

12.2.14

## District 5580 World Community Service (WCS) Matching Grant Application

**FOR DISTRICT 5580 USE ONLY (once Grant is approved)**

District Grant No. WCS- 12.2.14 Date Approved 11/19/11  
District Grant Subcommittee Chair Signature *Hubert Schmidt*  
District Rotary Foundation Chair Signature *Albert Alvarado*

**Explanation:** Matching Grants support the humanitarian service projects of Rotary clubs and districts. In this section, describe in detail the humanitarian need your project will address, the intent of the project, how the project will be implemented, and how Rotarians will be directly involved in the project (involvement is required of both the host and international partners).

This project was ranked first by our sister Vista Hermosa club in Guatemala City. This is a southern, remote, rural area of Guatemala and will be our second school project in the Monterrico vicinity.

This project is to construct 3 new classrooms with kitchen, office, storage space, and latrines (self standing). Currently around 65 students in Grades 1-6 are crammed into 2 small classrooms. The new classrooms will house grades 4-6 with each having their own classroom. The buildings will have concrete flooring, concrete block walls, corrugated/fiberglass roofing, electricity and water.

This project is in keeping with District 5580 Bricks and Mortar initiative to provide much needed educational facilities in rural, remote, underdeveloped areas.

A team of Rotarians will travel to Taxisco and spend 10-14 days in hands-on construction work on the project. Vista Hermosa Rotarians and Centro Cristiano Cultural de Guatemala CCCG volunteers will provide on-site travel, coordinate project planning/implementation, supplies delivery/inventory, project management/completion, and additional labor. It is a requirement of Vista Hermosa and CCCG that local persons also assist in working on the construction.

Please provide the name of the project site, the city or village, state or province, and country. **Provide a detailed map of the area or provide GPS (Global Positioning Site) coordinates.**

List multiple locations, if applicable.

Project site San Antonio, Las Delicias del Jobo

City/Village Taxisco

State/Province Santa Rosa

Country Guatemala

GPS coordinates (if no map) Lat 14.1058 Long -90.5442

Provide name of ownership of property that structure is to be built on.

The land is owned by CCCG and will be donated to local COCODE (which stands for Consejo Comunitario de Desarrollo, something like Community Council of Development. It is the maximum local authority in a community, is elected by the people and recognized by Municipality).



Provide a blueprint/ detailed drawing of the proposed structure (Please attach a drawing).

See attached Floor Plan drawing

Describe the project and the problem or need it will address, including the intended beneficiaries and how the project will benefit the community in need.

There is a school serving around 65 students from 1<sup>st</sup> to 6<sup>th</sup> grade of primary with two classrooms, 1<sup>st</sup> to 4<sup>th</sup> share one classroom and 5<sup>th</sup> and 6<sup>th</sup> grades the other one. To be completed...

Provide the estimated length of time needed to complete the project.

One year

Describe how the benefiting community will maintain this structure or project (financing of maintenance, etc) after grant funding has been fully expended and who will be responsible for sustainability of the structure. COCODE will be responsible to keep the structure functioning and in good shape. CCCG will give support and companion after finishing construction.

Describe specific activities of the host and international partners in implementing the project. Both, international and host clubs have worked in the area for many years, doing different projects, mainly focused in water and sanitation and education. Many members of the international club has visited the area in discovery trips and also putting hands on the projects executed. In this case they know the place and have assessed the needs in situ.

What will the Rotarians who are members of the partner clubs do during the project? Please note that financial support is not considered active involvement.

(See the Matching Grant application instructions for suggestions.) Members of host club are in charge of making the budget, managing funds and supervising the execution. They will have meetings with COCODE and with CCCG to coordinate plans and construction. Host Club will report periodically to international sponsors about the evolution of the project. The local club will give all possible support to volunteer team during their staying working in the project. Members of International sponsors Clubs will have permanent communication with local host and with CCCG to coordinate plans and advancement of the implementation of the project. A volunteer team from International clubs will be working in the project for two weeks during the execution of project.

