

**District 5580 World Community Service (WCS)
Matching Grant Application**

FOR DISTRICT 5580 USE ONLY (once Grant is approved)

District Grant No. WCS -Click 13.1.03 text. Date Approved: 08/16/12 a date.

District Grant Subcommittee Chair Signature: _____

District Rotary Foundation Chair Signature: _____

Explanation: Matching grants support the humanitarian service projects of Rotary Clubs and Districts. In this section, describe in detail the humanitarian need your project will address, the intent of the project, how the project will be implemented, and how Rotarians will be directly involved in the project (involvement is required by both the Host Club and International Partnering Club).

This "Bricks and Mortar" project was identified and proposed by the Vista Hermosa Club in Guatemala City. The villages of El Cebollito and La Curvina belong to the municipality of Chiquimulilla in Santa Rosa, and are located in a remote, underdeveloped, and rural area of Guatemala. The existing classrooms have been damaged by storms, are not healthy or safe environments, and are overcrowded.

This project will reduce classroom overcrowding and allow for students to be in age appropriate classrooms. There are around 105 children of varying ages using the La Curvina school. Construction of dry composting outdoor bathrooms will help the children with health and sanitation issues.

A team of District 5580 Rotarians will travel to the site and spend 7-9 days in hands-on construction work on the projects. Vista Hermosa Rotarians and NGO Centro Cristiano Cultural de Guatemala (CCCCG) volunteers will provide on-site travel, coordinate project planning/implementation, supplies delivery/inventory, project management/completion and additional labor and some meals.

It is a requirement of the NGO (CCCCG) that the village agree to the construction of dry compostable outdoor bathrooms so as to protect the water table from fecal contamination and thusly protect the drinking water source. Most water comes from quite shallow sand points in very sandy soil. It is a requirement of Vista Hermosa and CCCC that local persons also assist on a volunteer basis in the project.

The budget for all projects at both schools came in much too high for the amount of money we have pledged, so the final choices were driven by the funding. The project will be to build 2 classrooms and dry composting bathrooms at La Curvina and depending on the value of the dollar; one or two sets of dry composting bathrooms at El Cebollito.

We budgeted for in-country (non-Rotarian) labor because of the remoteness and poverty of the villages. The "village" is really defined by the presence of the school.

Please provide the name of the project site, the city or village, state or province, and country. Provide a detailed map of the area or provide GPS (Global Positioning Site) coordinates.

Project Sites: El Cebollito/La Curvina
City/Village: Chiquimulilla
State/Province: Santa Rosa
Country: Guatemala

GPS coordinates (if no map is provided): Please see attached copy of a map. La Curvina (13°53'03.35"N and 90°27'40.83"W) is approx. 2 km east of Monterrico and El Cebollito (13°52'23.85"N and 90°25'50.57"W) is approx 4 km east of Monterrico.

Provide name of ownership of property that structure on which structure is to be built.

The land and the buildings are owned by the Ministerio de Educación de Guatemala (MINEDUC), which is equivalent to the U. S. Secretary of Education.

Provide a blueprint/detailed drawing of the proposed structure as an attachment.

Describe the project and the need it will address, including the intended beneficiaries and how the project will benefit the community in need.

This project is to:

1. Construct 2 new classrooms in La Curvina
 - a. Currently there are 3 existing classrooms but one is combination storage/multi-purpose and sometimes preschool. Students from kindergarten to 7th grade use the two classrooms. The school runs an AM and PM shift they have so many students.
2. Construct 2 sets (1 for boys and 1 for girls) of dry composting bathrooms (self standing) at each location.

The children of the villages will be the beneficiaries as the project will enhance their educational experience and give a much healthier and sanitary condition. Right now children hold their toileting needs until they can use the outdoors after school or use the outdoors close to the school site.

Provide the estimated length of time needed to complete the project.

- 8-12 months. Our (team members) work-style and intensity typically will cut the expected completion time by 3-4 months depending on the project. As an example: the 2012 project in Taxisco was estimated to take one year. Barring the effect of the rainy season; it will likely be finished in 8-9 months.

