



Rotary International District 5580

District Grant Application

Grant # 17.1.02



*Note: Rotarians completing this District Grant Application should submit this form to the appropriate Rotary International District 5580 Grants Committee Mentor (GCM) and D5580 Grants Committee Chair (GCC). Contact information is available at www.clubrunner.ca/5580 **Forms to be submitted typed, not hand written.***

NOTE: Select a box, double click on it. Then, from the sub-menu select checked or not checked, then click on Okay.

Application [document must be completed in its entirety, including signatures]

District Grant Project Title:	Rotary Racks		
Primary Contact's Name:	Michael Cochran	Rotary Club:	Harbortown Rotary, Duluth
Phone: (B):		©:	
(H):	218-626-3415	(F):	
Email:	rowmaster@hotmail.com		
Mentor's Name:	Michael Cochran	Phone:	
		Email:	218-626-3415
Date Submitted		Estimated Timeline	July 1 – August 30, 2016

SECTION 1: PROJECT DESCRIPTION

Explanation: District Grants support the humanitarian service projects of Rotary clubs and districts. In this section, describe in detail the humanitarian need your project will address, the intent of the project, how the project will be implemented, and how Rotarians will be directly involved in the project. **Rotarian involvement is required and a one year timeline is requested (start to finish).**

Please provide the name of the project site, the city or village, state or province, and country. List multiple locations, if applicable.

Project site:	Duluth Rowing Club
City / Village:	Duluth
State / Province:	Minnesota
Country:	USA

Describe the project and the problem or need it will address, including the intended beneficiaries and how the project will benefit the community in need. Provide the estimated length of time needed to complete the project including a **START (cannot start prior to July 1st)** and **END DATE**.

Background:

The Duluth Rowing Club is undertaking a capital campaign to replace its current boathouse with a new rowing center. Replacing the current boat house is a necessity created by the age of the building and its exposure to ice, water and wind over 12 decades.

Necessity:

The Duluth Rowing Club's youth rowing program has been increasing dramatically and in the future there will be need for more boats than is already in the rowing club's fleet. The Duluth Rowing Club's youth program has doubled in the past five years to where more than 100 kids aged 18 and under were in the program. It is expected that the youth program will continue to grow as kids and parents realize the benefit of this very competitive non-contact sport. The new facility itself should also attract more kids to the program.

The new boathouse is limited in size by DNR regulations which require that the replacement structure is the same square footage as the previous structure since it is being built over water and is only being allowed because of a grandfather clause. In order to maximize the space available in the new boathouse it is essential to install a modern boat rack system with sliding arm supports. This will enable the DRC to increase the boat capacity of the new boathouse by 20% over the old system of building boat racks with wooden two by fours. Without the sliding boat supports there needs to be much more space between each level of boats in order to get them in and out of the racks. The rowing shells are long and awkward to handle when there is no capacity to slide them out. The eights for instance are about 64 feet long. The modern sliding arm boat racks are essential to the new boathouse.

Project explanation

It is proposed that Rotary buy 3 racks. The first rack is for eight person shells and costs \$4386 ea. The other two racks are for four person shells and costs \$2,899 ea. The total cost of the three racks exclusive of shipping costs is \$10,184. A donation of \$4000 from the Harbortown Rotary Club matched by a District Grant in the amount of \$4000 will provide \$8000 towards this purchase. The remainder of the cost will assumed by the Duluth Rowing Club. The Duluth Rowing Club will also be responsible for shipping costs, although they will try to get this donated by a local trucking firm. In return, Harbortown Rotary and Rotary District 5580 would achieve major donor status and be memorialized on a plaque of major donors to be permanently mounted in the DRC Clubhouse. In addition, the DRC would name these boat racks the Rotary Racks and prominently display the Rotary Wheel and the name of Harbortown Rotary and Rotary District 5580 with a sign on the racks. For decades to come, rowers will be aware that Rotary was an important part of the boathouse project. This project will have a significant hands-on element, because the Rotary Club members will be requested to assist in the assembly and installation of the boat racks which will be shipped unassembled. Rotary is being given the opportunity to play a very significant and prominent role in an important and high visibility project at a cost of only \$8000.

