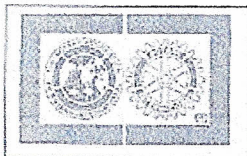


12.3.18



## District 5580 District Simplified Grant Application

Please print or type all information and use additional sheets of paper if necessary. *Incomplete applications will not be considered.*

See District Simplified Grants (DSG) 'CRITERIA & GUIDELINES' (attached) for instructions, eligibility, and program requirements.

### FOR DISTRICT 5580 USE ONLY (once Grant is approved)

District Grant No. WES 12.3.18 Date Approved 01-19-2012  
District Grant Subcommittee Chair Signature [Signature]  
District Rotary Foundation Chair Signature [Signature]

#### 1. PROJECT DESCRIPTION

Please describe the project, its location, its objectives, and how they will be attained. Note: The project cannot be started until the district grants subcommittee approves the District Simplified Grant Application.

1. What is the purpose of this project? Provide a brief description.

SEE ATTACHMENT

2. How will it meet the needs of the community?

SEE ATTACHMENT

3. How will the host and partner(s) (District 5580 Rotary Club(s) and/or others) communicate and work together to implement this project? Please provide specific examples of activities.

SEE ATTACHMENT

Estimated project start date FEB 1, 2012 Estimated project completion date APR 30, 2012

## 2. OTHER NON ROTARY ORGANIZATIONS

If this project involves a cooperating organization, provide the name of the organization below, attaching a letter of participation from that organization that specifically states its responsibilities and how Rotarians will interact with the organization in the project. By signing this application, the Rotarian sponsors endorse the organization is reputable, responsible, registered with the project country, and acting within the laws of the project country.

Name of organization NONE

## 3. ROTARY CLUB IN DISTRICT MAKING THE APPLICATION

Name the club that will coordinate principal funding for the project and that will assume responsibility for the project.

Rotary Club ELY, MN #1312

Project Contacts: Two Rotarians must be listed who will provide oversight and management of the project funds for the entire duration of the project, even if it continues into another Rotary year.

### Primary Contact

Name JOE OWENS  
Rotary position/title PRESIDENT  
E-mail JOECAROLIN@AOL.COM  
Address 1300 TRYGG RD  
Street address  
ELY  
Town MN 55731  
Country/postal code

Telephone 218-365-2522  
home  
office 218-290-8922  
cell  
fax

### Additional Contact

Name JOANN HAAG  
Rotary position/title VICEPRES (PRES-ELECT)  
E-mail GM@WEZY.COM  
Address 9325 WOLF RD  
Street address  
ELY  
Town MN 55731  
Country/postal code

Telephone 218-235-1763  
home 218-365-4444  
office 218-235-1763  
cell 218-365-3657  
fax

## 4. PROJECT BUDGET

Include a complete itemized budget for the entire project. Please use separate pages if necessary.

TOTAL \$ 37,558.00

##### 5. PURCHASE OF EQUIPMENT, MATERIALS, OR SUPPLIES

1. Who will own equipment, materials, or supplies? (Cannot be owned by a Rotary Club or Rotarian)

CITY OF ~~ELY~~ ELY, MN

2. Who will be responsible for maintenance, operating, and/or storage costs of the equipment/supplies?

CITY OF ELY, MN

##### 6. PROPOSED FINANCING

If equipment/supplies will be shipped (in the event of this being an international project), have arrangements been made for custom clearance? NOT APPLICABLE

Please list all financing and indicate cash and District Simplified Grant money being requested.

Primary Sponsor Rotary Club

Amount Contributing

ELY, MN #1312

\$22,963.00

Other Rotary Clubs/Districts

NONE

Additional funding from other sources (if any)

0

SUBTOTAL

22,963.00

Amount requested from District Simplified Grant  
(Not to exceed amount contributed by Rotary Club(s))

4,895.00

TOTAL

\$27,858.00

##### 7. PUBLICITY

How will the general public know that this is a Rotary-sponsored project? Please provide details, e.g. publicity in a newspaper or display of the Rotary wheel.

SEE ATTACHED

## 8. REPORT

The sponsoring club is required to complete and submit progress (interim) and final reports to the district grants subcommittee. Please indicate below the individual who will take primary responsibility for submitting these reports.

