

Rotary International District 5580
District Grant-Local Community Project
2017-18 Application
Grant # 18.1.08



Note: Rotarians completing this District Grant Application should submit this form to the appropriate Rotary International District 5580 Grants Committee Mentor (GCM) and D5580 Grants Committee Chair (GCC). Contact information is available at www.clubrunner.ca/5580 Forms to be submitted typed, not hand written.

NOTE: Select a box, double click on it. Then, from the sub-menu select checked or not checked, then click on Okay.
Application [document must be completed in its entirety, including signatures]

District Grant

Project Title: Safe Transportation for New Americans in our Community

Primary Contact's Name:	<u>Deborah Maertens</u>	Rotary Club:	<u>Fargo-Moorhead PM</u>
Phone:	(B): <u></u> (H): <u></u>	@:	<u>701-388-4487</u>
Email:	<u>Deborah.maertens@gmail.com</u>		
Mentor's Name:	<u>Keith Brokke</u>	Phone:	<u>218-371-9243</u>
		Email:	<u>rotarian.keith@gmail.com</u>
Date Submitted	<u>March 29, 2017</u>	Estimated Timeline	<u>(Cannot start before July 1)</u>

Finish Date

SECTION 1: PROJECT DESCRIPTION

Explanation: District Grants support the humanitarian service projects of Rotary clubs and districts. In this section, describe in detail the humanitarian need your project will address, the intent of the project, how the project will be implemented, and how Rotarians will be directly involved in the project. **Rotarian involvement is required and a one year timeline is requested (start to finish).**

Please provide the name of the project site, the city or village, state or province, and country. List multiple locations, if applicable.

Project site:	<u>CHARISM</u>
City / Village:	<u>Fargo, ND; West Fargo, ND; Moorhead MN</u>
State / Province:	<u>North Dakota; Minnesota</u>
Country:	<u>USA</u>

Describe the project and the problem or need it will address, including the intended beneficiaries and how the project will benefit the community in need. Provide the estimated length of time needed to complete the project including a START (cannot start prior to July 1st) and END DATE.

This addresses the lack of safe transportation options for New Americans and economically disadvantaged groups. A non-profit group that serves these groups needs another van and more infrastructure is needed in the community for safe bicycling. A van allows access to more educational, vocational and social opportunities for New Americans and the larger community. Cycling promotes overall healthy lifestyle and independence. Bicycle safety education and access to repair stations and education creates a safer environment for everyone on streets and sidewalks. The project will take place between July 1, 2017 and July 1, 2018.

The mission of The Rotary Foundation is to enable Rotarians to advance world understanding, goodwill, and peace through the improvement of health, the support of education, and the alleviation of poverty.
How will this project meet the mission of Rotary Foundation?
This project helps with Basic Education and Literacy as well as Economic and Community Development.

SECTION 2: PROJECT BUDGET

Explanation: For detailed information on what TRF will fund, please see *The Guide to Matching Grants* (144-EN). Official RI exchange rates can be found at www.rotary.org/en/AboutUs/SiteTools/DownloadLibrary/Pages/ridefault.aspx . Please use the most recent rate. Your estimated costs below must include quotes from a bona-fide vendor if costs for items exceed \$100.

[illegible]

You must substantiate your project with actual receipts when completing the Final Report or the Final Report will be returned as incomplete.

SECTION 3: PROJECT PLANNING

Explanation: Before an application is submitted to Rotary International District 5580 GC, project partners should discuss various planning details. The questions below are a guide to aid project planning. Note that a Rotary club/district or Rotarian may not own or benefit from anything purchased with grant funds.

Identify who will own equipment and maintain, operate, and secure items purchased with grant funds. (A Rotary club or Rotarian cannot own equipment.)

CHARISM will own the van. The Fargo and Moorhead Park districts will own any repair stations placed on city property. CHARISM will maintain, operate and secure their van. A non-profit community bike-riding organization, Great Rides, has agreed to maintain all of the bicycle repair stations for the warranty-period of five years. After that time, the park district will take over maintenance.