Note:

Just as an aside, the Duluth Rowing Club plays a critical role in managing all on water activities for the annual Lake Superior Dragon Boat Festival which is the main fund raiser for the Harbortown Rotary Club, the Rotary Club of Superior and the Centennial Sunrise Rotary Club of Superior. The Duluth Rowing Club is a 501c3 charitable and educational organization. Donations, such as requested here, and club fund raisers have kept this sport affordable for the youth of the city.

The mission of The Rotary Foundation is to enable Rotarians to advance world understanding, goodwill, and peace through the improvement of health, the support of education, and the alleviation of poverty.

How will this project meet the mission of Rotary Foundation?

Sports can have a significant impact on a young person's entire life, perhaps greater than what is learned in the classroom. I would like to quote the late George Pocock, boat builder and rowing guru who said: "Having rowed myself since the tender age of twelve and having been around rowing ever since, I believe I can speak authoritatively on what we may call the unseen values of rowing—the social, moral, and spiritual values of this oldest of chronicled sports in the world. No didactic teaching will place these values in a young man's soul. He has to get them by his own observation and lessons." Mr. Pocock made this statement when rowing was primarily a man's sport, but now girls and women participate fully in rowing in numbers and enthusiasm at least equal to males. Continuance of the sport requires facilities and equipment that have costs that cannot be borne by members alone without the sport becoming unaffordable. Community Support is essential for continuing the rowing tradition.

The sport of competitive rowing was started in Duluth in 1886. Few organizations of any kind have roots that are so deep in the fabric of Duluth. The Duluth Rowing Club continues this tradition on the shores of Superior Bay and is dedicated to promoting the sport of rowing, youth development, health and fitness. Although the Club is primarily youth oriented, it provides rowing programs for all ages and athletic abilities. The age of current members ranges from 12 to 75 years. In addition to being a wonderful whole body fitness activity, rowing offers Duluth and area residents the opportunity to enjoy the bodies of water that make Duluth a special place to live. Duluthians rowed on these same bodies of water at the turn of the 20th Century when they dominated the sport of rowing nationwide and brought fame to the city. Rowing is the ultimate team sport, with success dependent on every member of the crew being very fit and in split second synchronization with team mates. Those who have experienced or even witnessed rowing can appreciate the grace and beauty of a crew swinging together. Rowing is a non-contact sport which has none of the medical concerns associated with the contact sports. When too many of our young people are suffering from obesity problems and do not get outdoors enough, the Duluth Rowing Club fulfills a very important mission. Club membership is made very affordable for youth because of a number of successful fund raisers held annually, the work of dedicated volunteers and generous donations. The Duluth Rowing Club offers scholarships for anyone unable to pay the modest membership fee. Both recreational and competitive programs are offered.

- The Junior Rowing Program for middle and high school students is the primary focus of the Club with over 100 boys and girls participating. A structured program with coaching is offered each weekday morning. Juniors of every level of fitness are welcome and they can choose to row competitively or recreationally.
- Adult Recreational Rowing is for any adults who have taken the Learn to Row Class, which is offered throughout the summer months. There is an opportunity for supervised recreational rowing on weekday evenings in the summer and fall.
- Adult Competitive Rowing is available for any adult that wishes to compete in regional, national or international races. This includes Masters Rowing, which provides men and women the opportunity to race others in the same age group or in races that are handicapped by age. In recent years, Duluth Master Rowers have won a number of national and world championship races in the Masters category, both men and women and in a number of different age groups.

