the parents would be able to come and watch their children play without having to take time off from work. This way their games could be in the evening.
2. How will it meet the needs of the community?  
This will help by giving the kids of the community a safe haven, a place other than being on the streets. A place to learn how to play soccer and sportsmanship.
3. How will the host and partner(s) (District 5580 Rotary Club(s) and/or others) communicate and work together to implement this project? Please provide specific examples of activities.

The soccer fields currently named Rotary Soccer Complex. The city of Detroit Lakes and the Detroit Lakes Youth Soccer Assoc. will be working together on coordinating and purchasing. The installation will be done by these organizations with the help with the two Rotary clubs here in Detroit Lakes. The two Rotary clubs here in Detroit Lakes have both been very supportive with the soccer assoc.

Estimated project start date\_May of 2011\_\_\_\_\_Estimated project completion before Aug 15<sup>th</sup> of 2011

#### 2. OTHER NON-ROTARY ORGANIZATIONS

If this project involves a cooperating organization, provide the name of the organization below, attaching a letter of participation from that organization that specifically states its responsibilities and how Rotarians will interact with the organization in the project. By signing this application, the Rotarian sponsors endorse

the organization is reputable, responsible, registered with the project country, and acting within the laws of the project country.

Name of organization\_City of Detroit Lakes and the Detroit Lakes Youth Soccer Assoc.\_\_\_\_

### 3. ROTARY CLUB IN DISTRICT MAKING THE APPLICATION

Name the club that will coordinate principal funding for the project and that will assume responsibility for the project.

Rotary Club\_\_\_\_\_Detroit Lakes Breakfast Rotary Club

Project Contacts: Two Rotarians must be listed who will provide oversight and management of the project funds for the entire duration of the project, even if it continues into another Rotary year.

#### Primary Contact

Name \_\_\_\_Brenda Eidenschink

—

Rotary position/title:  
International Service Board Member

E-mail \_ame123@arvig.net

Address \_30614 Sunset RD  
Street address  
Detroit Lakes, Mn 56501  
USA

Telephone \_218-847-1946  
home  
—  
office  
\_218-847-1946  
cell  
218-849-3471  
fax 218-847-5831

#### Additional Contact

Name \_\_\_\_Rick Michaelson

Rotary position/title: Secretary

E-mail \_\_modernr@arvig.net

Address Po Box 1051  
Detroit Lakes, MN 56502  
USA

Telephone 218-847-4951  
home  
  
office 218-847-7459  
  
cell 218-530-0122  
  
fax

### 4. PROJECT BUDGET

Include a complete itemized budget for the entire project. Please use separate pages if necessary.  
**TOTAL**\_approximately \$65.000.00 see attached sheet

1. Who will own equipment, materials, or supplies? (Cannot be owned by a Rotary Club or Rotarian)

The Detroit Lakes Youth Soccer Assoc.

2. Who will be responsible for maintenance, operating, and/or storage costs of the equipment/supplies?

The City of Detroit Lakes has agreed to maintain the equipment. The Detroit Lakes Youth Soccer Assoc. will help with the remaining cost.

## 6. PROPOSED FINANCING

If equipment/supplies will be shipped (in the event of this being an international project), have arrangements been made for custom clearance?

Please list all financing and indicate cash and District Simplified Grant money being requested.

**Primary Sponsor Rotary Club**  
Detroit Lakes Breakfast Club

**Amount Contributing**  
\$2500.00 was previously donated

**Other Rotary Clubs/Districts**  
Detroit Lakes Noon Club

\$15,000.00 was donated to start the complex

\*\* The Noon Club has also been donating \$1000 each year to help with the purchasing of t-shirts for the mighty striker program ( kids ages 5-10years old)

Additional funding from other sources (if any)

Fundraising of the soccer assoc. with different events going on they have a fundraiser sch. For sept. 2010 \$23161.02 fundraising needed

In lighting fund acct. to date  
\$26838.98

**SUBTOTAL**

**Amount requested from District Simplified Grant**  
*(Not to exceed amount contributed by Rotary Club(s))*

**\$15,000.00** we would appreciate any amount sent.

**TOTAL**

\$65,000.00

## 7. PUBLICITY

How will the general public know that this is a Rotary-sponsored project? Please provide details, e.g. publicity in a newspaper or display of the Rotary wheel.



## 8. REPORT

The sponsoring club is required to complete and submit progress (interim) and final reports to the district grants subcommittee. Please indicate below the individual who will take primary responsibility for submitting these reports.

Name Brenda Eidenreich Signature Brenda Eidenreich  
Name of Rotary Club Detroit Lakes Breakfast Club

## 9. ACTIVE ROTARIAN PARTICIPATION AND AUTHORIZATION

### Sponsorship Authorization

All Rotary Clubs and Districts involved in this project are responsible to the District 5580 Foundation Grants Subcommittee and ultimately to The Rotary Foundation of Rotary International for the conduct of the project and for reporting on it. The signature at the bottom of this page confirms that the sponsors understand and accept responsibility for the project. Sponsors may either sign this page or submit a separate letter of commitment.

Please list below the activities your club will undertake demonstrating the active involvement of Rotarians in this project.

