

District 5580

District Simplified Grant Application

Please print or type all information and use additional sheets of paper if necessary. *Incomplete applications will not be considered.*

See District Simplified Grants (DSG) 'CRITERIA & GUIDELINES' (attached) for instructions, eligibility, and program requirements.

FOR DISTRICT 5580 USE ONLY (once Grant is approved)

District Grant No. WCS-_____ Date Approved_____

District Grant Subcommittee Chair Signature_____

District Rotary Foundation Chair Signature_____

1. PROJECT DESCRIPTION

Please describe the project, its location, its objectives, and how they will be attained. Note: The project cannot be started until the district grants subcommittee approves the District Simplified Grant Application.

1. What is the purpose of this project? Provide a brief description.

Goal: To equip and surface a Playground for children located within the Pine River Dam Park in the City of Pine River, MN.

2. How will it meet the needs of the community?

(a). Pine River Dam Park has been underutilized for many years;

(b). Area youth and families use the park for swimming at an old swimming cement system, one picnic shelter built by the Lions Club and one fishing dock and canoe portage access. There is no playground for younger children;

(c). Central Lakes (Pequot Lakes) Rotary Club, Greater Pine River Healthy Green Communities Partnership – Dam Park Task Force (TF), City of Pine River, Pine River Chamber of Commerce (Chamber) have identified the addition of a playground as an enhancement of and need in this park;

(d). The playground will increase use, provide a healthy play atmosphere for children, and encourage future restoration of other areas in the park.

3. How will the host and partner(s) (District 5580 Rotary Club(s) and/or others) communicate and work together to implement this project? Please provide specific examples of activities.

To date, Central Lakes Rotary club has worked in close communication with the Pine River Area Chamber of Commerce, the Greater Pine River Healthy Green Communities Partnership Park Task Force (TF) and the City of Pine River, MN. Joint meetings have been attended by representatives of all entities to present, review and discuss plans for the playground, surfacing of the playground area, and physical installation of the playground equipment. In addition to such meetings, electronic and telephone communications are utilized to keep all parties informed and up-to-date on the status of plans for the playground project.

Estimated project start date: _____ Estimated project completion date _____

The physical and purchases for this project will start after approval of this application and receipt of funding. Our goal would be to begin during the summer or early fall 2010 – Completion date would be within one year of approval of grant.
Note that all planning has been done prior to submission of this grant application.

2. OTHER NON-ROTARY ORGANIZATIONS

If this project involves a cooperating organization, provide the name of the organization below, attaching a letter of participation from that organization that specifically states its responsibilities and how Rotarians will interact with the organization in the project. By signing this application, the Rotarian sponsors endorse the organization is reputable, responsible, registered with the project country, and acting within the laws of the project country.

Name of organizations:

Greater Pine River Healthy Green Communities Partnership
City of Pine River, MN
Pine River Chamber of Commerce

3. ROTARY CLUB IN DISTRICT MAKING THE APPLICATION

Name the club that will coordinate principal funding for the project and that will assume responsibility for the project.

Rotary Club of Central Lakes (Pequot Lakes), MN

Project Contacts: Two Rotarians must be listed who will provide oversight and management of the project funds for the entire duration of the project, even if it continues into another Rotary year.

Primary ContactName Lynn Hunt Rotary position/title Project Chair E-mail lynnhunt@huglic.comAddress 2322 Dancing Wind Rd. SW
Pine River, MN
USA 56474Telephone: 218.487-4880 (H)
218.587.2302 (C)**Additional Contact**Name Larry Riggs Rotary position/title Club President E-mail: larrytriggs@aol.comAddress 6667 Indian Trail Lane
Pine River, MN
USA 56474Telephone 218.587.2199 (H)
713.299.3667 (C)**4. PROJECT BUDGET**

Include a complete itemized budget for the entire project. Please use separate pages if necessary.
See attached Project Budget.

TOTAL \$ 21,039 .**5. PURCHASE OF EQUIPMENT, MATERIALS, OR SUPPLIES**

1. Who will own equipment, materials, or supplies? (Cannot be owned by a Rotary Club or Rotarian)
City of Pine River, MN
2. Who will be responsible for maintenance, operating, and/or storage costs of the equipment/supplies?

City of Pine River, MN

6. PROPOSED FINANCING

If equipment/supplies will be shipped (in the event of this being an international project), have arrangements been made for custom clearance?

Please list all financing and indicate cash and District Simplified Grant money being requested.

