Lynn Brackel
8506 144th Ave SW #103
Bowman ND 58623
October 2, 2011

Dear Sir or Madame:

The Bowman Rotary has a strong commitment to literacy in the local community and the international world. The Rotary is collaborating with the local library to bring the Rosetta Stone language laboratory to our community.

Our public school has over 40 students that are Spanish speaking. This school year, four students did not speak any English, including one freshman in high school. This past summer there were between 10-12 students in this program, which grew to 10-20 students during the school year. The school has a full time translator and one teacher that are responsible for the English proficiency abilities of the children. English as a second language (ESL) requirements of the state, requires that the children pass a proficiency test. When a student does not pass, then a teacher works with them until they are ready to pass the exam.

The children learn English quickly in school, but parents often lack access to English language learning opportunities, keeping them from jobs and inhibiting their ability to handle issues with their children. The problem our community is working to solve is that Spanish speaking families have increased considerably over the recent years. There are hardworking Spanish-speaking business owners and employees working in the tire shop, convenience stories, food industry, and oil fields around Bowman. The Language Laboratory would also give the local businesses the opportunity to learn Spanish to communicate with the Spanish speaking population in our community.
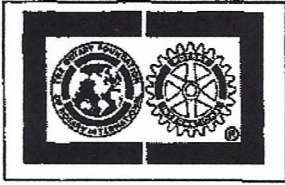
I urge the District Simplified Grant board to support Bowman County, Bowman Regional Library, and the local Rotary to provide a language library for the adults in Bowman County and the surrounding area.

Sincerely,

Lynn Brackel
President, Bowman Rotary

# District 5580
# District Simplified Grant Application

Please print or type all information and use additional sheets of paper if necessary. *Incomplete applications will not be considered.*

See District Simplified Grants *(DSG) 'CRITERIA & GUIDELINES'* (attached) for instructions, eligibility, and program requirements.

## FOR DISTRICT 5580 USE ONLY (once Grant is approved)

District Grant No. WCS- _12.2.04_    Date Approved _11/19/11_ .
District Grant Subcommittee Chair Signature _Helen Schmidt_
District Rotary Foundation Chair Signature _Albert Awater_

## I. PROJECT DESCRIPTION

Please describe the project, its location, its objectives, and how they will be attained. Note: The project cannot be started until the district grants subcommittee approves the District Simplified Grant Application.

1. What is the purpose of this project? Provide a brief description.

THE PURPOSE OF THIS PROJECT IS TO PROVIDE A SPANISH-ENGLISH AND ENGLISH-SPANISH LEARNING LAB AT THE BOWMAN REGIONAL PUBLIC LIBRARY TO EXPAND THE KNOWLEDGES WITHIN OUR COMMUNITY.

2. How will it meet the needs of the community?

THE COMMUNITY HAS A LARGE INCREASE IN SPANISH SPEAKING PEOPLE AS A RESULT OF ENERGY PRODUCTION AND JOB GROWTH. WE NEED TO BETTER COMMUNICATE. OUR ROTARY CLUB WILL PARTNER WITH THE BOWMAN COUNTY COMMISSION AND BOWMAN REGIONAL PUBLIC LIBRARY TO IMPLEMENT ROSETTA STONE SOFTWARE. BETTER COMMUNICATION WILL HELP BUSINESSES, MEDICAL, POLICE AND GOVERNMENT AS WELL AS OLD AND NEW RESIDENTS.

3. How will the host and partner(s) (District 5580 Rotary Club(s) and/or others) communicate and work together to implement this project? Please provide specific examples of activities.

THE COUNTY GOVERNMENT WILL FUND 80% OF THIS PROJECT. LOCAL ROTARY CLUB WILL FUND 10%. THE BOWMAN REGIONAL PUBLIC LIBRARY WILL PROVIDE COMPUTERS, STAFF AND LIBRARY SPACE TO MAINTAIN THE LAB.

Estimated project start date _DEC 1, 2011_ Estimated project completion date _JUN 30, 2012_

NO COMPLETION DATE FOR SOFTWARE AS WILL BE MAINTAINED AND AVAILABLE IN LIBRARY FOR THE LIFE OF THE LANGUAGE MATERIALS.

## 2. OTHER NON-ROTARY ORGANIZATIONS

If this project involves a cooperating organization, provide the name of the organization below, attaching a letter of participation from that organization that specifically states its responsibilities and how Rotarians will interact with the organization in the project. By signing this application, the Rotarian sponsors endorse the organization is reputable, responsible, registered with the project country, and acting within the laws of the project country.

