

# District 5580 World Community Service (WCS) Matching Grant Application

**FOR DISTRICT 5580 USE ONLY (once Grant is approved)**

**District Grant No.** WCS -17.2.12

**Date Approved:** [Click here to enter a date.](#)

**District Grant Subcommittee Chair Signature:** \_\_\_\_\_

**District Rotary Foundation Chair Signature:** \_\_\_\_\_

**IMPORTANT: A project already started will not be eligible for World Community Service funds.**

**Explanation:** Matching grants support the humanitarian service projects of Rotary Clubs and Districts. In this section, describe in detail the humanitarian need your project will address, the intent of the project including info on the beneficiaries (how the project will benefit the community in need), how the project will be implemented, and how Rotarians will be directly involved in the project (involvement is required by both the Host Club and International Partnering Club).

A WCS Grant is requested to assist with the construction of a three-room school, a latrine/shower unit and a teacher's residence in the community of Guitarrani, Bolivia. The current school in this community is located in a geographically unstable area on the side of a steep mountain. The building has large cracks visible in the structure as the result of being hit by several landslides. Families are afraid to send their children to school for fear of them being buried in the next avalanche of mud. The school accommodates children from three communities (children walk to this small village from even more remote locations near by). This project will benefit the families and children of Guitarrani (and nearby villages) by providing a safe facility for them to learn. An education is vital to provide the children with opportunities that will lead them from poverty to prosperity. The Rotary of Thunder Bay (Fort William) will partner with Mano a Mano International, as well as the Rotary Club of Concordia, Cochabamba and the community of Guitarrani, Bolivia to implement the project. (Please see the well laid out proposal developed by Mano a Mano attached). An International Service team from 5580 will travel to Guitarrani to participate in the building of school, providing a hands on service opportunity for the Rotarians in our district. The Rotary Club of Concordia, Cochabamba, will work collaboratively with the Rotary Club of Thunder Bay (Fort William) and Mano a Mano to provide support to the inbound 5580 team and in assisting with the building project.

Please provide the name of the project site, the city or village, state or province, and country. Provide a detailed map of the area or provide GPS (Global Positioning Site) coordinates.

List multiple locations, if applicable.

Project Site: [Guitarrani, Bolivia](#)

City/Village: [Guitarrani, Bolivia](#)

State/Province: [Municipality of Icla / State: Chuquisaca](#)

Country: [Bolivia](#)

GPS coordinates (if no map is provided): [MAP Provided ~ Please see attached Mano a Mano proposal](#)

Provide name of ownership of property that structure on which structure is to be built.

[The land on which the education infrastructure will be constructed belongs to the community as a whole. It does not have private ownership. The project will be built for the benefit of the community and legally belong to the entire community.](#)

Provide a blueprint/detailed drawing of the proposed structure as an attachment.

[Please see Mano a Mano proposal for the proposed structure of 3 classrooms, teacher housing and bathroom plans.](#)

Provide the estimated length of time needed to complete the project.

[The project can be completed in a 4-month time frame. As it is preferable to complete the construction during the dry season, it is anticipated that the build will take place in the spring/summer of 2017.](#)

Describe how the benefiting community will maintain this structure or project (financing of maintenance, etc.) after grant funding has been fully expended and who will be responsible for sustainability of the structure.

[The municipality and community assume responsibility for ongoing physical maintenance of the structure. They are instructed by Mano a Mano on how to care for the infrastructure and take responsibility for making repairs. If they are unable to make repairs, Mano a Mano will assist them, either with direct funding or through advocating on their behalf with their government.](#)

Describe specific activities of the Host and International Partners in implementing the project.

What will the Rotarians who are members of the partner clubs do during the project? Please note that financial support is not considered active involvement. (Refer to *Matching Grant Application Instructions* for suggestions.) [A self funded International Service team from 5580 will travel to Guitarrani, to participate in the building of school, providing a hands on service opportunity for the Rotarians in our district. The participation of the 5580 service team, along with members of the Cochabamba Concordia Rotary Club, will be coordinated with the](#)

assistance of Mano a Mano International. The Concordia members will work collaboratively with the inbound 5580 Rotary team in assisting with the building project.

**Explanation:** The **Host Partner** is the **Club or District in the project country**. A committee of at least **three (3) Rotarians** must be established to oversee the project. The primary project contact must be a member of the primary Club identified below. The **Project Committee** must be composed of members of the sponsoring Rotary Club or NGO for Club-sponsored projects or District for District-sponsored projects. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all D5580 information will be sent to this address. It is **required** that the primary contact (who receives all information from D5580) have an email address to expedite communication.