Name JOE OWENS

Name of Rotary Club EL4, MN #1312

## 9. ACTIVE ROTARIAN PARTICIPATION AND AUTHORIZATION

### Sponsorship Authorization

All Rotary Clubs and Districts involved in this project are responsible to the District 5580 Foundation Grants Subcommittee and ultimately to The Rotary Foundation of Rotary International for the conduct of the project and for reporting on it. The signature at the bottom of this page confirms that the sponsors understand and accept responsibility for the project. Sponsors may either sign this page or submit a separate letter of commitment.

Please list below the activities your club will undertake demonstrating the active involvement of Rotarians in this project.

By signing below, we agree to the following:

- ☒ All information contained in this application is true and accurate, to the best of our knowledge.
- ☒ This application meets all District Simplified Grant criteria as stated in District Simplified Grants (DSG) CRITERIA & GUIDELINES.
- ☒ The club has agreed to undertake this project as an activity of the club.
- ☒ We understand and will comply with the required Rotarian activities and reporting requirements as stated in the District Simplified Grants (DSG) CRITERIA & GUIDELINES.
- ☒ We agree that, should the project take more than six months to complete, interim reports will be submitted every six months from the time the grant is paid, and final reports will be provided no later than two months after the completion of the project.
- ☒ Projects using DSG funds must be completed within two (2) years from the time of grant approval. Interim Reports are due every six (6) months during the activity of the project and within two (2) months of completion of the project. If the project cannot be completed as expected within the two-year time frame, all DSG funds MUST be returned to the District 5580 Treasurer to replenish the DSG Grant Fund.

Club President (printed name) JOE OWENS

Signature [Signature]

Rotary Club name EL4, MN #1312

Date December 19, 2011



#### 10. AUTHORIZATION OF ROTARY CLUB'S FUNDS

Complete below authorization for club funds to be used for this project. Presidents of all clubs contributing must sign this authorization. (Duplicates of this sheet may be made).

Club President (printed name) JOE OWENS

Signature [Signature]

Rotary Club name EDMUND #1312

Date \_\_\_\_\_

Amount authorized \$ 27,858.00

#### 11. COMPLETION CHECKLIST

Before submitting your District Simplified Grant (DSG) application, please take a minute to review this checklist and make sure that it is complete. If you have any questions or concerns, please contact the district grants subcommittee chair.

- ☒ Does the project meet all DSG criteria?
- ☒ Has the sponsoring club appointed two contacts to oversee the project?
- ☒ Are these individuals correctly listed on the application?
- ☒ Is there a written funding confirmation from the club president(s) who will be in office during the year of the funding request?
- ☒ Have the responsibilities of the project sponsor been outlined? Do they meet the requirements of a DSG project?
- ☒ Is there a written commitment (or signature on Section 9 of the application) from the project sponsor?
- ☒ Is there a detailed budget provided for the project?
- ☒ Is there a cost estimate from the supplier(s) for each item?
- ☐ Is a cooperating organization involved? If so, is there a letter from the organization, which specifically states how the organization will work together and how Rotarians will be involved and interact?
- ☒ Have you outlined in detail how you plan to publicize the project?
- ☒ Have you made copies of all documents for your files prior to submitting them to the district grants subcommittee?

**NOTE:** The district grants subcommittee will plan to review your application as soon as possible.

Send the completed application and all attachments via email to:

**Diane Collins, District 5580 Executive Secretary**

Email: [bigfish@uslink.net](mailto:bigfish@uslink.net)

## **1. Project Description**

### **1. What is the purpose of this project? Provide a brief description.**

Ely Rotary is a small club with big ideas. In 2009 and 2010, it was determined that the club wanted a bold and highly visible community project that would support a community need, as well as promote our club and the Rotary motto, "Service Above Self".

Whiteside Park is located in the heart of Ely. Wooden benches, trash cans and tables in the park were deteriorating, tired and in need of immediate replacement. It was also obvious that the City of Ely would not be able to fund any upgrades. Whiteside Park is the site for many highly visible community events. The Blueberry Arts Festival every July, the Harvest Moon Arts Festival every September, and the Ely Winter Festival every February are all headquartered in the Park.

Ely Rotary decided that we would undertake a three year project to replace all benches, picnic tables and handicapped picnic tables in Whiteside Park. We have worked closely with the City of Ely in implementation of the Whiteside Park Project. To date the following expenditures have been made by the Ely Rotary Club:

2010 - \$2,290.00 for 2 benches and 2 garbage cans. These items were installed in May 2010.