Primary Sponsor Rotary Club**Amount Contributing** Central Lakes

\$10,000.00

Other Rotary Clubs/Districts

None

Additional funding from other sources (if any)
Donations and in-kind work (shown on budget)

1,039.00

SUBTOTAL \$11,039

Amount requested from District Simplified Grant
(Not to exceed amount contributed by Rotary Club(s)) _____ \$10,000

TOTAL _____ \$21,039

7. PUBLICITY

How will the general public know that this is a Rotary-sponsored project? Please provide details, e.g. publicity in a newspaper or display of the Rotary wheel.

Local Newspaper Press Releases in 3 local newspapers; photos will accompany articles. Although the cost is not included within the budgeted amount for this grant, Central Lakes Rotary will be purchasing a permanent Rotary sign/plaque for display in the Park.

Any and all fund-raising events will also be publicized throughout the community, including area businesses.

The sponsoring club is required to complete and submit progress (interim) and final reports to the district

8. REPORT

grants subcommittee. Please indicate below the individual who will take primary responsibility for submitting these reports.

Name: Lynn Hunt

Signature



Name of Rotary Club: Central Lakes (Pequot Lakes) Rotary Club

9. ACTIVE ROTARIAN PARTICIPATION AND AUTHORIZATION

Sponsorship Authorization

All Rotary Clubs and Districts involved in this project are responsible to the District 5580 Foundation Grants Subcommittee and ultimately to The Rotary Foundation of Rotary International for the conduct of the project and for reporting on it. The signature at the bottom of this page confirms that the sponsors understand and accept responsibility for the project. Sponsors may either sign this page or submit a separate letter of commitment.

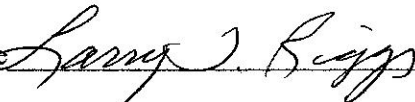
Please list below the activities your club will undertake demonstrating the active involvement of Rotarians in this project.

By signing below, we agree to the following:

- ☐ All information contained in this application is true and accurate, to the best of our knowledge.
- ☐ This application meets all District Simplified Grant criteria as stated in District Simplified Grants (DSG) CRITERIA & GUIDELINES.
- ☐ The club has agreed to undertake this project as an activity of the club.
- ☐ We understand and will comply with the required Rotarian activities and reporting requirements as stated in the District Simplified Grants (DSG) CRITERIA & GUIDELINES.
- ☐ We agree that, should the project take more than six months to complete, interim reports will be submitted every six months from the time the grant is paid, and final reports will be provided no later than two months after the completion of the project.
- ☐ Projects using DSG funds must be completed within two (2) years from the time of grant approval. Interim Reports are due every six (6) months during the activity of the project and within two (2) months of completion of the project. If the project cannot be completed as expected within the two-year time frame, all DSG funds MUST be returned to the District 5580 Treasurer to replenish the DSG Grant Fund.

Club President (printed name) Larry T. Riggs

Signature



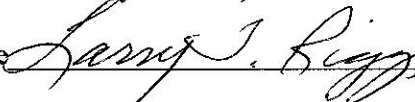
Rotary Club name: Central Lakes (Pequot Lakes) Rotary Club Date July 27, 2010

10. AUTHORIZATION OF ROTARY CLUB'S FUNDS

Complete below authorization for club funds to be used for this project. Presidents of all clubs contributing must sign this authorization. (Duplicates of this sheet may be made).

Club President (printed name): Larry T. Riggs

Signature



Rotary Club name: Central Lakes (Pequot Lakes) Rotary Club Date: July 27, 2010

Amount authorized \$10,000

11. COMPLETION CHECKLIST

Before submitting your District Simplified Grant (DSG) application, please take a minute to review this checklist and make sure that it is complete. If you have any questions or concerns, please contact the district grants subcommittee chair.

- ✓ Does the project meet all DSG criteria?
- ✓ Has the sponsoring club appointed two contacts to oversee the project?
- ✓ Are these individuals correctly listed on the application?

- ✓ Is there a written funding confirmation from the club president(s) who will be in office during the year of the funding request?
- ✓ Have the responsibilities of the project sponsor been outlined? Do they meet the requirements of a DSG project?
- ✓ Is there a written commitment (or signature on Section 9 of the application) from the project sponsor?
- ✓ Is there a detailed budget provided for the project?
- ✓ Is there a cost estimate from the supplier(s) for each item?
- ✓ Is a cooperating organization involved? If so, is there a letter from the organization, which specifically states how the organization will work together and how Rotarians will be involved and interact?
- ✓ Have you outlined in detail how you plan to publicize the project?
- ✓ Have you made copies of all documents for your files prior to submitting them to the district grants subcommittee?

NOTE: The district grants subcommittee will plan to review your application as soon as possible.