Name of organization BOWMAN COUNTY (BLM GRANT FUNDS)
BOWMAN REGIONAL PUBLIC LIBRARY

## 3. ROTARY CLUB IN DISTRICT MAKING THE APPLICATION

Name the club that will coordinate principal funding for the project and that will assume responsibility for the project.

Rotary Club BOWMAN ROTARY CLUB # 1415

Project Contacts: Two Rotarians must be listed who will provide oversight and management of the project funds for the entire duration of the project, even if it continues into another Rotary year.

**Primary Contact**

Name LYNN BRACKEL

Rotary position/title PRESIDENT

E-mail lbrackel@ndsupernet.com

Address 8562 144th Ave SW
Street address
BOWMAN ND
Town
58623
Country/postal code

Telephone 701-523-3749
home

office
701-523-6440
cell

fax

**Additional Contact**

Name SARAH MARTIAN

Rotary position/title SECRETARY / TREASURER

E-mail smartian@nodakmutual.com

Address 7910 144th Ave SW
Street address
Bowman, ND
Town
58623
Country/postal code

Telephone 701-523-4321
home

office

cell 701-206-0419

fax

## 4. PROJECT BUDGET

Include a complete itemized budget for the entire project. Please use separate pages if necessary.

TOTAL $4760

| | |
|---|---|
| ROSETTA STONE SOFTWARE (12 LICENSES FOR 3 COMPUTERS) | $4560.00 |
| HEADPHONE / MICROPHONE HEADSET (3) | $150.00 |
| SHIPPING | 50.00 |

TOTAL $ 4760.00

## 5. PURCHASE OF EQUIPMENT, MATERIALS, OR SUPPLIES

1. Who will own equipment, materials, or supplies? (Cannot be owned by a Rotary Club or Rotarian)

THE SOFTWARE WILL BE INSTALLED ON BOWMAN REGIONAL PUBLIC LIBARY PUBLIC ACCESS COMPUTERS.

2. Who will be responsible for maintenance, operating, and/or storage costs of the equipment/supplies?

BOWMAN REGIONAL PUBLIC LIBRARY

## 6. PROPOSED FINANCING

If equipment/supplies will be shipped (in the event of this being an international project), have arrangements been made for custom clearance?

Please list all financing and indicate cash and District Simplified Grant money being requested.

| Primary Sponsor Rotary Club | Amount Contributing |
|---|---|
| BOWMAN ROTARY CLUB #1415 | $ 476.00 |

| Other Rotary Clubs/Districts | |
|---|---|
| BOWMAN COUNTY | $ 3808.00 |

Additional funding from other sources (if any)

SUBTOTAL $ 4284.00

Amount requested from District Simplified Grant
*(Not to exceed amount contributed by Rotary Club(s))*      $ 476.00

TOTAL $ 4760.00

## 7. PUBLICITY

How will the general public know that this is a Rotary-sponsored project? Please provide details, e.g. publicity in a newspaper or display of the Rotary wheel.

NEWS STORIES IN BOWMAN COUNTY PIONEER. ADVERTISING SIGNAGE WITHIN LIBRARY AS WELL AS ANNOUNCEMENTS AND INFORMATION ON LIBRARY WEBSITE, FACEBOOK AND TWITTER. KPOK RADIO. COMMUNITY ACCESS CHANNELS. POSTERS AROUND THE COUNTY. WE WILL ALSO SEND INFORMATIONAL FLYER HOME WITH CHILDREN AND PARENTS DURING PARENT TEACHER CONFERENCES AT SCHOOL.

## 8. REPORT

The sponsoring club is required to complete and submit progress (interim) and final reports to the district grants subcommittee. Please indicate below the individual who will take primary responsibility for submitting these reports.

Name _Lynn Brackel_    Signature _Lynn Brackel_

Name of Rotary Club _BOWMAN ROTARY CLUB # 1415_

## 9. ACTIVE ROTARIAN PARTICIPATION AND AUTHORIZATION

## Sponsorship Authorization

All Rotary Clubs and Districts involved in this project are responsible to the District 5580 Foundation Grants Subcommittee and ultimately to The Rotary Foundation of Rotary International for the conduct of the project and for reporting on it. The signature at the bottom of this page confirms that the sponsors understand and accept responsibility for the project. Sponsors may either sign this page or submit a separate letter of commitment.

Please list below the activities your club will undertake demonstrating the active involvement of Rotarians in this project.