**Explanation:** The host partner is the club or district in the project country. A committee of at least **three** Rotarians must be established to oversee the project. The primary project contact must be a member of the primary club identified below. The project committee must be composed of members of the sponsor Rotary club or NGO for club-sponsored projects or district for district-sponsored projects. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all District 5580 information will be sent to this address. It is highly recommended that the primary contact (who receives all information from District 5580) have an e-mail address to expedite communication.

**Primary Rotary Club/District/ or NGO**

Club: Club Rotario Guatemala Vista Hermosa Club No. 51446

NGO

District 4250 Country Guatemala

**Primary Contact:**

Name Julio Ricardo Grazioso

Member ID 6453902

Club Rotario Guatemala Vista Hermosa

Position Project and International Committee Chair

Address 4a. calle 23-70, zona 14.

City Guatemala

Guatemala, 01014

E-mail julio@presto.com.gt

Home phone Office phone Fax cel (502) 5203-4041, of (502) 2381-4000

**Project Contact #2:**

Name Rolando González

Member ID 6280347

Club Guatemala Vista Hermosa

Position Projects Committee. Past President

Address 13 calle 4-09, zona 9

City Guatemala

State/Province Postal code Country Guatemala 01009

E-mail tecnoauto@inteln.net.gt

Home phone Office phone Fax cel (502) 4010-9409 of (502) 2385-0143

**Project Contact #3:**

Name Elena Faillace

Member ID 3375402

Club Guatemala Vista Hermosa

Position Project Committee

Address Km 13.1 Carretera a El Salvador of 218 Metroplaza

City Guatemala

State/Province Postal code Country Guatemala

E-mail efaillace@ggplegal.com

Home phone Office phone (502) 4072-3238

**Explanation:** The international partner is the club or district outside the project country. In this case, the international partner would be a club in District 5580 or District 5580.A committee of at least **three** Rotarians must be established to oversee the project. The primary project contact must be a member of the primary club identified below. The project committee must be composed of members of the sponsor Rotary clubs for club-sponsored projects or district for district-sponsored projects. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all District 5580 information will be sent to this address. It is highly recommended that the primary contact (who receives all information from District 5580) have an e-mail address to expedite communication.

**Primary Club/District**

Club Fargo Moorhead AM Rotary  
Club ID number 27874  
District 5580  
Country USA

**Primary Contact #1:**

Name Jennifer Miller  
Member ID  
Club Fargo Moorhead AM Rotary  
Rotary position International Projects Co-Chair  
Address 3201 20<sup>th</sup> Street S. #133  
City, State/Province/Postal code Fargo, ND 58104 Country USA  
E-mail [Jenlyn.miller@gmail.com](mailto:Jenlyn.miller@gmail.com) Cell (701)367-3981 Ofc (701) 277-9471  
Fax (701) 277-7283

**Project Contact #2:**

Name Blake Crosby  
Member ID  
Club Fargo Moorhead AM Rotary  
Rotary position International Projects Co-Chair  
Address 1530 Baywood Drive  
City, State/Province/Postal code West Fargo, ND 58078 Country USA  
E-mail [blakec@lakesandprairies.net](mailto:blakec@lakesandprairies.net) Cell (701) 238-3505 Ofc (218) 299-7640  
Fax (218) 299-7547

**Project Contact #3:**

Name Keith Brokke  
Member ID 1813144  
Club Fargo Moorhead AM Rotary  
Rotary position D5580 Future Vision Liaison  
Address 42754 Engstrom Beach Road  
City, State/Province/Postal code Dent, MN 56528 Country USA  
E-mail [kbrokke@borderstatespaving.com](mailto:kbrokke@borderstatespaving.com) Cell (218) 371-9243 Ofc (701) 237-4860  
Fax (701) 237-0233



**Explanation:** Official exchange rates can be found at [www.rotary.org/newsroom/downloadcenter/support/rates.html](http://www.rotary.org/newsroom/downloadcenter/support/rates.html) (Please use the most recent rate)

**ITEMIZED BUDGET TO BE FILLED OUT BELOW:**

[illegible]

**Subtotal all items in country currency:** **Quetzales**

Exchange rate used US\$1= 7.80

**Total in U.S. dollars:**

**\$14,723.12**

**Explanation:** Clearly list all financing in U.S. dollars noting which funds will be contributed in cash and which will be contributed from District 5580 WCS funds. Use of WCS must be approved by the Grants Subcommittee and authorized by the district Rotary Foundation committee chair. The host club or district must provide at least \$100 in cash and it is highly recommended that they match as much as possible with “in kind” donations of sweat equity whenever possible.