Send the completed application and all attachments via email to:

Diane Collins, District 5580 Executive Secretary

Email: bigfish@uslink.net

Sheet1

Central Lakes Rotary Club – Pine River Dam Park Playground

Playground Budget Sheet for Grant Proposals and Fund Raising purposes

30 x55 playground space

1	Playground Equipment installed	\$17,999.00
2	Weed barrier and sand	\$900.00
3	Logs for around Playground area – retaining sand	\$1,020.00
4	Log balance beam	\$120.00
5	Prep of area	\$1,000.00
5a	removing all old stone BBQs	
5b	removing all horseshoe pits	
5c	digging area to prepare to put in weed barrier and sand	

TOTAL project budget cost \$21,039.00

Donations \$ and in-kind approximate

Schrupp for sand and prep area

\$500.00 value in work of prep and materials

Hunt Utilities Group – logs for retaining sand

~ 170 ft lineal of Tamarack pine logs

\$435.00 10 -12 ft diameter logs

-10 ft for a balance beam of Tamarack pine

\$104.00 10 -12 ft diameter logs

TOTAL donations and in-kind so far \$1,039.00







Greater Pine River Area
Healthy Green Communities Partnership Team

July 21, 2010

Mr. Larry Riggs
Central Lakes Rotary Club of MN
P.O. Box 587
Pequot Lakes, MN 56472

Dear Mr. Riggs,

The Greater Pine River Area Healthy Communities Partnership Team (HGCP) supports your application for funds from Rotary International for the creation of a playground. The HGCP Dam Park Task Force is grateful for your partnership on this endeavor.

The HGCP Dam Park Task Force formed in July 2009 has worked on identifying the options and researching the possibilities for hydro-power generation, a new swimming beach and a playground at the Dam Park. The Task Force is glad to assist in fund raising, volunteer recruiting and any physical site work for the playground.

We agree that this playground, designed for ages 2-12, will be an appreciated addition to the Pine River Dam Park Recreational Area. The Dam Park is a feature that we are proud of in Pine River and welcome any help in boosting it's family appeal for residents and visitors alike.

We look forward to working with the Central Lakes Rotary Club on this project.

Sincerely,

Quinn Swanson

Greater Pine River Area
Healthy Green Communities Partnership Team



CITY OF PINE RIVER & RIDE WITH US BUS

200 Front Street N.
P.O. Box 87
Pine River, MN 56474

July 13, 2010

Mr. Larry Riggs
Central Lakes Rotary Club of MN
P.O. Box 587
Pequot Lakes, MN 56472

Dear Mr. Riggs,

The City of Pine River is delighted to support your application for funds from Rotary International for the creation of a playground.

We acknowledge this playground, designed for ages 2-12, will be a delightful addition to the Pine River Dam Park Recreational Area. The Dam Park is a feature that we are proud of in Pine River and welcome any help in boosting it's family appeal for residents and visitors alike.

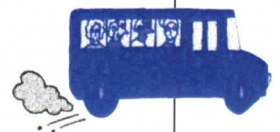
We look forward to working with the Central Lakes Rotary Club on this project and will welcome the playground area into our care when the project is finished. We acknowledge that when the playground is finished it belongs to the City and the City takes full responsibility for maintenance and liability.

Sincerely,

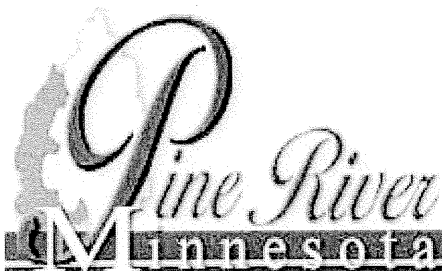
Jim Sabas

Mayor

City of Pine River



Phone: 218-587-2440
Fax: 218-587-2168
Email: allnoing@uslink.net
prridewithusbus@hotmail.com



Chamber Building on PB Trail

Chamber of Commerce

(218) 587-4000

(800) 728-6926

City of Progress and Promise - Birthplace of the Paul Bunyan Multi-use Trail

July 27, 2010

President Larry Riggs
Central Lakes Rotary Club of MN

Dear Mr. Riggs

The Pine River Chamber of Commerce is delighted to support your application for funds from Rotary International for the creation of a playground.

We acknowledge this playground, designed for ages 2-12, will be a delightful addition to the Pine River Dam Park Recreational Area. The Dam Park is a feature that we are proud of in Pine River and welcome any help in boosting its family appeal for residents and visitors alike. We feel it will add to our business community by drawing families into our downtown area.

We look forward to working with the Central Lakes Rotary on this project and will welcome the playground area when the project is finished. We will be assisting with the Dam Park playground by helping with fund raising through our Pine River Area Foundation and with actual physical labor as needed and possible.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steve Hansen'.

Steve Hansen
President

Pine River Chamber of Commerce