Will training in use and maintenance of technical equipment (including software) be provided? If so, who will provide training?

Yes. Bicycle safety training will also include training on the bicycle repair stations. Great Rides and Rotary members will provide the training.

Describe how the benefiting community will maintain this project after grant funding has been fully expended.

CHARISM has agreed to maintain the van through their own community fundraising efforts. The bicycle stations are under five year-warranty. All non-warrantied repairs will be paid for by funds from the Rotary Ride for five years. After that period, the park district will take on maintenance costs. Other communities have confirmed that possible repair costs are nominal.

Describe specific activities of the benefiting community partners in implementing the project.

CHARISM will own and operate the van purchased with this grant that allows them to expand their programming. They will be responsible for all maintenance, insurance and licensing. The bicycle stations will be installed on city park land in Fargo and Moorhead. Park district officials will oversee professional installation and will take over maintenance and repairs after the warranties have expired in five years.

A non-profit community bike-riding organization, Great Rides, will coordinate efforts among cycling groups and advocates, including the city park districts. Rotary clubs and community groups will identify ideal locations, develop safety materials, and promote safety education in collaboration with FM Community Education. Safety education will include promoting the use of the bike repair stations.

How will Rotarians be involved the project? Please note that financial support is not considered active involvement. (See the District Grant application instructions for suggestions.)

Members of the FMPM Club have been involved with identifying the need, sourcing the van, obtaining approval and support from city park districts, partner organizations, and CHARISM. Members will also work to promote the bicycle safety program.

Overall, the five clubs of the Fargo-Moorhead area have worked together to sponsor a Rotary bike ride since 2013 that promotes bicycling in our community and raises money for local community projects.

Indicate what financial arrangements have been made to pay for this project (i.e. Are you working with other organizations or are Rotarian contributions a part of your funding)?
We will generate \$15,000 to match our request via \$3,000 from each of our five area clubs in Fargo-Moorhead .

Have the sponsor clubs/districts planned and agreed to fund plumbing or electrification for equipment and appliances in existing buildings (hospitals, schools, libraries, orphanages, etc.)?

n/a

Describe the project details and how it fulfills The Rotary Foundation's mission to enable Rotarians to advance world understanding, goodwill and peace, through the improvement of health, the support of education and the alleviation of poverty. Include photos if applicable. Describe how Rotarians will be involved in the project. (Maximum 500 words)

SAFE TRANSPORTATION FOR NEW AMERICANS IN OUR COMMUNITY

The FM-PM Club has been partnering for several years with CHARISM Neighborhood Center, a non-profit organization providing support and outreach programs for at-risk children, youth and adults in Fargo (See attached). The majority of the community they serve consists of New Americans of all ages representing twenty-three nationalities.

In 2014, supported by a D5580 Grant, we introduced a literacy project. We purchased Andy & Elmer children's books about the 4-Way Test, t-shirts, and an apple tree to align with the theme of the book. This ultimately resulted in a neighborhood orchard and ongoing "Rotary Week" every summer during CHARISM kids' camp. Each year during Rotary Week, they use the 4-Way Test Andy & Elmer story to teach good citizenship and manners, engineering, entrepreneurship and cooking skills.

The apple trees purchased by the grant was a catalyst for CHARISM to apply for funds from the USDA for a community orchard to complement their community garden. Last year, our club spent the afternoon installing benches, watering plants, and celebrating the grand opening of the orchard with the families who live there. We regularly volunteer at CHARISM with their grocery assistance program and miscellaneous projects. We continue to donate books and cash in attempt to meet their urgent program needs.

We have become aware of a critical need for more safe transportation options for the population CHARISM serves. Most New Americans do not have a driver's license, nor do they understand the rules of the road. Some people cannot drive due to age or health or simply have no access to a vehicle. They must rely on public transportation, friends and family, bicycles, walking, or community organizations such as CHARISM.