By signing below, we agree to the following:

- ☐ All information contained in this application is true and accurate, to the best of our knowledge.
- ☐ This application meets all District Simplified Grant criteria as stated in District Simplified Grants (DSG) CRITERIA & GUIDELINES.
- ☐ The club has agreed to undertake this project as an activity of the club.
- ☐ We understand and will comply with the required Rotarian activities and reporting requirements as stated in the District Simplified Grants (DSG) CRITERIA & GUIDELINES.
- ☐ We agree that, should the project take more than six months to complete, interim reports will be submitted every six months from the time the grant is paid, and final reports will be provided no later than two months after the completion of the project.
- ☐ Projects using DSG funds must be completed within two (2) years from the time of grant approval. Interim Reports are due every six (6) months during the activity of the project and within two (2) months of completion of the project. If the project cannot be completed as expected within the two-year time frame, all DSG funds MUST be returned to the District 5580 Treasurer to replenish the DSG Grant Fund.

Club President (printed name) John A. Flatt Signature John A. Flatt

Rotary Club name Detroit Lakes Breakfast Club Date 7/20/10

Detroit Lakes Noon Club



## 10. AUTHORIZATION OF ROTARY CLUB'S FUNDS

Complete below authorization for club funds to be used for this project. Presidents of all clubs contributing must sign this authorization. (Duplicates of this sheet may be made).

Club President (printed name) JOHN A. FLATT Signature John A. Flatt  
Laurie Lewandowski  
Rotary Club name Detroit Lakes Noon Rotary Date 7/8/2010  
Amount authorized \$15,000<sup>00</sup> (already contributed)

## 11. COMPLETION CHECKLIST

Before submitting your District Simplified Grant (DSG) application, please take a minute to review this checklist and make sure that it is complete. If you have any questions or concerns, please contact the district grants subcommittee chair.

- ☐ Does the project meet all DSG criteria?
- ☐ Has the sponsoring club appointed two contacts to oversee the project?
- ☐ Are these individuals correctly listed on the application?
- ☐ Is there a written funding confirmation from the club president(s) who will be in office during the year of the funding request?
- ☐ Have the responsibilities of the project sponsor been outlined? Do they meet the requirements of a DSG project?
- ☐ Is there a written commitment (or signature on Section 9 of the application) from the project sponsor?
- ☐ Is there a detailed budget provided for the project?
- ☐ Is there a cost estimate from the supplier(s) for each item?
- ☐ Is a cooperating organization involved? If so, is there a letter from the organization, which specifically states how the organization will work together and how Rotarians will be involved and interact?
- ☐ Have you outlined in detail how you plan to publicize the project?
- ☐ Have you made copies of all documents for your files prior to submitting them to the district grants subcommittee?

**NOTE:** *The district grants subcommittee will plan to review your application as soon as possible.*

**Send the completed application and all attachments via email to:**

**Diane Collins, District 5580 Executive Secretary**

**Email: [bigfish@uslink.net](mailto:bigfish@uslink.net)**

B & M ELECTRIC INC  
30614 SUNSET RD  
DETROIT LAKES, MN 56501  
218-847-1946

PROJECT: Soccer Field Lighting

This estimate would be to light 1 soccer field.

4 - 60' poles

1500 watt Lamps & Fixtures

Underground wiring to poles

State Inspection Fee

Estimated Material and Labor for project \$65,000.00



Soccer field for lights  
↓











## **City of Detroit Lakes**

1025 Roosevelt Ave., P.O. Box 647 Detroit Lakes, MN 56502

Office of Public Utilities  
218-847-7609  
FAX 218-847-8969  
dlpublic@lakesnet.net

June 25, 2010

District 5580 Rotary  
Detroit Lakes, MN 56501

Re: Installation and maintaining poles and fixtures for the  
Detroit Lakes Youth Soccer Association

Dear Rotary,

The Detroit Lakes Electric Department has agreed to assist in placement of poles and fixtures at the Rotary Soccer Complex. The schedule would be to work with a local contractor to set the poles, install fixtures and help assistant a light layout verification.

Maintenance procedures are that any material that is needed would be provided and the Electric Department would repair or replace what is needed. A good example would be relamping the light fixtures. The Detroit Lakes Park and Recreation Department and the Detroit Lakes Electric Department work very well together to assist in maintenance of the Soccer Complex.

Sincerely,

Roger Moltzan  
Electric Supervisor

RM:kl

# **DL YOUTH SOCCER ASSOCIATION**



The Detroit Lakes Youth Soccer Association (DLYSA) will be an active participant in the field lighting project at the Rotary Soccer Fields in Detroit Lakes, Minnesota. The soccer complex has continued to grow and prosper as the wonderful sport of soccer sweeps the country. DLYSA will be responsible for many aspects of the project including but not limited to: Coordinating the project with all entities, develop lighting equipment specifications and ensure the proper equipment is purchased, obtain competitive bids from prospective merchants, continue fundraising efforts as we have the primary financial responsibility for the purchase of the equipment, and the maintenance of the lights after the project is complete.

Rotarians currently work with our program as Soccer Tournament Marshals and the Morning Rotary Club will also be assisting us with our newly constructed concession stand as we increase games and tournaments at the expanding facility. We work directly with the Noon Rotary Soccer Park Committee and greatly value their service to promote soccer in our small community.