**NOTE: A project bank account must be established in District 5580 or Host country before WCS grant funds will be distributed. When established and total club/cash contributions are in the fund, the WCS grant matching funds will be sent directly to the project bank account.**

**Host Club (project country) cash donation:** \$300.00  
**D5580 Rotary Club(s) or District outside the project country**  
**Cash (US\$)** \$7,211.56  
**Subtotals, Cash**   
**TOTAL Cosponsor contributions**   
**Total funds requested from District 5580 WCS fund** \$7,211.56

**Additional outside funding:**   
 (not matched by WCS fund)  
**Total project financing:** \$14,723.12  
 (must equal budget on page 4)

**Explanation:** Before an application is submitted to District 5580, project partners should discuss various planning details. The questions below are a guide to aid project planning. Note that a Rotary club/district or Rotarian may not own anything purchased with grant funds.

Identify who will own equipment and maintain, operate, and secure items purchased with grant funds. (A Rotary club or Rotarian cannot own equipment.)

Will training in use and maintenance of technical equipment be provided? If so, who will provide training?

Is software necessary to operate any items? If so, has software been provided?

Indicate what arrangements have been made for customs clearance if items will be purchased and shipped from outside the project country.

Provision of plumbing and electrification to structures where people live or work may be funded with WCS funds. Have plumbing or electrification for equipment and appliances in existing buildings (hospitals, schools, libraries, orphanages, etc.) been considered and funded?

**Explanation:** Authorizations ensure that both partners are aware of, and interested in, pursuing the described project. By signing below, the current club presidents for club-sponsored projects and current district grants subcommittee chairs for district-sponsored projects, as well as the committee members, agree to the criteria listed and affirm their support of the project.

All Rotary clubs, districts, and Rotarians involved in this project are responsible to District 5580 for the conduct of the project and its subsequent reporting. The signatures of all involved parties confirm that they understand and accept responsibility for the project. Parties may either sign this page or submit a separate letter of commitment.

By signing below, we agree to the following:

- All information contained in this application is, to the best of our knowledge, true and accurate, and we intend to implement the project as presented in this application.
- The club/district agrees to undertake this project as an activity of the club/district.

- We ensure all cash contributions (as detailed in Project Financing) will be forwarded to the project bank account after approval of the grant.

District 5580 may use information contained in this application to promote the project by various means such as the 5580 website, the district newsletter and other publications of the district.

- The partners agree to share information on best practices when asked, and District 5580 may provide partners' contact information to other Rotarians who may wish advice on implementing similar projects.

- To the best of my knowledge and belief, except as disclosed herewith, neither I nor any person with whom I have or had a personal or business relationship is engaged, or intends to engage, in benefiting from District 5580 grant funds or has any interest that may represent a potential competing or conflicting interest.

A conflict of interest is defined as a situation in which a Rotarian, in relationship to an outside organization, is in a position to influence the spending of District 5580 grant funds, or influence decisions in ways that could lead directly or indirectly to financial gain for the Rotarian, a business colleague, or his or her family, or give improper advantage to others to the detriment of District 5580. (NOTE: Any and all exceptions must be explained in an attached statement.)

#### Host Partner

President (club-sponsored)  
District grants subcommittee  
Chair (district sponsored)

Name:(print) Astrid Ortiz

Title: President  
Rotary Club or NGO: Guatemala  
Vista Hermosa  
District #: 4250



Signature:  
Date: 10-25-2011

#### International Partner

Club president (club-sponsored)  
District Grants subcommittee chair  
(district sponsored)

Name:(print) Steve Aune

Title: President  
Rotary Club: FM AM Rotary  
District #: 5580



Signature:  
Date: 10-25-2011

**Explanation:** A *cooperating organization* (for example, an NGO) is an organization that is directly involved in the implementation of the project, offering technical expertise and project coordination.