**Primary Rotary Club/District or NGO:**

Club: Name and Number and/or NGO: [Mano A Mano International Partners](#)

Country: [St. Paul, MN, USA](#)

**Primary Contact:**

Name: [Segundo Velasquez](#)

Member ID (if known): [Mano A Mano International Partners](#)

Club Name: [Non Profit Organization <http://manoamano.org>](#)

Position: [Board President](#)

Street Address: [925 W Pierce Butler Route](#)

City/State or Province/Postal Code: [St Paul, MN 55104](#)

Phone: [1 651-457-3141](#) Email Address (**Required**): [<segundo@manoamano.org>](mailto:segundo@manoamano.org)

**Project Contact #2:**

Name: [Nate Knatterud Hubinger](#)

Member ID (if known): [Mano A Mano International Partners](#)

Club Name: [Non Profit Organization <http://manoamano.org>](#)

Position: [Executive Director](#)

Street Address: [925 W Pierce Butler Route](#)

City/State or Province/Postal Code: [St Paul, MN 55104](#)

Phone: [1 651-457-3141](#) Email Address (**Required**): [<nate@manoamano.org>](mailto:nate@manoamano.org)

**Project Contact #3:**

Name: [Geovana Terrazas](#)

Member ID (if known): [8688354](#)

Club Name: [Cochabamba Concordia Rotary Club](#)

Position: [President 2016/2017](#)

Street Address: [Calle San Martin de Porres #7,  
Urbanizacion San Lorenzo](#)

City/State or Province/Postal Code: [Cochabamba, Bolivia](#)

Phone: [591-70308637](#) Email Address (**Required**): [<joterrazas@hotmail.com>](mailto:joterrazas@hotmail.com)

**Project Contact #4:**

Name: Ivo Feitsma

Member ID (if known): 8621401

Club Name: Cochabamba Concordia Rotary Club

Position: President Elect 2017/2018 (Civil Engineer)

Street Address: Calle Moliere #520 Esq. Av. W. Shakespeare  
Zona Temporal

City/State or Province/Postal Code: Cochabamba, Bolivia

Phone: 591-77990334 Email Address (Required): <ivofeitsma@gmail.com>

**Project Contact #5:**

Name: Daniel Numbela

Member ID (if known): 8695928

Club Name: Cochabamba Concordia Rotary Club

Position: Concordia Rotary Member/English Correspondent

Street Address: Calle B. Monteagudo #1565 Esq. Melgarejo  
Edificio Aquarela - Dpto. 6D

City/State or Province/Postal Code: Cochabamba, Bolivia

Phone: 591-70361287 Email Address (Required): <dannumbela@gmail.com>

**Explanation:** The **International Partner** is the Club or District outside the project country. In this case, **the International Partner would be a Club in District 5580.** A committee of at least three (3) Rotarians must be established to oversee the project. The primary contact must be a member of the primary Club identified below. The project committee must be composed of members of the sponsoring Rotary Club(s) for Club-sponsored projects or District-sponsored projects. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all D5580 information will be sent to this address. It is **required** that the primary contact (who receives all information from D5580) have an email address to expedite communication.

**Primary Club/District:**

Club or District Name: Rotary Club of Thunder Bay (Fort William)

Club ID Number: 1385

District #: 5580 Country: ☐USA ☒CAN

**Primary Contact:**

Name: Jill Zachary

Member ID: 6385466

Club Name: Rotary Club of Thunder Bay (Fort William)

Position: Past President 2009/2010

Street Address: 413 Amethyst Crescent

City/State or Province/Postal Code: Thunder Bay, Ontario P7C 1T2

Phone: 807-343-8556 Email Address (Required): jill.zachary@lakeheadu.ca

**Project Contact #2:**

Name: Robert Hookham

Member ID: 5159694

Club Name: Rotary Club of Thunder Bay (Fort William)

Position: President 2016/2017

Street Address: 419 Whitestone Way

City/State or Province/Postal Code: Thunder Bay, Ontario

Phone: 807-627-0024 Email Address (**Required**): <rlhookham@shaw.ca>**Project Contact #3:**

Name: David Knutson

Member ID (if known): 6305533

Club Name: Rotary Club of Thunder Bay (Fort William)

Position: Past President 2010/2011

Street Address: 1429 Moodie St East

City/State or Province/Postal Code: Thunder Bay, Ontario, P7E 4Y8

Phone: 807-623-5674 Email Address (**Required**): <Daveknutson@shaw.ca>

**Explanation:** Official Exchange Rates can be found at:  
[www.rotary.org/newsroom/downloadcenter/support/rates.html](http://www.rotary.org/newsroom/downloadcenter/support/rates.html). Please use the most recent rate.

NOTE: The host club/district contributions are NOT matched by D5580.

**ITEMIZED BUDGET TO BE COMPLETED BELOW:**

| Budget Item | # Units | Amount<br>Each | Subtotal |
|-------------|---------|----------------|----------|
|-------------|---------|----------------|----------|

PLEASE SEE ATTACHED BUDGET INCLUDED IN  
THE MANO A MANO PROPOSAL

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Total **\$75,654.48 US**

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**Subtotal all items in country currency:** [\\$Click here to enter text.](#)

**Exchange rate used US \$1 =** [\\$Click here to enter text.](#)

**Explanation:** Clearly list all financing in US dollars in the section below, noting which funds will be contributed in cash and which will be contributed from D5580 WCS funds. Use of WCS must be approved by the Grants Subcommittee and authorized by the District Rotary Foundation Chair. **The Host Club or District must provide at least \$100 in cash**, and it is highly recommended that they match as much as possible with “in kind” donations of sweat equity whenever possible.