The Duluth Rowing Club is a 501c3 non-profit in good standing and is financially sound. It is supported by memberships, fundraising events and donor contributions. All donations are tax deductible. A volunteer Board of Directors manages and oversees all Club operations. The only

paid staff is for coaching. The work to maintain the boathouse, coordinate events, raise funds and manage the club is all done by non-paid volunteers. Major fund raising events are the annual Duluth Regatta in July and providing regatta management services to the Lake Superior Dragon Boat Festival. The Duluth Rowing Club has been able to grow and thrive ONLY because of these volunteer efforts and generous donations. However, the rowing programs cannot even continue without new facilities requiring a capital campaign. The continued operations and the very existence of the Club is dependent on adequate facilities. Let's pull together to make the new facilities a reality and continue the rowing tradition

SECTION 2: PROJECT BUDGET

Explanation: For detailed information on what TRF will fund, please see *The Guide to Matching Grants* (144-EN). Official RI exchange rates can be found at www.rotary.org/en/AboutUs/SiteTools/DownloadLibrary/Pages/ridefault.aspx. Please use the most recent rate. Your estimated costs below must include quotes from a bona-fide vendor if costs for items exceed \$100.

[illegible]

You must substantiate your project with actual receipts when completing the Final Report or the Final Report will be returned as incomplete.

SECTION 3: PROJECT PLANNING

Explanation: Before an application is submitted to Rotary International District 5580 GC, project partners should discuss various planning details. The questions below are a guide to aid project planning. Note that a Rotary club/district or Rotarian may not own or benefit from anything purchased with grant funds.

Identify who will own equipment and maintain, operate, and secure items purchased with grant funds. (A Rotary club or Rotarian cannot own equipment.)

The Duluth Rowing Club will own the equipment.

Will training in use and maintenance of technical equipment (including software) be provided? If so, who will provide training?

The Duluth Rowing Club will train all members in how to use the sliding racks to safely lift fragile boats from their storage position.

Describe how the benefiting community will maintain this project after grant funding has been fully expended.

The Rotary Racks will be the most important equipment in the boat house other than the boats themselves and will be carefully maintained by rowing club members to ensure maximum longevity.

Describe specific activities of the benefiting community partners in implementing the project.

The Duluth Rowing Club recognized the need for this type of equipment and sought vendor information and quotes. They selected the vendor with the best product at the least expensive price. The Duluth Rowing Club will supervise Harbortown Rotarians in assembling and installing the boat racks.

How will the Rotarians who are members of the partner clubs be involved the project? Please note that financial support is not considered active involvement. (See the District Grant application instructions for suggestions.)

There is a very strong hands-on component to this project. The equipment will arrived unassembled, like an erector set and Harbortown Rotarians will work with rowing club members to assemble and install the boat racks. This hands-on work will be a media opportunity that will be exploited to benefit both Harbortown Rotary and the Duluth Rowing Club.

Indicate what financial arrangements have been made to pay for this project (i.e. Are you working with other organizations or are Rotarian contributions a part of your funding)?

The Rotary Racks will be 80% funded by Rotary and 20% by the Duluth Rowing Club, which obtains its funds from community contributions. The Duluth Rowing Club will arrange for shipping and try to get it donated or else they will pay for it, which is an additional 15% of equipment cost.

Have the sponsor clubs/districts planned and agreed to fund plumbing or electrification for equipment and appliances in existing buildings (hospitals, schools, libraries, orphanages, etc.)?

While the equipment (boat racks) will be installed in a newly constructed building, they do not fall under any of the above categories.

SECTION 4: ROTARY INTERNATIONAL DISTRICT 5580 - PRIMARY CLUB

Explanation: The Rotary International District 5580 primary club is the club sponsoring the project. A committee of at least **three** Rotarians from this club must be established to oversee the project. The primary project contact must be a member of the primary club identified below. The project committee must be composed of members of the sponsor Rotary club for club-sponsored projects or district for district-sponsored projects. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all Rotary information will be sent to this address. It is highly recommended that the primary contact (who receives all information from the District Grants Subcommittee) have an e-mail address to expedite communication.