A *benefiting entity* is the recipient of goods or services and is not considered a cooperating organization.

If this project involves a cooperating organization (neither a Rotary club nor the beneficiary of the project), provide the following:



Name of organization: Centro Cristiano Cultural de Guatemala  
CCCCG

Street Address: 10a. Avenida "A" 31-44 Zona 13. Colonia Santa Fe.

City, State/Province Postal code Country: Guatemala, Guatemala, 01013

Office phone Fax: \_\_\_\_\_

E-mail: david1@cccguatemala.com (502) 2434-1155

Web address if available: www.cccguatemala.com

Also, have the project contacts provide the Project Contact information as listed above.

In addition to the above, the following must be attached:

- Letter of participation from cooperating organization that specifically states:
  - Its responsibilities and how it will interact with Rotarians
  - The organization's agreement to cooperate in any financial review of the project.

**Explanation:** Although both partners are responsible for completing the interim and final reports, District 5580 requires that one partner take primary responsibility for submitting the final report to District 5580. It is recommended that the primary project club in District 5580 take that responsibility.

**"By signing below, our club accepts primary reporting responsibility."**

Print name: Blake Crosby

Signature: 

Rotary club: Fargo Moorhead AM Rotary

District: 5580

***Before submitting your Matching Grant application, please take a moment to review this checklist.***

If you have any questions or concerns, please contact the Humanitarian Grant Coordinator for the project location.

Does the project meet **all** grant policies and guidelines?

Does the project description clearly state how the project will assist those in need?

Are the activities of the host and international partners clearly explained?

How will Rotarians be actively involved in the project?

Have both the host and international partners created committees to oversee the project?

Are these individuals correctly listed on the application with their complete contact information?

Is a detailed, itemized budget included in the application?

Is ownership of the property the structure will be located on included?



Is a blueprint/detailed drawing of the structure included?

Are all partner contributions listed in the application noting which are from the WCS fund?

Have the club presidents from the host and international partner provided their authorizing signatures?

**If a cooperating organization is involved**, are the following letters included with the application:

Letter from the organization specifically stating its responsibilities, how it will interact with Rotarians, and agreeing to cooperate in any financial review of the project

Has the District Grants Subcommittee chair from District 5580 certified the application as complete and eligible?