2011 - \$12,673.00 for 5 benches, 6 regular picnic tables w/benches and 2 handicap picnic tables w/benches and 1 bicycle rack. (At this time, we also purchased 1 bench, 1 garbage can, and 1 bicycle rack for the Ely Public Library. Those items are included in the above expenditures.) These items were installed in May 2011.

Ely Rotary wants to complete this project in 2012. In our club budget for 2011/2012, \$8,000.00 was designated to complete the project. After meetings with city officials in early December 2011, it has been determined that to complete the project, an additional 2 benches, 9 regular picnic tables w/benches and 2 handicap picnic tables w/benches are required. Funds required to order to complete the project totals \$12,895.00.

Ely Rotary club requests a total grant of \$4,895.00 to complete the Whiteside Park project in 2012.

**2. How will it meet the needs of the community?**

Whiteside Park is the only city park in Ely. It is highly visible to the residents of the city, as well as to the thousands of visitors each year. The park is a beehive of activity throughout each year. The park also has a pavilion and bandstand. There is also a playground area, that is in the process of being replaced with all new equipment by a group of concerned citizens. It is our believe that the efforts of the Ely Rotary Club has energized others in the community to upgrade the playground area. Feedback to the Ely Rotary Club in 2010 and 2011 is all positive. We have received numerous and positive feedback of our efforts. The Ely Rotary Whiteside Park project is much appreciated by the greater Ely community. The new equipment is attractive and has greatly increased the morale of the citizens during a time of economic crises for the City of Ely.

**3. How will the host and partner(s) (District 5580 Rotary Club(s) and/or others) communicate and work together to implement this project? Please provide specific examples of activites.**

This project is already well established. There have been numerous newspaper articles over the past two years about our efforts. This project has been well received by the general public. During District Governor Tom Riley's club visit in October 2011, he was much impressed with the effort. We show off our Whiteside Park project to everyone we can. It is now expected by the public that we will complete the project in 2012. Photos of the new benches, tables, and bicycle racks are well documented on the [elyrotary.org](http://elyrotary.org) website for all to see. We are proud of what we have done to enhance our local community through the efforts of the Ely Rotary Club.

#### 4. Project Budget

Investments in the Whiteside Park Project by the Ely Rotary Club:

2010 - \$ 2,290.00

2011 - \$12,673.00

Budget for 2012:

Funds required to complete the Whiteside Park Project in 2012:

##### Tables w/benches

| Type     | Number | Cost per item | Total Cost |
|----------|--------|---------------|------------|
| Handicap | 2      | \$895.00      | \$1,790.00 |
| Regular  | 9      | \$945.00      | \$8,505.00 |

##### Benches

|                      |   |          |                    |
|----------------------|---|----------|--------------------|
| Regular              | 2 | \$750.00 | <u>\$1,500.00</u>  |
| Total                |   |          | \$11,795.00        |
| Shipping (estimated) |   |          | <u>\$ 1,100.00</u> |

|            |             |
|------------|-------------|
| Total Cost | \$12,895.00 |
|------------|-------------|

|                              |                    |
|------------------------------|--------------------|
| Funds Available – Ely Rotary | <u>\$ 8,000.00</u> |
|------------------------------|--------------------|

|                                  |             |
|----------------------------------|-------------|
| Request for District Grant Funds | \$ 4,895.00 |
|----------------------------------|-------------|



## 7. PUBLICITY

**How will the general public know that this is a Rotary-sponsored project? Please provide details, e.g. publicity in a newspaper or display of the Rotary wheel.**

The vendor used for this project is Upbeat Site Furnishings. They provide all-weather benches. Their products are constructed of plastisol coated perforated steel with a powder coat finish. There is a seven-year satisfaction guarantee which covers rusting, fading, cracking mold and mildew. The back of each bench has the name "ELY ROTARY" cut into the heavy-gauge plastisol coated steel. There is no doubt who is responsible for the benches and provides unbelievable publicity to Ely Rotary.

All tables have an engraved commemorative message that state that the table has been donated by the Ely Rotary Club. This message is fully visible to anyone using each and every table. It also should be noted that all benches, tables, trash cans and bicycle racks are blue, the same color of Rotary.

The Ely Rotary Club website [elyrotary.org](http://elyrotary.org) under service projects has an extensive picture display of the Whiteside Park Project. Our new 90<sup>th</sup> year brochure (published in May 2011) contains pictures of our project. Upon completion of this project, Ely Rotary will publish newspaper articles announcing the completion of the project. The entire project has been to date a well received endeavor by the greater Ely community.