Primary Club

Club	Harbortown Rotary Club of Duluth	Club ID number	Club Secretary/District 5580 Club Runner/Diane
District	5580	Country	USA

Primary Contact:

Name	Michael Cochran			Member ID:	Club Secretary/Foun 1682414
Club	Harbortown Rotary Club of Duluth				
Rotary position:	Member, Past President				
Address:	13000 Water Street				
City	Duluth				
State/Province:	MN	Postal code:	55808	Country: USA	
E-mail:	r0wmaster@hotmail.com		Cell phone:	218-316-2928	
Home phone:	218-626-3415	Office phone:	NA	Fax:	

Project Contact #2:

Name	Patricia Finney			Member ID:	222460
Club	Harbortown Rotary Club of Duluth				
Rotary position:	Chair – Community Service Committee				
Address	2085 Old North Shore Road				
City	Duluth				
State/Province:	MN	Postal code:	55804	Country: USA	
Email:	pfinney@irresisableink.com		Cell phone:	218-343-3601	
Home phone:	None	Office phone:	218-336-4218	Fax:	

Project Contact #3:

Name	Chip Jacobs			Member ID:	2243461
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Club	Harbortown Rotary Club of Duluth		
Rotary position:	Member, past president		
Address			
:	3831 Lake Avenue		
City			
:	Duluth		
State/Province:	MN	Postal code:	55802
		Country:	USA
E-mail:	chipi@fji.com	Cell phone:	218-348-5114
Home phone:	218-722-2375	Office phone:	218-722-3060
		Fax:	

SECTION 5: ROTARY INTERNATIONAL DISTRICT 5580

ADDITIONAL CONTRIBUTING ROTARY CLUBS or DISTRICT PARTNERS

Explanation: An additional contributing partner is a Rotary club or district who is not the sponsoring club or the host club. The additional contributing partner primary project contact must be a member of the additional contributing Rotary club identified below and must be committed for the duration of the grant process from application through implementation and final reporting. Please provide the primary address for additional contributing Rotary club(s) and district partner(s), as all Rotary information will be sent to this/these address (es). It is highly recommended that the primary contact(s) (who receives all information from the D5580 Grants Committee) have an e-mail address to expedite communication.

Additional Contributing Club #1

Club		Club ID number:	
District	5580	Country:	USA

Additional Contributing Club #1 Primary Contact:

Name:		Member ID:	
Club:			
Rotary position:			
Address:			
City:			
State/Province:		Postal code:	
		Country:	USA
E-mail:		Cell phone:	
Home phone:		Office phone:	
		Fax:	

Additional Contributing Club #2

Club:		Club ID number:	
District:	5580	Country:	USA

Additional Contributing Club #2 Primary Contact:

Name:		Member ID:	
Club:			
Rotary position:			
Address:			
City:			
State/Province:		Postal code:	
		Country:	USA
E-mail:		Cell phone:	
Home phone:		Office phone:	
		Fax:	

Additional Contributing Club #3

Club		Club ID number	
District	5580	Country	USA

Contributing Club #3 Primary Contact:

Name:		Member ID:	
Club:			
Rotary position:			
Address:			
City:			
State/Province:	Postal code:	Country:	USA
E-mail:		Cell phone:	
Home phone:	Office phone:	Fax:	

SECTION 6: PROJECT FINANCING

Explanation: Clearly list all financing in U.S. dollars noting which funds will be contributed in cash and which will be contributed from District Grant Funds (DGF). The district Rotary Foundation Committee Chair must authorize use of District Grant Funds.

Project finances must match projected project budget.

NOTE: No funds should be spent and no work should be started on this specific project prior to official Rotary International District 5580 Grants Committee approval. Upon approval, a notice will be sent to the sponsors informing them of approval and providing detailed instructions on how and where to submit their contributions and reports.