Describe how the benefiting community will maintain this structure or project (financing of maintenance, etc.) after grant funding has been fully expended and who will be responsible for sustainability of the structure.

COCODE's (Community Councils for Development. Like our City Councils) of both villages will be responsible to keep everything in good shape. CCCG will give support and guidance after the project is completed. COCODE's have demonstrated the ability to maintain structures built by District 5580. At El Dormido (project in 2011) the villagers even added an additional set of composting bathrooms with their own funds and labor.

Describe specific activities of the Host and International Partners in implementing the project.

District 5580 and local clubs have worked together in the area for several years doing different "Bricks and Mortar" projects mainly focused on water, sanitation and education. Many members of the international club have visited the area on discovery trips and to work as volunteers in the construction and implementation of projects. These particular sites have been visited twice in the last 2 years so there is a familiarity and understanding of the projects and the need.

What will the Rotarians who are members of the partner clubs do during the project? Please note that financial support is not considered active involvement. (Refer to *Matching Grant Application Instructions* for suggestions.)

Members of the host partner club are in charge of the budget, fund management, and project supervision. They will meet with members of COCODE's and CCCG to coordinate different stages of the project. The host club will present periodical reports to international sponsors to show the advancement in the project. The local club will give all possible support to volunteer teams during their stay in Guatemala and at the projects' sites. Members of the host partner club will maintain communication with the District 5580 Team Leader, and CCCG, to coordinate the project at all stages. A volunteer team from the host partner club and the NGO will work at the projects with the District 5580 team.

Explanation: The **Host Partner** is the **Club or District in the project country**. A committee of at least **three (3) Rotarians** must be established to oversee the project. The primary project contact must be a member of the primary Club identified below. The **Project Committee** must be composed of members of the sponsoring Rotary Club or NGO for Club-sponsored projects or District for District-sponsored projects. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all D5580 information will be sent to this address. It is **required** that the primary contact (who receives all information from D5580) have an email address to expedite communication.

Primary Rotary Club/District or NGO:

Club: Name and Number and/or NGO: Club Rotario Guatemala Vista Hermosa #51446
District: 4250
Country: Guatemala

Primary Contact:

Name: Carlos Rafael Rosales
Member ID (if known): 6453905
Club Name: Club Rotario Guatemala Vista Hermosa
Position: Project and International Committee Chair
Street Address: Km. 20.5 Carretera a Fraijanes, Vilaverde I Casa 24AB
City/State or Province/Postal Code: Guatemala, 01062
Phone: 502 4212-8188
Email Address (Required): crosales@vistahermosarotary.org

Project Contact #2:

Name: Conchi Cuartango
Member ID (if known): 8255463
Club Name: Club Rotario Guatemala Vista Hermosa
Position: Projects Committee
Street Address: 13 calle 4-09, zona 9
City/State or Province/Postal Code: 01009
Phone: 502-5633-0888
Email Address (Required): conchi.cuartango@gmail.com

Project Contact #3:

Name: Julio Ricardo Grazioso
Member ID (if known): 6453902
Club Name: Club Rotario Guatemala Vista Hermosa
Position: Rotary Foundation Committee Chair, Past President, Assistant Governor
Street Address: 4a calle 23-70 zona 14
City/State or Province/Postal Code: Guatemala, 01014
Phone: 502- 5203-4041
Email Address (Required): julio@presto.com.gt

Explanation: The **International Partner** is the Club or District outside the project country. In this case, **the International Partner would be a Club in District 5580**. A committee of at least three (3) Rotarians must be established to oversee the project. The primary contact must be a member of the primary Club identified below. The project committee must be composed of members of the sponsoring Rotary Club(s) for Club-sponsored projects or District-sponsored projects. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all D5580 information will be sent to this address. It is **required** that the primary contact (who receives all information from D5580) have an email address to expedite communication.