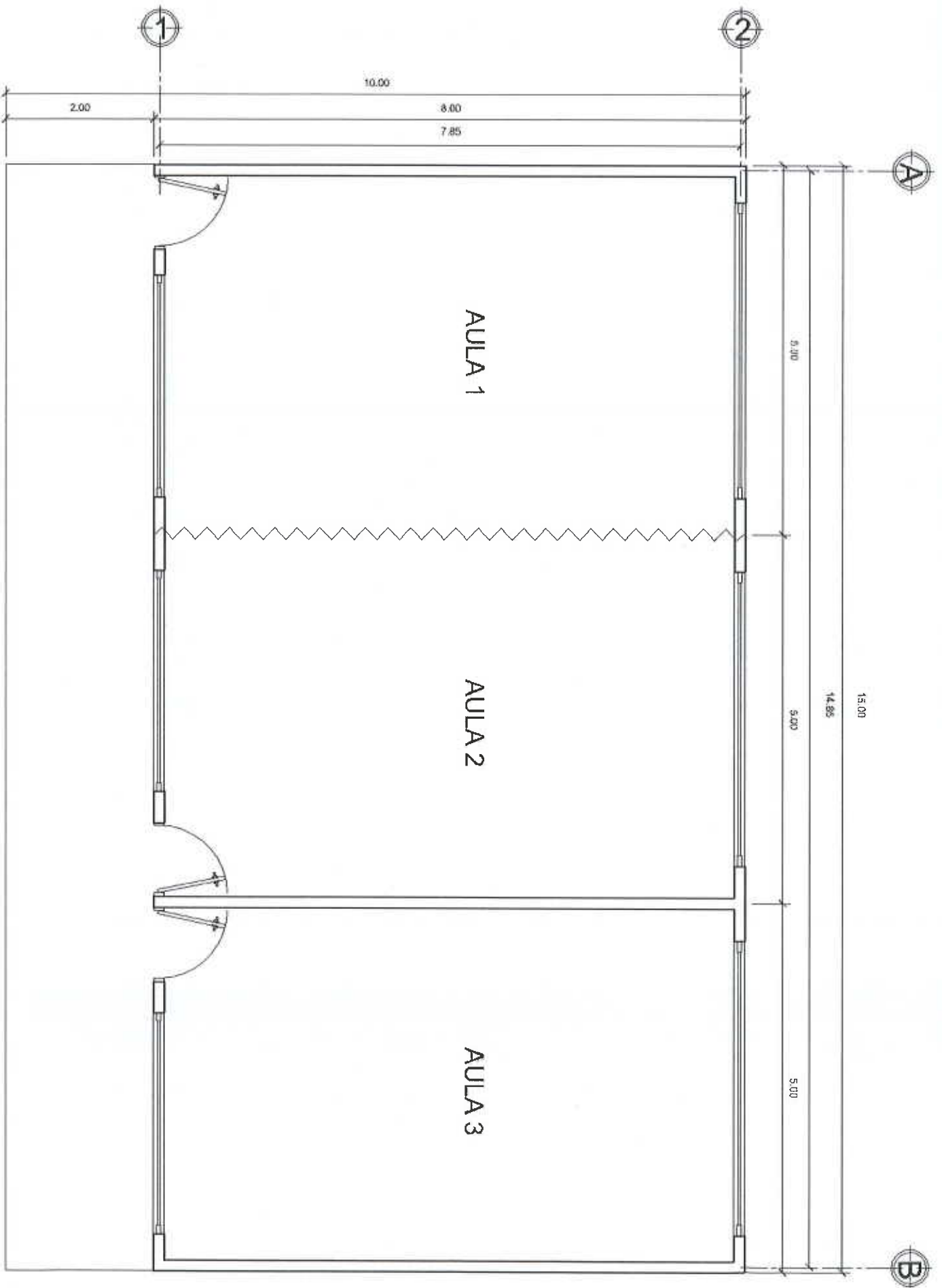
**\*\*\*Have the partners made copies of all documents for their files prior to submitting them to District 5580?**

**\*\*\*Complete applications should be sent to:**

Grants Subcommittee Chair, District 5580

Contact information on District 5580 Website: [www.clubrunner.ca/5580](http://www.clubrunner.ca/5580)

3 AULAS



Listado de materiales para construccion escuela San antonio, Taxisco, Guatemala.