RI District 5580 Rotary clubs	Cash (US\$)	DGF (US\$)	DRFC Chair D-5580	DRFC Chair Authorization	Dist. Governor D-5580	Dist. Governor Authorization
Harbortown Rotary Duluth	4000	4000				
Total D-5580 Club & DG Funds	4000	4000	Roly Turner		Craig Loughery	
Subtotals, Cash and DGF	4000	4000				
TOTAL Cosponsor contributions	8000					
Additional non-Rotarian outside funding (not matched by or forwarded to RI District 5580)	2,184					
Total project financing (Must equal Project Budget page Total)	10,184					

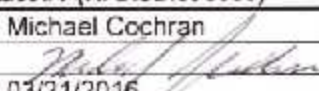
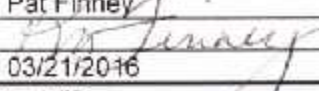
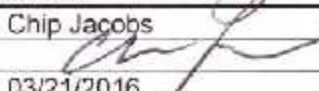
SECTION 7: AUTHORIZATIONS


Explanation: Authorizations ensure that all partners are aware of, and interested in, pursuing the described project. By signing below, the current club presidents for club-sponsored projects and current district grants subcommittee chair for district-sponsored projects, as well as the committee members, agree to the criteria listed and affirm their support of the project.

All Rotary clubs, districts, and Rotarians involved in this project are responsible to The Rotary Foundation (TRF) for the implementation of the project and its subsequent reporting. The signatures of all involved parties confirm that they understand and accept responsibility for the project. Parties may either sign this page or submit a separate letter of commitment.

By signing the next page below, we agree to the following:

- All information contained in this application is, to the best of our knowledge, true and accurate, and we intend to implement the project as presented in this application. Any alterations or changes in scope must have the expressed approval of the D5580 Grants Committee Chair.
- The club/district agrees to undertake this project as an activity of the club/district.
- We ensure all cash contributions (as detailed in Project Financing) will be forwarded directly to the project account after RI D-5580 Grants Committee approval of the grant.
- RI D-5580, RI and TRF may use information contained in this application to promote the project by various means such as district publications, The Rotarian, the RI international convention, RVM: The Rotarian Video Magazine, etc.
- The partners agree to share information on best practices when asked, and RI D-5580 and TRF may provide partners' contact information to other Rotarians who may wish advice on implementing similar projects.
- To the best of my knowledge and belief, except as disclosed herewith, neither I nor any person with whom I have or had a personal or business relationship is engaged, or intends to engage, in benefiting from TRF grant funds or has any interest that may represent a potential competing or conflicting interest. A conflict of interest is defined as a situation in which a Rotarian, in relationship to an outside organization, is in a position to influence the spending of TRF grant funds, or influence decisions in ways that could lead directly or indirectly to financial gain for the Rotarian, a business colleague, or his or her family, or give improper advantage to others to the detriment of TRF. (NOTE: Any and all exceptions must be explained in an attached statement.)
- The club agrees to comply with all applicable terms and conditions of "The Rotary Foundation Memorandum of Understanding" and "The Rotary Foundation Future Vision RI District 5580 Addendum to The Rotary Foundation Club Memorandum of Understanding". The Rotary Foundation, RI D-5580 Audit Committee and/or the RI D-5580 District Foundation Compliance Officer have the authorization to audit the project at any time.

Primary Contact #1 (RI District 5580)	
Name	Michael Cochran
Signature	
Date	03/21/2016
Project Contact #2	
Name	Pat Finney
Signature	
Date	03/21/2016
Project Contact #3	
Name	Chip Jacobs
Signature	
Date	03/21/2016

District 5580 Rotary Club	
<input type="checkbox"/>	Club president (club-sponsored)
<input type="checkbox"/>	District grants subcommittee chair (district-sponsored)
Name	Jim Gruba
Title	President
Rotary Club	Harbortown Rotary Club of Duluth
District #	5580
Signature	
Date	03/23/2016

SECTION 8: COOPERATING ORGANIZATION

Explanation: A *cooperating organization* is an organization that is directly involved in the implementation of the project, offering technical expertise and project coordination. A *benefiting entity* is the recipient of goods or services and is not considered a cooperating organization.