Primary Club/District:

Club or District Name: FM-AM Rotary Club
Club ID Number: 27874
District #: 5580
Country: USA

Primary Contact:

Name: R Blake Crosby
Member ID (if known): Click here to enter text.
Club Name: FM-AM Club
Position: International Committee Chair
Street Address: 1530 Baywood Drive
City/State or Province/Postal Code: West Fargo, North Dakota 58078
Phone: 701-238-3505
Email Address (Required): bcrosby@far.midco.net

Project Contact #2:

Name: Holly Anderson Battocchi

Member ID (if known): Click here to enter text.

Club Name: FM-PM Club

Position: Foundation Chair/International Service Chair

Street Address: 2621 Sungate Drive South

City/State or Province/Postal Code: Fargo, ND 58103

Phone: 701-205-6564

Email Address (Required): hbattocchi@elinorcorp.com**Project Contact #3:**

Name: David Wrolstad

Member ID (if known):

Club Name: Fargo West Rotary

Position: International Chair

Street Address: C/O Gate City Bank, 500 2nd Ave N, PO Box 5847

City/State or Province/Postal Code: Fargo, ND 58108

Phone: 701-293-2456

Email Address (Required): davidwrolstad@gatecitybank.com

Explanation: Official Exchange Rates can be found at:
www.rotary.org/newsroom/downloadcenter/support/rates.html. Please use the most recent rate.

ITEMIZED BUDGET TO BE COMPLETED BELOW:

Budget Item	#	Am	Su
	U	ou	bto
	ni	nt	tal
	ts	Eac	h

Guatemalan quetzal is not on the Rotary site. I checked a couple of exchange sites on the internet and as of 07/27/2012 the rates were in the 7.78 to 7.83 range. I opted for 7.5 as a good business practice.

Budget is a separate attachment.

Project Budget **\$14683.39**

Host Club \$500
District 5580 clubs \$7091.70
WSC \$7091.69
Project total **\$14683.39**

Total

Subtotal all items in country currency: Budget is in US\$ and Q\$
Exchange rate used US \$1 = \$7.5Q

Explanation: Clearly list all financing in US dollars in the section below, noting which funds will be contributed in cash and which will be contributed from D5580 WCS funds. Use of WCS must be approved by the Grants Subcommittee and authorized by the District Rotary Foundation Chair. **The Host Club or District must provide at least \$100 in cash**, and it is highly recommended that they match as much as possible with “in kind” donations of sweat equity whenever possible.

Note: *A project bank account must be established in District 5580 or Host Country before WCS Grant Funds will be distributed. When established and total club/cash contributions have been deposited into the account, the WCS Grant matching funds will be sent directly to the project bank account.*

Host Club (Project Country) cash donation: \$500.00

D5580 Rotary Club(s) or District outside the Project Country:

Cash (US\$): \$7091.70

Subtotals, Cash: \$Click here to enter text.

Total Cosponsor Contributions: \$Click here to enter text.

Total Funds requested from D5580 WCS Fund: \$7091.69

Additional outside funding not matched by WCS fund: \$Click here to enter text.

Total Project Financing (Must equal budget):\$14,683.39

Explanation: Before an application is submitted to D5580, project partners should discuss various planning details. The questions and statements below are a guide to aid project planning. Note that a Rotary Club/District or Rotarian may not own anything purchased with grant funds.

- Identify who will own equipment and maintain, operate and secure items purchased with grant funds.
- Will training in use and maintenance of technical equipment be provided? If so, who will provide such training?
- Is software necessary to operate any items? If so, has software been provided?

- Indicate what arrangements have been made for customs clearance if items will be purchased and shipped from outside the project country.
- Provision of plumbing and electrification to structures where people live or work may be funded with WCS funds. Have plumbing or electrification for equipment and appliances in existing buildings (hospitals, schools, libraries, orphanages, etc.) been considered and funded?

Explanation: Authorizations ensure that both partners are aware of, and interested in, pursuing the described project. By signing below, the current Club Presidents for Club-sponsored projects, and current District Grants Subcommittee Chair for District-sponsored projects, as well as the committee members, agree to the criteria listed and affirm their support of the projects.