**Note:** *A project bank account must be established in District 5580 or Host Country before WCS Grant Funds will be distributed. When established and total club/cash contributions have been deposited into the account, the WCS Grant matching funds will be sent directly to the project bank account.*

**D5580 Rotary Club(s) or District outside the Project Country:**

|   |                      |
|---|----------------------|
| Rotary Club of Thunder Bay (Fort William) | \$4000.00 US         |
| Fort William Satellite Club               | \$1498.05 US         |
| Rotary Club of Thunder Bay (Port Arthur)  | \$2000.00 US         |
| Lakehead Rotary Club                      | \$2718.00 US         |
| International Falls Rotary Club           | \$9,000.00 US        |
| Duluth Harbortown Rotary Club             | <u>\$3,000.00 US</u> |

|              |              |                       |
|--------------|--------------|-----------------------|
| Cash (US\$): | <b>TOTAL</b> | <b>\$22,216.05 US</b> |
|--------------|--------------|-----------------------|

**Additional outside funding not matched by WCS fund:**

|   |                       |
|---|-----------------------|
| Cochabamba Concordia Rotary Host Club: \$ | \$100.00 US           |
| Community of Guitarrani                   | \$2,252.17 US         |
| Municipality of Icla                      | <u>\$35,478.26 US</u> |
| <b>Total Cosponsor Contributions:</b>     | <b>\$60,046.48 US</b> |

**Total Funds requested from D5580 WCS Fund:** **\$15,608.05 US**

**Total Project Financing (Must equal budget):** **\$75,654.48 US**

**Explanation:** Before an application is submitted to D5580, project partners should discuss various planning details. The questions and statements below are a guide to aid project planning. Note that a Rotary Club/District or Rotarian may not own anything purchased with grant funds.

- J Identify who will own equipment and maintain, operate and secure items purchased with grant funds.
- J Will training in use and maintenance of technical equipment be provided? If so, who will provide such training?
- J Is software necessary to operate any items? If so, has software been provided?
- J Indicate what arrangements have been made for customs clearance if items will be purchased and shipped from outside the project country.
- J Provision of plumbing and electrification to structures where people live or work may be funded with WCS funds. Have plumbing or electrification for equipment and appliances in existing buildings (hospitals, schools, libraries, orphanages, etc.) been considered and funded?

**Explanation:** Authorizations ensure that both partners are aware of, and interested in, pursuing the described project. By signing below, the current Club Presidents for Club-sponsored projects, and current District Grants Subcommittee Chair for District-sponsored projects, as well as the committee members, agree to the criteria listed and affirm their support of the projects.

All Rotary Clubs, Districts and Rotarians involved in this project are responsible to D5580 for the conduct of the project and its subsequent reporting. The signatures of all involved parties confirm that they understand and accept responsibility for the project. Parties may either sign this page or submit a separate letter of commitment.

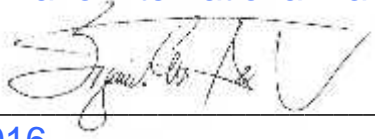
**By signing below, we agree to the following:**

- J All information contained in this Application is, to the best of our knowledge, true and accurate, and we intend to implement the project as presented in this Application.
- J The Club/District agrees to undertake this project as an activity of the Club/District.
- J We ensure all cash contributions (as detailed in Project Financing) will be forwarded to the proper bank account after approval of the grant.
- J District 5580 may use information contained in this Application to promote the project by various means, such as the D5580 Website, the District Newsletter and other publications of the District.
- J The partners agree to share information on the best practices when asked, and D5580 may provide partners' contact information to other Rotarians who may wish advice on implementing similar projects.
- J To the best of my knowledge and believe, except as disclosed herewith, neither I nor any person with whom I have or have had a personal or business relationship, is engaged or intends to engage in benefiting from D5580 grant funds, or has any interest that may represent a potential competing or conflicting interest.
- J A conflict of interest is defined as a situation in which a Rotarian, in relationship to an outside organization, is in a position to influence the spending of D5580 grant funds, or influence decisions in ways that could lead directly or indirectly to financial gain for the Rotarian, a business colleague, or his or her family, or give improper advantage to others to the detriment of D5580. (**NOTE:** Any and all exceptions must be explained in an attached statement.)
- J **Interim Reports are due every 6 months until completion of the project. The Final Report is due within two months of project completion. Failure to report will result in the club(s) returning ALL WCS funds to D5580!**



**Host Partner**

Name (print): Segundo Velasquez  
Title: Board President  
NGO: Mano A Mano International Partners  
District #: 4690

Signature: 


Date: 7/21/2016

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**International Partner**

Club President (Club-sponsored)

Name (print): Robert Hookham  
Title: President 2016/2017  
Rotary Club: Rotary Club of Thunder Bay (Fort William)  
District District 5580

Signature: 

Date: 7/22/2016

**Explanation:**

A *cooperating organization* (for example, an NGO) is an organization that is directly involved in the implementation of the project, offering technical expertise and project coordination.