If this project involves a cooperating organization (neither a Rotary club nor the beneficiary of the project), provide

the following:

Name of organization: NA. There is no cooperating organization only a benefiting organization

Street Address:

City, State/Province: **Postal code:** **Country:**

Office phone: **Fax:**

E-mail: **Web address:**


In addition to the above, the following must be attached:

- **Letter of participation from cooperating organization that specifically states:**
 - Its responsibilities and how it will interact with Rotarians
 - The organization's agreement to cooperate in any financial review of the project

SECTION 9: FINAL REPORT

Explanation: Although all partners are responsible for completing progress and final reports, the D-5580 Grants Committee requires that one partner takes primary responsibility for submitting the final report to the D-5580 Grants Committee Chair Person. It is recommended but not required that the club or district receiving the funds should take primary responsibility. In any case, this signature of reporting responsibility should be that of one of the primary club's/districts project contacts.

"By signing below, our club/district accepts primary reporting responsibility."

Print Name: Michael Cochran **Signature:** 
District: 5580 **Rotary Club:** Harbortown Rotary Club of Duluth

SECTION 10: D-5580 GRANTS COMMITTEE MENTOR REVIEW

Explanation: The D-5580 Grants Committee Chair will assign a mentor to help in preparing the District Grant. Once the mentor is satisfied that the application is complete, the mentor will sign off (below). Applications cannot be submitted without the mentor's signature.

"On behalf of the committee, I hereby certify that to the best of my knowledge and ability this grant application is complete, meets all TRF guidelines, and is eligible for funding."

GC Mentor: Mike Cochran **Signature:** 

SECTION 11: COMPLETION CHECKLIST

Before submitting your District Grant application, please take a moment to review this checklist. If you have any questions or concerns, please contact the appropriate District Grants Mentor or D-5580 Grants Committee Chair Person.

NOTE: To select a box, double click on it. Then, from the sub-menu select checked or not checked, then click on Okay

- ☒ The project meets **all** grant policies and guidelines (see *The Guide to Matching Grants* [144-EN] or the RI Web site at www.rotary.org).
- ☒ The project description clearly states how the project will assist those in need.
- ☒ The activities of Rotary International District 5580 clubs are clearly explained. The Rotarians will be actively involved in the project.
- ☒ The District 5580 club(s) and partners have created committees to oversee the project. These individuals are correctly listed on the application with their complete contact information.
- ☒ A detailed, itemized budget is included in the application.
- ☒ All partner contributions are listed in the application, noting which contributions will be cash and which will be DGF.
- ☒ The Rotary Club President and District Grants Committee Chair from District 5580 (and partner(s)) have provided their authorizing signatures.
- ☒ All committee members (three for projects within D-5580) have provided their authorizing signatures.
- ☐ or ☒ N.A. **If a cooperating organization is involved, the following letters are included with the application:**
 1. ☐ or ☐ N.A. A letter from the organization specifically stating its responsibilities, how it will interact with Rotarians, and agreeing to cooperate in any financial review of the project.
 2. ☐ or ☐ N.A. A letter of endorsement from the NGO partner confirming that the cooperating organization is reputable and works within the laws of that community / country,
 3. ☐ or ☐ N.A. If the project involves a revolving loan or microcredit, are the Revolving Loan Fund Supplement and Credit Group Plan included?
- ☐ The DRFC chair has provided his/her signature authorizing the use of District Grant Funds.
- ☐ The District Governor has provided his/her signature authorizing the use of District Grant Funds.
- ☒ The D-5580 Grants Committee Mentor has certified the application as complete and eligible.
- ☒ The Rotary Club (and partners) have made copies of all documents for their files prior to submitting electronically to District 5580 Grants Chair Blake Crosby bcrosby@far.midco.net and Diane Collins bigfish@uslink.net Diane will post to the District website www.clubrunner.ca/5580 for the D-5580 Grants Committee to review.