All Rotary Clubs, Districts and Rotarians involved in this project are responsible to D5580 for the conduct of the project and its subsequent reporting. The signatures of all involved parties confirm that they understand and accept responsibility for the project. Parties may either sign this page or submit a separate letter of commitment.

By signing below, we agree to the following:

- All information contained in this Application is, to the best of our knowledge, true and accurate, and we intend to implement the project as presented in this Application.
- The Club/District agrees to undertake this project as an activity of the Club/District.
- We ensure all cash contributions (as detailed in Project Financing) will be forwarded to the proper bank account after approval of the grant.
- District 5580 may use information contained in this Application to promote the project by various means, such as the D5580 Website, the District Newsletter and other publications of the District.
- The partners agree to share information on the best practices when asked, and D5580 may provide partners' contact information to other Rotarians who may wish advice on implementing similar projects.
- To the best of my knowledge and believe, except as disclosed herewith, neither I nor any person with whom I have or have had a personal or business relationship, is engaged or intends to engage in benefiting from D5580 grant funds, or has any interest that may represent a potential competing or conflicting interest.
- A conflict of interest is defined as a situation in which a Rotarian, in relationship to an outside organization, is in a position to influence the spending of D5580 grant funds, or influence decisions in ways that could lead directly or indirectly to financial gain for the Rotarian, a business colleague, or his or her family, or give improper advantage to others to the detriment of D5580. (**NOTE:** Any and all exceptions must be explained in an attached statement.)

Host Partner

President (Club-sponsored)

District Grants Subcommittee Chair (District-sponsored)

Name (print): Martín García

Title: President

Rotary Club Name or

NGO: Guatemala Vista Hermosa

District #: 4250

Signature: See Attached

Date

International Partner

Club President (Club-sponsored)

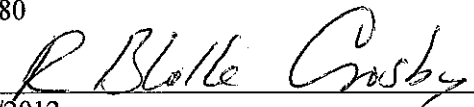
District Grants Subcommittee Chair (District-sponsored)

Name (print): R Blake Crosby

Title: International Service Committee Chair

Rotary Club: FM-AM Rotary Club

District 5580

Signature: 

Date: 7/23/2012

Explanation:

A *cooperating organization* (for example, an NGO) is an organization that is directly involved in the implementation of the project, offering technical expertise and project coordination.

A *benefiting entity* is the recipient of goods or services and is not considered a cooperation organization.

If this project involves a cooperating organization (neither a Rotary Club nor the beneficiary of the project), provide the following:

Name of Organization: Centro Cristiano Cultural de Guatemala

Street Address: 10 avenida "A" 31-44 zona 13, Colonia Santa Fe

City, State/Province, Postal Code, Country: Guatemala 01013

Office Phone: 502-2434-1155

Email Address: david1@cccguatemala.com

Web Address: www.cccguatemala.com

Also, have the project contact provide the Project Contact information as listed above.

In addition to the above, the following must be attached:

- Letter of participation from *cooperating organization* that specifically states:
 - ✓ Its responsibilities and how it will interact with Rotarians.
 - ✓ The organization's agreement to cooperate in any financial review of the project.

Explanation: Although both partners are responsible for completing the Interim and Final reports, *D5580 requires that one (1) partner take primary responsibility for submitting the Final Report to D5580. It is recommended that the primary project Club in D5580 takes this responsibility.*

By signing below, our Club accepts Primary Reporting responsibility.

Print Name: R Blake Crosby

Signature: 

Rotary Club Name: FM-AM Rotary Club

District 5580

Before submitting your Matching Grant Application, please take a moment to review this checklist.