A *benefiting entity* is the recipient of goods or services and is not considered a cooperation organization.

If this project involves a cooperating organization (neither a Rotary Club nor the beneficiary of the project), provide the following:

Name of Organization: Mano A Mano International Partners

Street Address: 925 W Pierce Butler Route

City, State/Province, Postal Code, Country: St Paul, MN 55104, USA

Office Phone: 1 651-457-3141

Email Address: <segundo@manoamano.org>

Web Address: <https://manoamano.org/>

Also, have the project contact provide the Project Contact information as listed above.

**In addition to the above, the following must be attached:**

- ) Letter of participation from *cooperating organization* that specifically states:
  - ✓ Its responsibilities and how it will interact with Rotarians.
  - ✓ The organization's agreement to cooperate in any financial review of the project.

**Explanation:** Although both partners are responsible for completing the Interim and Final reports, *D5580 requires that one (1) partner take primary responsibility for submitting the Final Report to D5580. It is recommended that the primary project Club in D5580 takes this responsibility.*



**By signing below, our Club accepts Primary Reporting responsibility.**

**Print Name:** Jill Zachary

Signature: \_\_\_\_\_ 

Rotary Club Name: Rotary Club of Thunder Bay (Fort William)  
District 5580

**Mentor's Printed Name:** Roly Turner

Mentor's Signature: \_\_\_\_\_ 

***Before submitting your WCS Matching Grant Application, please take a moment to review this checklist.***

- ✓ Does the project meet all grant policies and guidelines?
- ✓ Does the project description clearly state how the project will assist those in need?
- ✓ Are the activities of the host and international partners clearly explained?
- ✓ How will Rotarians be actively involved in the project?
- ✓ Have both the host and international partners created committees to oversee the project?
- ✓ Are these individuals correctly listed on the Application with their complete contact information?
- ✓ Is a detailed, itemized budget included in the Application?
- ✓ Is ownership of the property on which the structure will be located clearly stated?
- ✓ Is a blueprint/detailed drawing of the structure included?
- ✓ Are all partner contributions listed in the application, noting which are from the WCS fund?
- ✓ Have the Club Presidents from the host and international partners provided their authorizing signatures?
- ✓ Has the assigned D5580 Mentor signed off with their approval?

**If a cooperating organization is involved, please make sure the following letters are included with the Application:**

- ✓ Letter from the organization specifically stating its responsibilities, how it will interact with Rotarians, and agreeing to cooperate in any financial review of the project.
- ✓ Has the D5580 Grants Subcommittee assigned Mentor certified that the Application is complete and eligible?

**\*\*\* Have the partners made copies of all documents for their files prior to submitting them to D5580?**

**\*\*\* Completed Applications should be sent to both of the following:**

- ✓ District 5580 Office: **Diane Collins** [bigfish@uslink.net](mailto:bigfish@uslink.net)
- ✓ Grants Subcommittee Chair **Blake Crosby** [bcrosby@far.midco.net](mailto:bcrosby@far.midco.net)

If you have any questions or concerns, please contact the <sup>1</sup>Grants Subcommittee Chair.

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<sup>1</sup> RI District 5580 Revision: January 02, 2016



**Letter of Cooperation between Mano a Mano International Partners and Rotary**  
**RE: Guitarrani, Bolivia Education Infrastructure Project**  
**June 30, 2016**

Mano a Mano has approached the Rotary Club of Thunder Bay (Fort William) with a request to assist with building infrastructure in support of primary school education in the community of Guitarrani, located in the Icla region of Bolivia. Concurrently, Mano a Mano staff in Bolivia has approached the Club Rotario Concordia of Cochabamba with this project. Rotary Clubs have supported the construction of eight medical centers in Bolivia's Icla region, vastly improving availability and quality of health care. Each project was completed on time and within budget. With the collaboration of Duluth-Superior Rotary Clubs, District 5580 and Rotary International, Mano a Mano is currently constructing a road that will ease access to the area.

The proposed project will involve:

- ) Construction of 3 classrooms, with 4 bathrooms and 2 showers in a separate adjacent structure.
- ) Construction of one side-by-side teacher housing duplex module. Each duplex unit will have two bedrooms and eat-in kitchens, and will share a bathroom between the two units.
- ) Furnishing the classrooms and housing modules.

As specified in the project agreement, the municipality will contribute funds, locally available building materials such as sand and gravel, and some furnishings, such as blackboards. The community will provide a small amount of funding and the unskilled labor required to complete the project. Mano a Mano will execute the project, ensuring that it is of high quality and sustainable over the long-term.

Mano a Mano is prepared to collaborate with Rotary in Canada, the U.S. and Bolivia throughout the project as noted:

1. Throughout the project, Mano a Mano will provide Rotarians in both countries with periodic updates on the progress toward project completion. Bolivian Rotarians also join meetings with Mano a Mano staff in Bolivia and the residents of the community that will benefit from the project. During these meetings staff explains the project details to community residents and enlists their contribution of volunteer labor required to complete the project.
2. When the project is completed, Bolivian Rotarians will complete a visual inspection of the project itself and will have access to review of all expenditures. The visual inspection ensures that materials purchased for the project are actually being used for the project.
3. Mano a Mano will promote this collaboration to the media, such as newspapers and television, and to Bolivian government entities.
4. Mano a Mano's Minnesota staff will present a final report on the project and expenditure of funds to the supporting Rotary Clubs in District 5580.
5. Mano a Mano will invite Rotarians from Canada, the U.S. and Bolivia to participate in the dedication of the project.