FRED HILL

Material Handling Experts

a Modern Group Company



March 20, 2016

Duluth Rowing Club
3911 Minnesota Avenue
Duluth, MN 55802
Attn: Mr. Greg Peterson

Dear Greg,

In accordance with our conversation we are pleased to offer our quotation on boat rack.

1 each stack of eights, six boats high. There will be three 11' high uprights with 46" base, each upright will have two 36" long fixed arms and three 36" long telescoping arms. Bottom boat will be on the floor on two boat dollies. Price includes carpet for arms, hardware and bracing angle. Paint color is gray, rack is shipped knocked down.

Price each \$4,386.00

Shipping weight 854 lbs. each

2 each stacks of fours, six boats high. There will be two 11' high uprights with 46" base, each upright will have two 36" long fixed arms and three 36" long telescoping arms. Bottom boat will be on the floor on two boat dollies. Price includes carpet for arms, hardware and bracing angle. Paint color is gray, rack is shipped knocked down.

Price each \$2,899.00

Shipping weight 566 lbs. each

As an option if required we offer our price on 2 each boat lifts with 4 point caster option and fork cradles.

Price each \$1,950.00

Shipping weight 187 lbs. each

Freight cost from Omaha, NE, Redmond, WA, and Bristol, PA is additional. Estimated cost is 15% of material cost.

We look forward to working with you, please call with any questions.

Kenneth Shaw, Jr.

215-356-7519

kshawjr@comcast.net

Delivery: 6 weeks

Terms: net 10 days with credit approval

FOB: Omaha, NE, Bristol, PA, and Redmond, WA

Features:

- Made in the U.S.A.
- Carpeted telescoping and fixed arms
- Single or double uprights
- Heights up to 13', arms adjustable on 1 1/2" centers or infinitely adjustable
- Free Standing (w/ minimal bracing)
- Adjustable leveling devices on base
- Choice of colors
- Easily moved for future re-arrangement

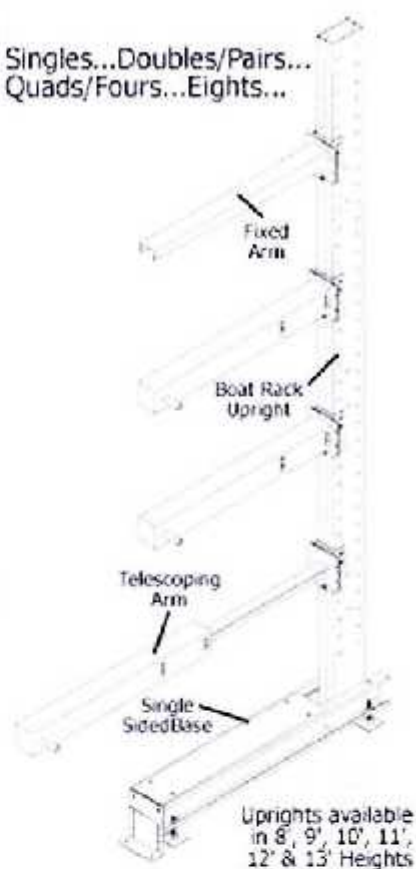


Advantages:

- Increase storage capacity
- Decrease boat damage
- Easy access
- Ideal for inside or outside storage



Singles...Doubles/Pairs...
Quads/Fours...Eights...



For complete information and ordering call us at (800) 523-0112 or (215) 698-2200.
Or email kshaw@fred-hill.com for all of your boat rack needs.

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