- ✓ Does the project meet all grant policies and guidelines?
- ✓ Does the project description clearly state how the project will assist those in need?
- ✓ Are the activities of the host and international partners clearly explained?
- ✓ How will Rotarians be actively involved in the project?
- ✓ Have both the host and international partners created committees to oversee the project?
- ✓ Are these individuals correctly listed on the Application with their complete contact information?
- ✓ Is a detailed, itemized budget included in the Application?
- ✓ Is ownership of the property on which the structure will be located clearly stated?
- ✓ Is a blueprint/detailed drawing of the structure included?
- ✓ Are all partner contributions listed in the application, noting which are from the WCS fund?
- ✓ Have the Club Presidents from the host and international partners provided their authorizing signatures?

If a cooperating organization is involved, please make sure the following letters are included with the Application:

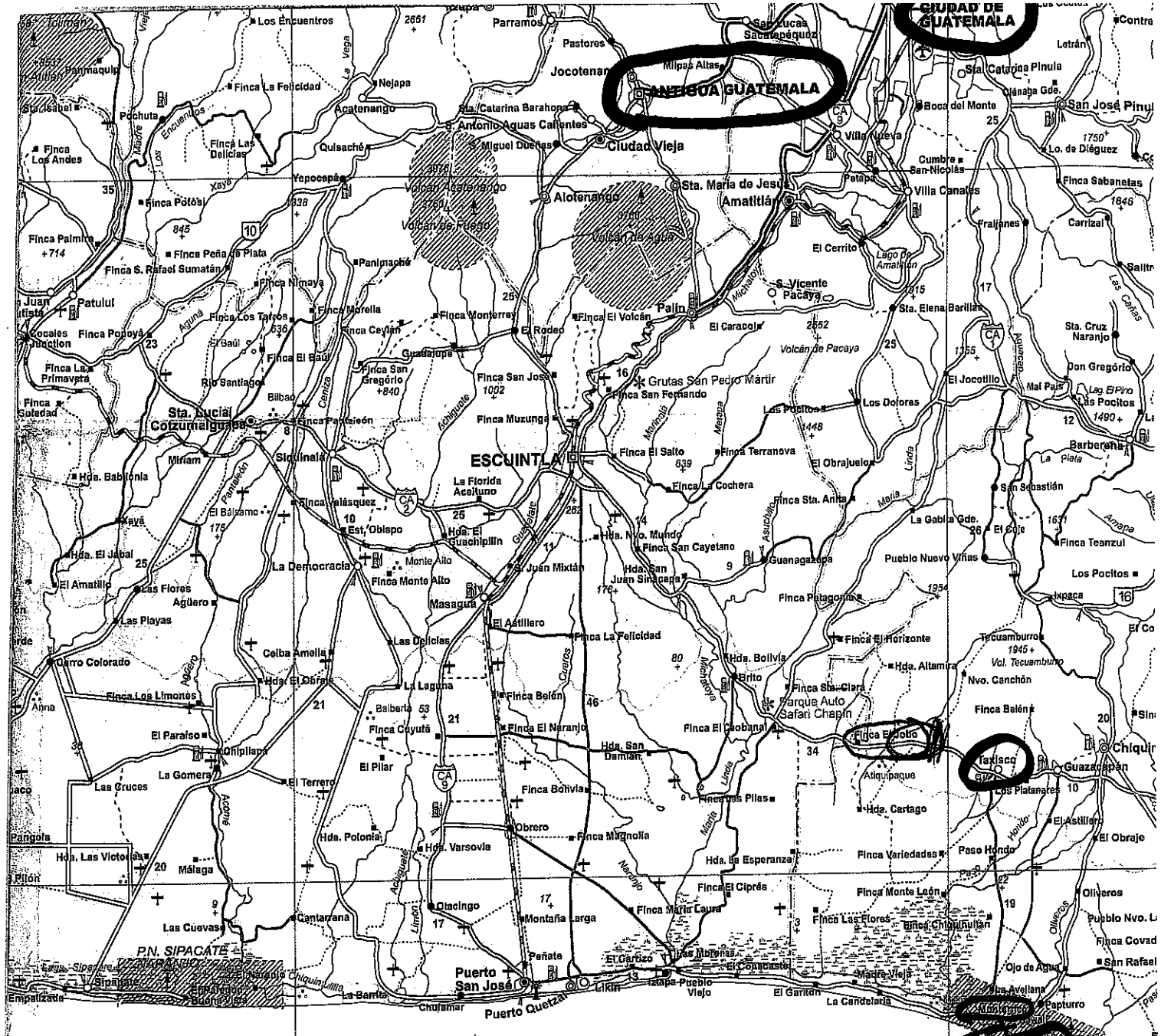
- ✓ Letter from the organization specifically stating its responsibilities, how it will interact with Rotarians, and agreeing to cooperate in any financial review of the project.
- ✓ Has the District Grants Subcommittee Chair of D5580 certified that the Application is complete and eligible?