Thank you for your invaluable support of the work of Mano a Mano.

Sincerely,

*Segundo Velasquez*

Segundo Velasquez, President

925 Pierce Butler Route, St. Paul, MN 55104 USA

phone 651.457.3141 fax 651.450.9935 email [manoamano@manoamano.org](mailto:manoamano@manoamano.org)

[www.manoamano.org](http://www.manoamano.org) Facebook [www.facebook.com/manoamanointl](https://www.facebook.com/manoamanointl)



# Rotary Club

P.O. Box 10061  
THUNDER BAY  
ONTARIO, CANADA  
P7B 6T6

## OF THUNDER BAY (FORT WILLIAM)

July 11, 2016

RE: Guitarrani, Bolivia School Project

Dear District 5580 WCS Grant Committee Members,

The Rotary Club of Thunder Bay (Fort William) is respectfully requesting a World Community Service grant in the amount of \$15,508.05 to assist with the building of an elementary school, a latrine/shower building and a two-unit teacher residence in the community of Guitarrani Bolivia. Please find our WCS application attached.

This community is in dire need of a safe, structurally sound, educational facility for their children, to replace the current unstable structure that has been hit by numerous landslides.

The Rotary Club of Thunder Bay Fort William will be partnering with four additional clubs from District 5580 who are also contributing funds for this worthwhile project~ Rotary Club of Thunder Bay (Port Arthur), Rotary Club of Thunder Bay (Lakehead), International Falls Rotary and Harbortown Rotary.

The Cochabamba Concordia Rotary Club, District 4690, is pleased to be the host club for this project, in collaboration with Mano A Mano International Partners, an NGO that has worked extensively with District 5580 in the successful completion of medical clinic and water reservoir projects in Bolivia.

Thank you for the opportunity to work collaboratively with our international partners in Bolivia to make this school a reality for the children and families of Guitarrani.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Hookham".

Robert Hookham, President 2016/2017  
Rotary Club of Thunder Bay (Fort William)  
District 5580





**MANO A MANO BOLIVIA**

*Voluntariado de apoyo a la salud  
y desarrollo social*



## Project Summary

Construction of three classrooms, bathrooms, and a housing module for teachers at the primary school in the Guitarrani – Icla community.



## PROJECT SUMMARY

### Project title:

Construction of three classrooms, bathrooms, and a housing module for teachers of the primary school in the Guitarrani – Icla community.

### General data about the community:

Departament/ State: Chuquisaca

Province: Zudañez

Municipality: Icla

Population: 2200 inhabitants

Other benefitting communities: 3

Status of basic services: Natural sources of water available (which can be safely drunk after boiling); lacks electricity or phone service

Distance from the city of Sucre: 117 miles

Distance from the city of Cochabamba: 336 miles

### Reasoning for project

The primary school in the community of Guitarrani is a public school attended by 38 students from 3 local communities. The current school has two rooms, one that is property of the school and the other that the community lends to the school (this space is usually used as a community meeting room). The building is in very bad condition, and it is located in a geographically unstable area on a steep hill; in fact, this geographic instability has forced local residents and their families to migrate the entire community in the short term to a nearby area with more stable ground. The problem is especially bad in the rainy season, when there are frequent, and sometimes extreme, landslides. These landslides have damaged the current school, where cracks are visible in the walls, and there is a constant concern about the risks these landslides pose for the students in the building.



*Photo 1 Panoramic View of the Guitarrani –Icla Community*



The parents and the community, due to lack of resources, do not have the ability to construct new classrooms. The Municipal Government of Icla, because of limited economic resources, cannot assume this responsibility or give priority to the rehabilitation of the school infrastructure. This problem is compounded by the isolation and distance between the community and the municipal capital Icla; therefore, they are seeking external financial support to solve this problem.

In 2013, thanks to the important support of various Rotary Clubs in Duluth, USA (through Mano a Mano International Partners) and the participation of the Icla Municipality, the community, and Mano a Mano Bolivia, it was possible to construct a Health Center in the same community that continues to run successfully.



*Photo 2 Current Health Post in the community of Guitarrani during the visit of the US Rotary Club in June 2015. It was constructed in a secure zone close to the community.*

### Current Situation

Currently, the primary school Guitarrani is in a building with two classrooms where students complete their first four years of education. In addition, it also has small bathrooms that have deteriorated with time.

Of the three teachers, two of them are married, and all live in overcrowded conditions in two separate bedrooms in precarious condition that the community has provided them for their stay.

The road to the community of Guitarrani is very dangerous especially during the rainy season.

The beneficiaries of this project, which include students and their parents and teachers, together with representatives of the Icla Municipality, have searched for support to develop this project.