No.	Descripción	Description	Unidad medida	Cantidad Material	Valor Actual	Valor + 25%	Total Actual	Total Actual + 25%
1	Block	Cement blocks	Unidad	2000	Q 3.70	Q 4.63	Q 7,400.00	Q 9,250.00
2	Block "U"	Cement blocks-U shape	Unidad	400	Q 4.00	Q 5.00	Q 1,600.00	Q 2,000.00
3	Cemento	Mortar	Quintales	300	Q 57.00	Q 71.25	Q 17,100.00	Q 21,375.00
4	Hierro de 3/8"	Rebar	Quintales	20	Q 500.00	Q 625.00	Q 10,000.00	Q 12,500.00
5	Hierro de 1/4"	Rebar	Quintales	10	Q 500.00	Q 625.00	Q 5,000.00	Q 6,250.00
6	Arena de Rio	River Sand	Metros	40	Q 125.00	Q 156.25	Q 5,000.00	Q 6,250.00
7	Piedrin	Gravel	Metros	25	Q 170.00	Q 212.50	Q 4,250.00	Q 5,312.50
8	Alambre de Amarr	Tie wire	Libras	50	Q 8.00	Q 10.00	Q 400.00	Q 500.00
9	Tablas de 1x12x20	Boards	Unidad	20	Q 125.00	Q 156.25	Q 2,500.00	Q 3,125.00
10	Clavo de 3 Pulgadas	3" Nails	Libras	20	Q 8.00	Q 10.00	Q 160.00	Q 200.00
11	Laminas de 18 pies calibre 28 legítimas	Roofing	Unidad	25	Q 188.00	Q 235.00	Q 4,700.00	Q 5,875.00
12	Laminas de 20 pies calibre 28 legítimas	Roofing	Unidad	25	Q 235.00	Q 293.75	Q 5,875.00	Q 7,343.75
13	Capotes	Fill	Unidad	10	Q 29.00	Q 36.25	Q 290.00	Q 362.50
14	Costaneras de 2x3x6	Siding	Unidad	33	Q 185.00	Q 231.25	Q 6,105.00	Q 7,631.25
15	Costaneras de 2x6x6	Siding	Unidad	11	Q 261.50	Q 326.88	Q 2,876.50	Q 3,595.83
16	Puertas de metal	Metal doors	Unidad	2	Q 1,300.00	Q 1,625.00	Q 2,600.00	Q 3,250.00
17	Cubetas para concreto	Bags of concrete	Unidad	12	Q 18.00	Q 22.50	Q 216.00	Q 270.00
18	Tornillos para lamina	Sheet metal screws	Unidad	600	Q 0.75	Q 0.94	Q 450.00	Q 562.50
19	Pintura anticorrosiva	Anti-corrosive Paint	Galones	10	Q 85.00	Q 106.25	Q 850.00	Q 1,062.50
20	Timber	Thinner	Galones	4	Q 55.00	Q 68.75	Q 220.00	Q 275.00
21	Palas	Dowels	Unidad	4	Q 75.00	Q 93.75	Q 300.00	Q 375.00
22	Asadones	Shovel	Unidad	4	Q 40.00	Q 50.00	Q 160.00	Q 200.00
23	Cedazo	Sand Sifter	Metros	5	Q 30.00	Q 37.50	Q 150.00	Q 187.50
24	Fletes	Freight	Unidad	50	Q 125.00	Q 156.25	Q 3,750.00	Q 4,687.50
25	Cajas rectangulares	Outlet/switch boxes	Unidad	36	Q 8.00	Q 10.00	Q 288.00	Q 360.00
26	Lamparas	Light Bulbs	Unidad	8	Q 60.00	Q 75.00	Q 480.00	Q 600.00
27	Tubos Fluorescentes	Fluorescent Bulbs	Unidad	16	Q 9.00	Q 11.25	Q 144.00	Q 180.00
28	Alambre calibre 12	12 gauge wire	Metros	3	Q 329.00	Q 411.25	Q 987.00	Q 1,233.75
29	Switch	Switches	Unidad	3	Q 30.00	Q 37.50	Q 90.00	Q 112.50
30	Tornacornentes	Outlets	Unidad	30	Q 9.00	Q 11.25	Q 270.00	Q 337.50
31	Producto 3/4	Conduit	Rolls	2	Q 80.00	Q 100.00	Q 160.00	Q 200.00
32	Balcon	Window bars	Metros	25	Q 225.00	Q 281.25	Q 5,625.00	Q 7,031.25
33	Madera 2x6x10	Wood	Unidad	8	Q 55.00	Q 68.75	Q 440.00	Q 550.00
34	Canal Colonial 6 metros	Gutter	Unidad	4	Q 175.00	Q 218.75	Q 700.00	Q 875.00
35	Canal Colonial 4 metros	Gutter	Unidad	2	Q 120.00	Q 150.00	Q 240.00	Q 300.00
36	Boquilla canal auto caudal	Downspout	Unidad	2	Q 19.00	Q 23.75	Q 38.00	Q 47.50
37	Codo 4" 90 grados drenaje	Elbows	Unidad	8	Q 30.50	Q 38.13	Q 183.00	Q 228.75
38	Tubo drenaje 3"	Drain pipe	Unidad	5	Q 80.00	Q 100.00	Q 400.00	Q 500.00
39	Sostén Canal Colonial	Gutter connectors	Unidad	50	Q 8.10	Q 10.13	Q 405.00	Q 506.25
40	Tapadera Canal Colonial	Gutter connectors	Unidad	4	Q 10.00	Q 12.50	Q 40.00	Q 50.00
41	Unión Canal Colonial	Gutter connectors	Unidad	8	Q 7.95	Q 9.94	Q 63.60	Q 79.50
42	Madera 2x6x12	Wood	Unidad	4	Q 66.00	Q 82.50	Q 264.00	Q 330.00
43	Tornillo polder 1 1/2 x 1/4	Wood screws	Unidad	80	Q 0.45	Q 0.56	Q 27.00	Q 33.75
44	Codos 1 1/2 Liso	Elbows	Unidad	4	Q 6.35	Q 7.94	Q 25.40	Q 31.75
45	Tubo agua 1 1/2	Water tubing	Unidad	2	Q 60.00	Q 75.00	Q 120.00	Q 150.00
46	Reductor 1 1/2 a 1/2	Reducer	Unidad	2	Q 5.00	Q 6.25	Q 10.00	Q 12.50
47	Pegamento Tangit 1/4	Plastic pipe glue	Unidad	1	Q 145.00	Q 181.25	Q 145.00	Q 181.25
48	Punta Philips 1"	Drill bit	Unidad	1	Q 12.80	Q 16.00	Q 12.80	Q 16.00
49	Tornillos spax	cement screws	Unidad	200	Q 0.15	Q 0.19	Q 30.00	Q 37.50
50	Imprevistos	Incidentals	-----	1	Q 10,000.00	Q 12,500.00	Q 10,000.00	Q 12,500.00
	Qualified labor	Labor			Q 11,700.00		Q 11,700.00	
						Q 19,599.06	Q 114,840.30	Q 128,925.36
						7.8	\$14,723.12	
Mobiliario, (opcional)								
1	Mesas bipersonales	2 person tables	Unidad	45	Q 500.00	Q 625.00	Q 22,500.00	Q 28,125.00
2	Armarios	Storage cabinet	Unidad	3	Q 1,400.00	Q 1,750.00	Q 4,200.00	Q 5,250.00
3	Escritorio con silla	Desk and Chair	Unidad	3	Q 1,300.00	Q 1,625.00	Q 3,900.00	Q 4,875.00
4	Pizarron	Blackboards	Unidad	3	Q 850.00	Q 1,062.50	Q 2,550.00	Q 3,187.50
							Q -	Q -
							Q 33,150.00	Q 41,437.50
TOTAL					Q 7.80		\$4,250.00	
							147,990.30	
							\$18,973.12	









