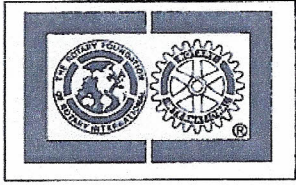


12.2.10



District 5580 District Simplified Grant Application

Please print or type all information and use additional sheets of paper if necessary. *Incomplete applications will not be considered.*

See District Simplified Grants (DSG) 'CRITERIA & GUIDELINES' (attached) for instructions, eligibility, and program requirements.

FOR DISTRICT 5580 USE ONLY (once Grant is approved)

District Grant No. WCS- 12.2.10 Date Approved 11/19/11
District Grant Subcommittee Chair Signature [Signature]
District Rotary Foundation Chair Signature [Signature]

1. PROJECT DESCRIPTION

Please describe the project, its location, its objectives, and how they will be attained. Note: The project cannot be started until the district grants subcommittee approves the District Simplified Grant Application.

1. What is the purpose of this project? Provide a brief description.

TO INSTALL A DUAL HANDICAPPED WATER FOUNTAIN IN OUR CITY PARK

2. How will it meet the needs of the community?

THE FOUNTAIN WILL PROVIDE DRINKABLE WATER IN OUR MOST USED PARK. CURRENTLY, THERE IS NO WATER FOUNTAIN IN ANY PARK.

3. How will the host and partner(s) (District 5580 Rotary Club(s) and/or others) communicate and work together to implement this project? Please provide specific examples of activities.

1. COORD COORDINATE DESIGN AND PLACEMENT WITH PARKS DEPARTMENT AND CITY EXIST THE SUPPORT OF THE OXTOBERFEST COMMITTEE WHOSE MISSION IS BEAUTIFICATION

Estimated project start date 4-15-2012 Estimated project completion date 6-15-2012

2. OTHER NON-ROTARY ORGANIZATIONS

If this project involves a cooperating organization, provide the name of the organization below, attaching a letter of participation from that organization that specifically states its responsibilities and how Rotarians will interact with the organization in the project. By signing this application, the Rotarian sponsors endorse the organization is reputable, responsible, registered with the project country, and acting within the laws of the project country.

Name of organization CITY OF PELICAN RAPIDS

3. ROTARY CLUB IN DISTRICT MAKING THE APPLICATION

Name the club that will coordinate principal funding for the project and that will assume responsibility for the project.

Rotary Club PELICAN RAPIDS

Project Contacts: Two Rotarians must be listed who will provide oversight and management of the project funds for the entire duration of the project, even if it continues into another Rotary year.

Primary Contact

Name PANDY KEMPFER

Rotary position/title PRESIDENT-ELECT

E-mail kempfer@pacificu.edu

Address 20 S BROADWAY

Street address PELICAN RAPIDS

Town MN 56572

Country/postal code

Telephone

home 218 863 7001

office

cell 218 863 7062

fax

Additional Contact

Name MAREN GEMAR

Rotary position/title SECRETARY

E-mail mgemar@good-sam.com

Address 119 N BROADWAY

Street address PELICAN RAPIDS

Town MN 56572

Country/postal code

Telephone

home 218 863 2401

office

cell

fax

4. PROJECT BUDGET

Include a complete itemized budget for the entire project. Please use separate pages if necessary.

TOTAL 3,000

5. PURCHASE OF EQUIPMENT, MATERIALS, OR SUPPLIES

1. Who will own equipment, materials, or supplies? (Cannot be owned by a Rotary Club or Rotarian)

CITY OF PELICAN RAPIDS

2. Who will be responsible for maintenance, operating, and/or storage costs of the equipment/supplies?

CITY OF PELICAN RAPIDS

6. PROPOSED FINANCING

If equipment/supplies will be shipped (in the event of this being an international project), have arrangements been made for custom clearance?

Please list all financing and indicate cash and District Simplified Grant money being requested.

Primary Sponsor Rotary Club

Amount Contributing

PELICAN RAPIDS

1,000

Other Rotary Clubs/Districts

Additional funding from other sources (if any)

OCTOBERFEST

1,000

SUBTOTAL

Amount requested from District Simplified Grant
(Not to exceed amount contributed by Rotary Club(s))

1,000

TOTAL

3,000

7. PUBLICITY

How will the general public know that this is a Rotary-sponsored project? Please provide details, e.g. publicity in a newspaper or display of the Rotary wheel.

PRESS RELEASE AT THE TIME THE PROJECT IS APPROVED AND INSTALLED.