*Photo 3 Part of the access road to the community of Guitarrani*



*Photo 4 Panoramic view of the current school and teacher housing*





*Photo 5 Students of the current school in Guitarrani*



*Photo 6 Panoramic view of the meeting room borrowed from the community that serves as a classroom*



*Photo 7 Panoramic view of the teacher housing*



*Photo 8 Current bathrooms of the Guitarrani school*





*Photo 9 Interior of one of the classrooms*



*Photo 10 Some students of the current school in Guitarrani*

## Overall Aims of this Project

### **Overarching Goal:**

- ) To construct an educational infrastructure and housing for the teachers, of comfortable size, according to the parameters and norms of the Bolivian Ministry of Education, in the rural community of Guitarrani in the Municipality of Icla in the Chuquisaca Department.

### **Specific Plans:**

- ) To develop the construction of 3 classrooms, 4 bathrooms, and 2 showers.
- ) To develop the construction of a housing module for the teachers that will have 4 bedrooms, 2 eat-in kitchens, and a shared bathroom.
- ) To equip the new classrooms in coordination with the Icla Municipality.
- ) To encourage the population to offer volunteer support for the completion of this project.

## Participation in the Project:

**Guitarrani Community**, the committee of parents of the students, the teachers of the community of Guitarrani, and the surrounding communities with their respective representatives, will have the following responsibilities:

- ) Honor their financial commitment to the project.
- ) Contribute labor support for this project.

**The Government of Icla**, with their respective representatives, will have the following responsibilities:

- ) Honor their financial commitment to the project.
- ) Contribute local materials.
- ) Contribute part of the equipment (blackboards, desks, etc.) to the future infrastructure.

**Mano a Mano Bolivia**, as manager and executor of the project, will:

- ) Ensure cooperation among all groups and resources participating in the project.
- ) Execute the construction of the project.
- ) Oversee the whole process and ensure proper completion of project plans.
- ) Finalize and inaugurate the new school within approximately 4 months.

## Project Cost

The new infrastructure will encompass 951 ft<sup>2</sup>. In 4 months, the total cost of the project will be amount 75,654.48 USD.

*Table 1 Financial Contribution of Each Project Participant*

| Project Participants             | COMMUNITY | GOVERNMENT | ROTARY    | TOTAL     |
|----------------------------------|-----------|------------|-----------|-----------|
| Contribution (USD)               | 2,252.17  | 35,478.26  | 37,924.05 | 75,654.48 |
| Percentage of Total Contribution | 2.98%     | 46.90%     | 50.13%    | 100.00%   |