By signing below, we agree to the following:
- ☒ All information contained in this application is true and accurate, to the best of our knowledge.
- ☒ This application meets all District Simplified Grant criteria as stated in District Simplified Grants (DSG) CRITERIA & GUIDELINES.
- ☒ The club has agreed to undertake this project as an activity of the club.
- ☒ We understand and will comply with the required Rotarian activities and reporting requirements as stated in the District Simplified Grants (DSG) CRITERIA & GUIDELINES.
- ☒ We agree that, should the project take more than six months to complete, interim reports will be submitted every six months from the time the grant is paid, and final reports will be provided no later than two months after the completion of the project.
- ☒ Projects using DSG funds must be completed within two (2) years from the time of grant approval. Interim Reports are due every six (6) months during the activity of the project and within two (2) months of completion of the project. If the project cannot be completed as expected within the two-year time frame, all DSG funds MUST be returned to the District 5580 Treasurer to replenish the DSG Grant Fund.

Club President (printed name) _Lynn Brackel_    Signature _Lynn Brackel_

Rotary Club name _BOWMAN ROTARY CLUB #1415_ Date _9/28/2011_

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## 10. AUTHORIZATION OF ROTARY CLUB'S FUNDS

Complete below authorization for club funds to be used for this project. Presidents of all clubs contributing must sign this authorization. (Duplicates of this sheet may be made).

Club President (printed name) _Lynn Brackel_   Signature _Lynn Brackel_

Rotary Club name _BOWMAN ROTARY CLUB #1415_ Date _9/28/2011_

Amount authorized _$476.00_

## 11. COMPLETION CHECKLIST

Before submitting your District Simplified Grant (DSG) application, please take a minute to review this checklist and make sure that it is complete. If you have any questions or concerns, please contact the district grants subcommittee chair.

- ☒ Does the project meet all DSG criteria?
- ☒ Has the sponsoring club appointed two contacts to oversee the project?
- ☒ Are these individuals corrected listed on the application?
- ☒ Is there a written funding confirmation from the club president(s) who will be in office during the year of the funding request?
- ☒ Have the responsibilities of the project sponsor been outlined? Do they meet the requirements of a DSG project?
- ☒ Is there a written commitment (or signature on Section 9 of the application) from the project sponsor?
- ☒ Is there a detailed budget provided for the project?
- ☒ Is there a cost estimate from the supplier(s) for each item?
- ☒ Is a cooperating organization involved? If so, is there a letter from the organization, which specifically states how the organization will work together and how Rotarians will be involved and interact?
- ☒ Have you outlined in detail how you plan to publicize the project?
- ☒ Have you made copies of all documents for your files prior to submitting them to the district grants subcommittee?

*NOTE: The district grants subcommittee will plan to review your application as soon as possible.*

**Send the completed application and all attachments via email to:**

**Diane Collins, District 5580 Executive Secretary**

**Email: bigfish@uslink.net**

APPLICATION FOR DONATION OF
BOWMAN COUNTY FUNDS

Date: _1 SEPTEMBER 2011_

Official Name and Address of Organization:

_Bowman Regional Public Library, 18 Divide St. E.,_

_Bowman, ND 58623_

Contact Person: _Sarah Snavely_ Telephone No. _701-623-3797_

Amount Requested _80%_ Date Needed _31 October 2011_

Is this the first request by your organization? Yes_____ No __X__

If no, indicate the date(s) the previous request was made _2005-Present_

Was the request approved? _Yes_ If so, what amount? _# 85,000 BLM Funds_

Intended use of funds: (State the name of the project, how it will benefit
Bowman County and any other facts that might be pertinent to your
application).
_Rosetta Stone Software & Equipment to learn_

_Spanish to English and English to Spanish_

Total project cost _$4760.00_

List other sources and amounts of funding for this project.
_Bowman Rotary $476.00, Rotary District_
_Simplified Grant $476.00_

Have these sources given final approval to your request for funds? Yes _X_ No_____

Signed _[signature]_ , Title _Library Director_

Date approved by Commissioners _9/13/11_ Amount approved $ _3808.00_

Date rejected by Commissioners _____

_[signature]_
County Auditor

# Bowman Regional Public Library

25 October 2011

To Whom It May Concern

The Board of the Bowman Regional Public Library enthusiastically supports the efforts of the regional Rotary club to expand the communication between populations in Bowman County. The Board feels that making Rosetta Stone software readily available to the public will benefit the community.

The library staff will install the software on three of our Public Access Computers and maintain and update the computers and software. The staff will also be trained to answer questions about Rosetta Stone and facilitate public use of this learning opportunity.

The Board will revise our Technology plan to reflect the addition of the Rosetta Stone software and monitor the usage of this new, exciting, offering.

Thank you for your consideration.

Sincerely,

Margaret J. Ahlness
President, Board of the Bowman Regional Public Library