***** Have the partners made copies of all documents for their files prior to submitting them to D5580?**

***** Completed Applications should be sent to:**

- ✓ District 5580 Office: bigfish@uslink.net
- ✓ Grants Subcommittee Chair (See Member Roster on Grants Website)

If you have any questions or concerns, please contact the Grants Subcommittee Chair.



Scale (Escala) 1 : 470,000

90°30'

A7	Las Cruces	E7	Loma Te
A7	Las Cruces	F7	Lomitas
B8	Las Cruces	G7	Los Achi
F8	Las Cruces	B8	Los Ama
F7	Las Cruces	C8	Los Ama
			Los Ama

La Curvina

Existing School

14m

New
Bathrooms

Classrooms

Storage
and
Multi
Purpose

Classroom

Classroom

5m

New

5m

New

Walkway

5m

3m

Existing
Open Air
Classroom

NOT TO SCALE

CONSTRUCCIÓN DE AULAS ESCUELA LA CURVINA

[illegible]

1

New Roofs - not funded

CAMBIO DE TECHO ESCUELA LA CURVINA					
No.	Descripción	Unidad de Medida	Cantidad	Precio	Total
1	Lamina Duralita perfil 10 roja, 10Pies	Unidad	64	Q 240.00	Q 15,360.00
2	Lamina Duralita perfil 10 roja, 12 Pies	Unidad	28	Q 290.00	Q 8,120.00
3	Capotes lamina Duralita	Unidad	30	Q 90.00	Q 2,700.00
4	Reglones de 12X4X3	Unidad	48	Q 127.75	Q 6,132.00
5	Reglones de 8X4X3	Unidad	20	Q 85.25	Q 1,705.00
6	Reglas de 12X2X3	Unidad	80	Q 64.00	Q 5,120.00
7	Pernos, Clavos y lañas				Q 825.00
Materiales cambio de techo					
Mano de obra cambio de techo					
Imprevistos cambio de techo					
Total CAMBIO DE TECHO GTQ					
Total CAMBIO DE TECHO USS					
LETRINAS PARA ESCUELA LA CURVINA					
No.	Descripción	Unidad de medida	Cantidad	Precio	Total
1	Letrinas	Unidad	4	Q 4,500.00	Q 18,000.00
Total LETRINAS GTQ					
Total LETRINAS USS					

** -*

LETRINAS PARA ESCUELA EL CEBOLLITO					
No.	Descripción	Unidad de medida	Cantidad	Precio	Total
1	Letrinas	Unidad	4	Q 4,500.00	Q 18,000.00
Total LETRINAS GTQ				Q	18,000.00
Total LETRINAS US\$				\$	2,400.00

—✱

Host Partner

President (Club-sponsored)

District Grants Subcommittee Chair (District-sponsored)

Name (print): Martín García

Title: President

Rotary Club Name or

NGO: Guatemala Vista Hermosa

District #: 4250

Signature: _____

Date: 7/23/2012

International Partner

Club President (Club-sponsored)

District Grants Subcommittee Chair (District-sponsored)

Name (print): Click here to enter text.

Title: Click here to enter text.

Rotary Club: Click here to enter text.

District 5580

Signature: _____

Date: Click here to enter a date.

Explanation:

A *cooperating organization* (for example, an NGO) is an organization that is directly involved in the implementation of the project, offering technical expertise and project coordination.