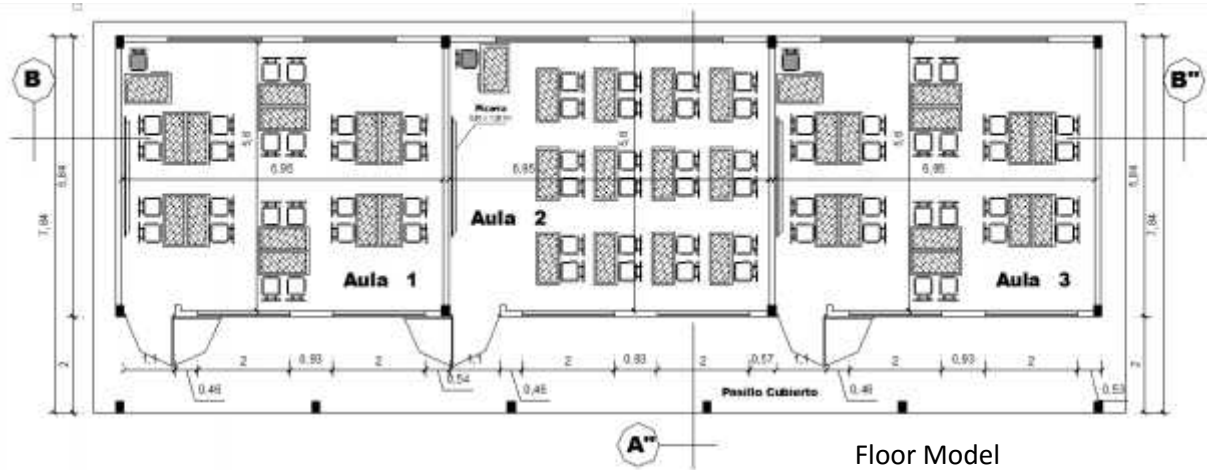
## Budget Breakdown

Table 2 Budget Details for this Project

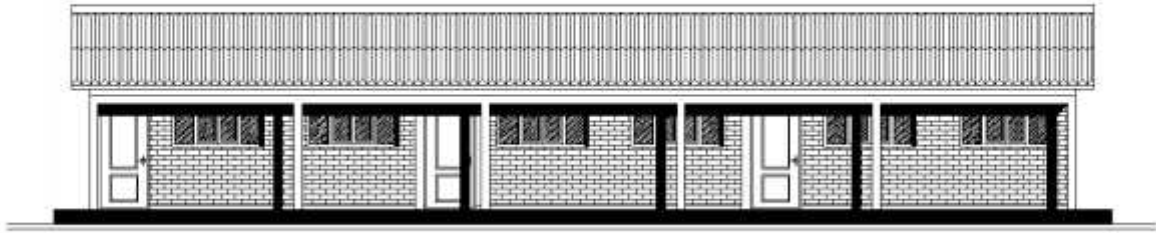
| <b>1.- DIRECT COSTS :</b>                                   | <b>Partial</b>   | <b>Total</b>     |
|---|------------------|------------------|
| <b>1.1.- MATERIALS</b>                                      |                  | <b>38,261</b>    |
| Natural Materials (S/A Stones & Sand)                       | 1,913.04         |                  |
| Cement  | 3,826.09         |                  |
| Bricks (Exposed Whole, Halves, Sika ®)                      | 3,286.88         |                  |
| Hardware (Iron, Sanitary, Plumbing, Other)                  | 2,829.27         |                  |
| Roofing (Beams, Slats, Boards)                              | 5,151.01         |                  |
| Cover (Calamine - Plate Gutters, Downspouts)                | 3,804.42         |                  |
| Cover (Plaster)   | 964.49           |                  |
| Flooring (Ceramic Coating Implements)                       | 1,708.41         |                  |
| Paint   | 1,006.99         |                  |
| Metallic Carpentry  | 2,104.35         |                  |
| Aluminum Carpentry  | 2,010.14         |                  |
| Wooden Carpentry  | 1,970.43         |                  |
| Name Plaque, and Other Minor Tools                          | 579.71           |                  |
| Cement Transport, Materials, and Equipment                  | 5,072.46         |                  |
| Contingency Materials and Installations                     | 2,033.33         |                  |
| <b>1.2.- SUPERVISION</b>                                    |                  | <b>8,072.46</b>  |
| Supervisory Personnel                                       | 1,275.36         |                  |
| Technical Support   | 1,000.00         |                  |
| Operating Expenditure Monitoring                            | 5,797.10         |                  |
| <b>1.3.- LABOR FORCE</b>                                    |                  | <b>12,352.83</b> |
| Bricklayer Personnel  | 9,502.17         |                  |
| Salary Taxes and Contingency Costs for Bricklayer Personnel | 2,850.65         |                  |
| <b>2.- INDIRECT COSTS :</b>                                 |                  |                  |
| <b>2.1.- EQUIPMENT AND OTHER INAUGURATION COSTS</b>         |                  | <b>10,663.80</b> |
| School Furniture  | 9,217.39         |                  |
| Contingency Supplies for Furniture                          | 576.84           |                  |
| Cleaning Supplies and Other                                 | 144.93           |                  |
| Inauguration  | 724.64           |                  |
| <b>2.2.- ADMINISTRATION AND OTHER COSTS</b>                 |                  | <b>6,304.35</b>  |
| Administration Costs  | 5,869.57         |                  |
| Infrastructure Contingency (Minimum)                        | 434.78           |                  |
| <b>Total Budget (USD)</b>                                   | <b>75,654.48</b> | <b>75,654.48</b> |

## Project Plans

### Plans for 3 Classrooms

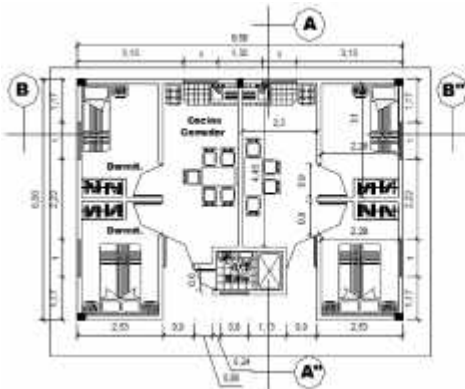


Floor Model



Outside, Front View

### Teacher Housing Plans

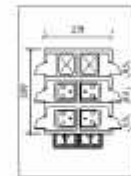


Floor Plan



Outside, Front View

### Bathroom Plans



Floor Plan



Outside, Front View



Outside, Rear View

| Biblioteca de la UCA - GUAYMA |             |             |             |
|-------------------------------|-------------|-------------|-------------|
| PROYECTO                      | UBICACION   | FECHA       | ESCALA      |
| PROYECTISTA                   | PROYECTISTA | PROYECTISTA | PROYECTISTA |
| PROYECTISTA                   | PROYECTISTA | PROYECTISTA | PROYECTISTA |



### Project Beneficiaries

The direct beneficiaries of this education project are:

- ) The 38 current students
- ) The 3 teachers of the current school and their families.
- ) The population of Guitarrani and the neighboring communities.