BRONZE- PLAQUE WITH ROTARY WHEEL AND CLUB SPONSORSHIP ENGRAVED.

8. REPORT

The sponsoring club is required to complete and submit progress (interim) and final reports to the district grants subcommittee. Please indicate below the individual who will take primary responsibility for submitting these reports.

Name ANDY KEMPER

Signature 

Name of Rotary Club PELICAN RAPIDS

9. ACTIVE ROTARIAN PARTICIPATION AND AUTHORIZATION

Sponsorship Authorization


All Rotary Clubs and Districts involved in this project are responsible to the District 5580 Foundation Grants Subcommittee and ultimately to The Rotary Foundation of Rotary International for the conduct of the project and for reporting on it. The signature at the bottom of this page confirms that the sponsors understand and accept responsibility for the project. Sponsors may either sign this page or submit a separate letter of commitment.

Please list below the activities your club will undertake demonstrating the active involvement of Rotarians in this project.

By signing below, we agree to the following:

- ☐ All information contained in this application is true and accurate, to the best of our knowledge.
- ☐ This application meets all District Simplified Grant criteria as stated in District Simplified Grants (DSG) CRITERIA & GUIDELINES.
- ☐ The club has agreed to undertake this project as an activity of the club.
- ☐ We understand and will comply with the required Rotarian activities and reporting requirements as stated in the District Simplified Grants (DSG) CRITERIA & GUIDELINES.
- ☐ We agree that, should the project take more than six months to complete, interim reports will be submitted every six months from the time the grant is paid, and final reports will be provided no later than two months after the completion of the project.
- ☐ Projects using DSG funds must be completed within two (2) years from the time of grant approval. Interim Reports are due every six (6) months during the activity of the project and within two (2) months of completion of the project. If the project cannot be completed as expected within the two-year time frame, all DSG funds MUST be returned to the District 5580 Treasurer to replenish the DSG Grant Fund.

Club President (printed name) DON PEARIN

Signature 

Rotary Club name PELICAN RAPIDS

Date 10/25/2011

10. AUTHORIZATION OF ROTARY CLUB'S FUNDS

Complete below authorization for club funds to be used for this project. Presidents of all clubs contributing must sign this authorization. (Duplicates of this sheet may be made).

Club President (printed name) Don Perrin Signature [Signature]

Rotary Club name Pelican ROTARY Date 10/25/11

Amount authorized \$ 1,000

11. COMPLETION CHECKLIST

Before submitting your District Simplified Grant (DSG) application, please take a minute to review this checklist and make sure that it is complete. If you have any questions or concerns, please contact the district grants subcommittee chair.

- ☐ Does the project meet all DSG criteria?
- ☐ Has the sponsoring club appointed two contacts to oversee the project?
- ☐ Are these individuals correctly listed on the application?
- ☐ Is there a written funding confirmation from the club president(s) who will be in office during the year of the funding request?
- ☐ Have the responsibilities of the project sponsor been outlined? Do they meet the requirements of a DSG project?
- ☐ Is there a written commitment (or signature on Section 9 of the application) from the project sponsor?
- ☐ Is there a detailed budget provided for the project?
- ☐ Is there a cost estimate from the supplier(s) for each item?
- ☐ Is a cooperating organization involved? If so, is there a letter from the organization, which specifically states how the organization will work together and how Rotarians will be involved and interact?
- ☐ Have you outlined in detail how you plan to publicize the project?
- ☐ Have you made copies of all documents for your files prior to submitting them to the district grants subcommittee?

NOTE: The district grants subcommittee will plan to review your application as soon as possible.

Send the completed application and all attachments via email to:

Diane Collins, District 5580 Executive Secretary

Email: bigfish@uslink.net

Pelican Rapids Rotary Club

Water Fountain Project

Completion Date: June 15, 2012

Budget

Dual Handicapped Water Fountain (includes a bronze plaque and lettering)	1897.00
Shipping	200.00
Plumbing and Installation	600.00
Site Preparation and Concrete	300.00
Total	<u>3000.00</u>



October 18, 2011

To Whom It May Concern:

This letter is to acknowledge that the City of Pelican Rapids is sponsoring the Rotary Club of Pelican Rapids. We know that they are a reputable and responsible organization. We have worked together on projects in the past. The City of Pelican Rapids will cooperate with the Rotary Club on the Water Fountain Project by providing water and sewer for it. The City will also provide a place to set the water fountain and provide maintenance to it.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brian Olson", is placed below the word "Sincerely,".

Brian Olson
Street and Park Superintendent
City of Pelican Rapids

BO:kfd