CLUB ROTARIO GUATEMALA VISTA HERMOSA  
7a. avenida 3-74 zona 9. Guatemala, Guatemala 01009  
Teléfonos: (502) 2334-0082/83

October 24th, 2011

Mr  
Steve Aune  
President  
Fargo-Moorhead AM Rotary Club

Dear Steve,

As President of Guatemala Vista Hermosa Rotary Club, I would like to invite you and your club of Fargo Moorhead AM, our Sister Club, to help us with a project for the construction of a three classrooms school located in Caserío San Antonio, Aldea Las Delicias El Jobo, municipio de Taxisco, departamento de Santa Rosa, Guatemala.

This school is a need in this village, where they have a school already with two classrooms serving the six primary grades, having 1<sup>st</sup> to 4<sup>th</sup> grade in one classroom and 5<sup>th</sup> and 6<sup>th</sup> in the other one. The population in the area of influence of this school is about 100 families. Definitely this project will improve the life of all the inhabitants of this place.

This project is planned and will be executed in conjunction with Centro Cristiano Cultural de Guatemala, CCCG, who has permanent presence in that area and has done various projects there.

Your support for this project will be highly appreciated and we will be grateful for all the assistance you can give us for giving to this community of this school. We pledge our best efforts in continuing our service to this small town.

Please accept our heartfelt thanks.

We remain,

A handwritten signature in black ink, appearing to read 'Astrid Ortiz', with a large, loopy flourish above it.

Astrid Ortiz  
President 2011-12  
Club Rotario Guatemala Vista Hermosa