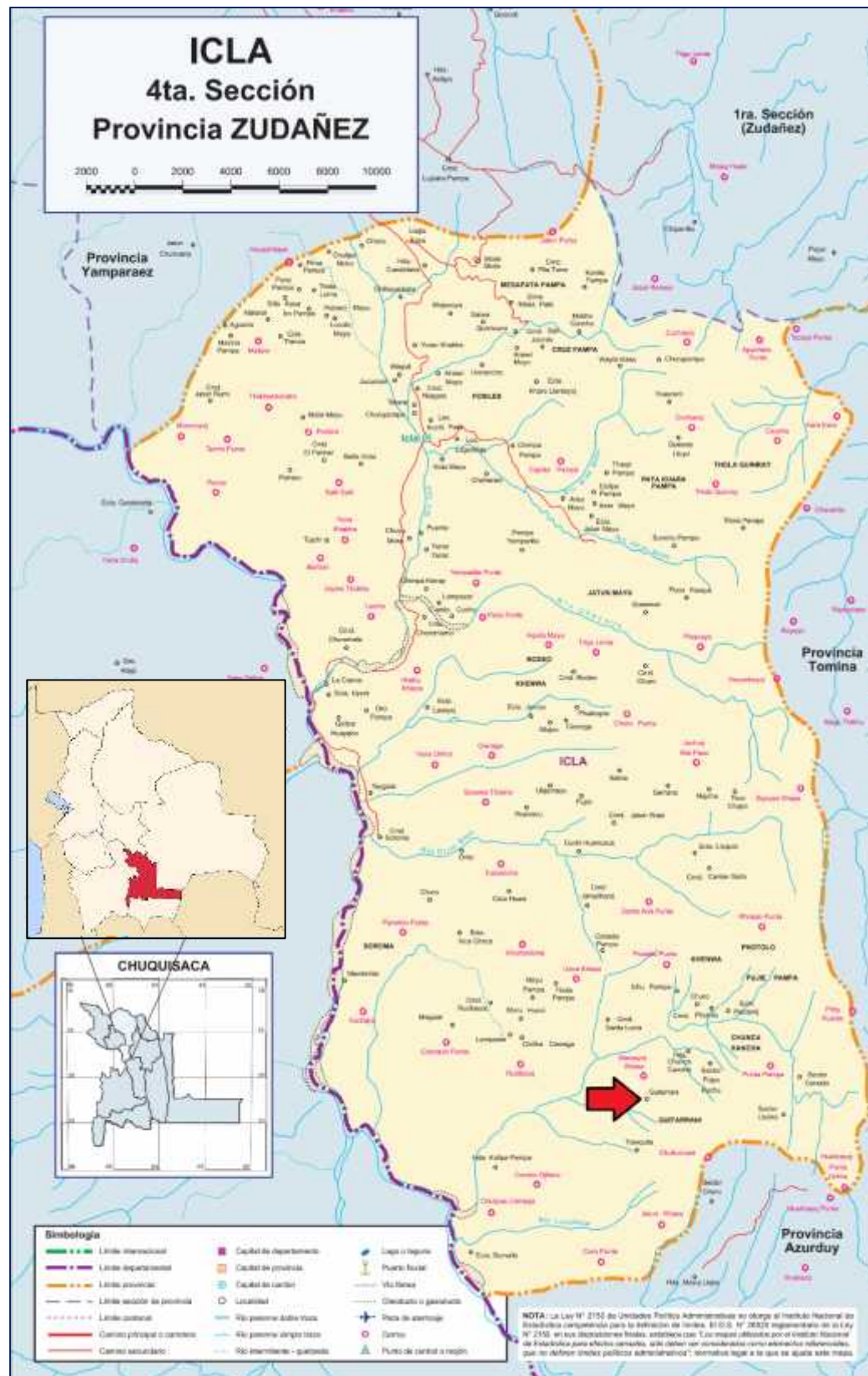
### Expected Project Impact:

In the short term this completed project will benefit the local economic development of the community of Guitarrani and other neighboring communities by:

- ) Offering an adequate infrastructure for teachers and students.
- ) Creating a high quality, warm environment to support students while they study.
- ) Promoting the attendance of students at the school and reducing dropout rates.
- ) Offer work satisfaction to the teachers.
- ) Decrease numbers of families or students leaving the community in search of a better education.
- ) Improve the current indicators of health for the region.
- ) Improving the local human development index (HDI).

## **Graphic 1 Map of the Icla- Chuquisaca Municipality**







**MANO A MANO BOLIVIA**  
*Voluntariado de apoyo a la salud  
y desarrollo social*

Project request

For more details or questions about this project summary please contact:

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Skype

José Velasquez Urey

Cochabamba, July, 2015



Club  
Concordia  
Cochabamba



July 25, 2016

Dear District 5580 World Community Service Grants Committee Members,

The Cochabamba Concordia Rotary Club, District 4690, is pleased to partner with the Rotary Club of Thunder Bay Fort William and Mano A Mano International to work together on the school project in Guittarani, Bolivia. Our Rotary Club will be donating \$100.00 (US) toward the project and will be involved in working with the service team of Rotarians from District 5580 when they travel to Bolivia to help with the building of the school. The Concordia Rotary members will also be able to visit the project site while the construction is in progress and conduct an onsite visual inspection of the school, once it is complete.

Thank you for the opportunity to work collaboratively on this very worthwhile educational project with District 5580. We look forward to making this school a reality for the children and families in Guitarrani.



Ivana Terrazas,

President

ident 2016/2017

Club Rotario Cochabamba Concordia

District 4690