A *benefiting entity* is the recipient of goods or services and is not considered a cooperation organization.

If this project involves a cooperating organization (neither a Rotary Club nor the beneficiary of the project), provide the following:

Name of Organization: Centro Cristiano Cultural Guatemalteco

Street Address: 10 avenida "A" 31-44 zona 13, Colonia Santa Fe

City, State/Province, Postal Code, Country: Guatemala 01013

Office Phone: 502-2434-1155

Email Address: david1@cccguatemala.com

Web Address: www.cccguatemala.com

Also, have the project contact provide the Project Contact information as listed above.

In addition to the above, the following must be attached:

- Letter of participation from *cooperating organization* that specifically states:
 - ✓ -Its responsibilities and how it will interact with Rotarians.
 - ✓ The organization's agreement to cooperate in any financial review of the project.

decisions in ways that could lead directly or indirectly to financial gain for the Rotarian, a business colleague, or his or her family, or give improper advantage to others to the detriment of D5580. **(NOTE:** Any and all exceptions must be explained in an attached statement.)

Host Partner

President (Club-sponsored)

District Grants Subcommittee Chair (District-sponsored)

Name (print): Click here to enter text.

Title: Click here to enter text.

Rotary Club Name or

NGO: Click here to enter text.

District #: Click here to enter text.

Signature: See next page

Date: Click here to enter a date.

International Partner

Club President (Club-sponsored)

District Grants Subcommittee Chair (District-sponsored)

Name (print): Larry Ornberg

Title: President

Rotary Club: FM-AM Rotary Club

District 5580

Signature: Larry Ornberg

Date: 7/23/2012

Explanation:

A *cooperating organization* (for example, an NGO) is an organization that is directly involved in the implementation of the project, offering technical expertise and project coordination.

A *benefiting entity* is the recipient of goods or services and is not considered a cooperation organization. If this project involves a cooperating organization (neither a Rotary Club nor the beneficiary of the project), provide the following:

Name of Organization: Click here to enter text.

Street Address: Click here to enter text.

City, State/Province, Postal Code, Country: Click here to enter text.

Office Phone: Click here to enter text.

Email Address: Click here to enter text.

Web Address: Click here to enter text.

Also, have the project contact provide the Project Contact information as listed above.

In addition to the above, the following must be attached:



CLUB ROTARIO GUATEMALA VISTA HERMOSA
7a. avenida 3-74 zona 9. Guatemala, Guatemala 01009
Teléfonos: (502) 2334-0082/83

July 23, 2012

Mr.
Larry Ornberg
President
Fargo-Moorhead AM Rotary Club

Dear Larry:

As President of Guatemala Vista Hermosa Rotary Club, I would like to invite you and your club of Fargo-Moorhead AM, our sister club, to help us with a project that will include:

- Construction of two new classrooms at La Curvina School
- Construction of two sets of latrines for La Curvina School and El Cebollito School
- Repair of the roof of the existing buildings at both schools that have been damaged by recent storms

The villages of La Curvina and El Cebollito are located in the southern part of the municipality of Chiquimulilla, Santa Rosa, Guatemala.

The school at La Curvina has three (3) classrooms:

- One for preschool
- One for grades 1 to 3
- One for grades 2 to 4

The project at La Curvina is to build two more classrooms to ease the existing overcrowding. Part of the project here is also to repair the roofs damaged by recent storms and to build a set of four latrines: 2 for boys and 2 for girls. At El Cebollito, the proposed project is to repair existing roofs damaged by recent storms and to build a set of four latrines.

These projects at both sites will definitely improve the life of people in both villages.

The projects are planned and will be completed in conjunction with Centro Cultural Cristiano de Guatemala (CCCCG) which has permanent presence in the area and has completed several projects there.

Your support for these projects will be highly appreciated and we will be grateful for all the assistance and support you can give us to give children in school age a better chance for education. Our club is and will continue to be fully committed to serve in these towns.

Hoping to hear from you soon, I remain.

Martín García
President 2012-2013
Club Rotario Guatemala Vista Hermosa