CHARISM has recently expanded its after-school literacy programs to serve more neighborhoods and this has left them needing another van to transport adults to skills building programs and volunteer opportunities that connect this population to the community, ultimately supporting their economic and social development, independence and community integration. Our proposal to provide safe transportation options includes two areas: In conjunction with providing a van, we also wish to promote bicycle safety and maintenance. We are aware that a significant number of our neighbors, both New Americans and other economically-disadvantaged groups, use bicycles as their primary mode of transportation. To this end we hope to provide education on bicycle safety.

We also want to install bicycle repair stations around the community where a cyclist can pump tires and have access to basic tools to repair common problems versus riding an unsafe bike, or literally abandoning their bicycles for lack of resources, City officials have confirmed this is an ongoing issue.

Of the \$30,000 budget, approximately \$23,000 would be allocated to purchase a reliable used 12-passenger van. The other \$7,000 would be dedicated to the bicycle project.

SECTION 4: ROTARY INTERNATIONAL DISTRICT 5580 - PRIMARY CLUB

Explanation: The Rotary International District 5580 primary club is the club sponsoring the project. A committee of at least **three** Rotarians from this club must be established to oversee the project. The primary project contact must be a member of the primary club identified below. The project committee must be composed of members of the sponsor Rotary club for club-sponsored projects or district for district-sponsored projects. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all Rotary information will be sent to this address. It is highly recommended that the primary contact (who receives all information from the District Grants Subcommittee) have an e-mail address to expedite communication.

Primary Club

Club: Fargo Moorhead PM
District: 5580

Club ID number: 84414
Country: USA

Primary Contact:

Name: Deborah Maertens Member ID: 8430005
Club: Fargo-Moorhead PM
Rotary position: President-Elect
Address: 1601 N Broadway
City: Fargo
State/Province: ND Postal code: 58102 Country: USA
E-mail: Deborah.maertens.@gmail.com Cell phone: 701-388-4487
Home phone: Office phone: Fax:

Project Contact #2:

Name: Holly Sarbuam Member ID: 9582607
Club: Fargo-Moorhead PM
Rotary position: Member
Address: 3235 15th Ave S, Unit C
City: Fargo
State/Province: ND Postal code: 58103 Country: USA
E-mail: hsarbaum@issnd.org Cell phone: 701-200-8058
Home phone: Office phone: Fax:

Project Contact #3:

Name: Chris Davis Member ID: 8996083
Club: Fargo-Moorhead PM
Rotary position: Fundraising Chair
Address: 3350 42nd St S, #106
City: Fargo
State/Province: ND Postal code: 58104 Country: USA
E-mail: Chrisdavis57401@hotmail.com Cell phone: 701-212-2513
Home phone: Office phone: Fax:

SECTION 5: ROTARY INTERNATIONAL DISTRICT 5580 ADDITIONAL CONTRIBUTING ROTARY CLUBS or DISTRICT PARTNERS

Explanation: An additional contributing partner is a Rotary club or district who is not the sponsoring club or the host club. The additional

contributing partner primary project contact must be a member of the additional contributing Rotary club identified below and must be committed for the duration of the grant process from application through implementation and final reporting. Please provide the primary address for additional contributing Rotary club(s) and district partner(s), as all Rotary information will be sent to this/these address(es). It is highly recommended that the primary contact(s) (who receives all information from the D5580 Grants Committee) have an e-mail address to expedite communication.

Additional Contributing Club #1

Club	Fargo-Moorhead AM	Club ID number:	27847
District		Country:	USA
t	5580		

Additional Contributing Club #1 Primary Contact:

Name	Daniel Peterson		Member ID:	8054696
Club:	Fargo-Moorhead AM			
Rotary position:	President 2017-18			
Address:	9814 21 st St S			
City:	Horace			
State/Province:	ND	Postal code:	58047	Country: USA
E-mail:	dpeterson@e4brokerage.com		Cell phone:	701-298-9303
Home phone:		Office phone:		Fax:

Additional Contributing Club #2

Club:	Fargo (Downtown)	Club ID number:	1418
District		Country:	USA
t	5580		

Additional Contributing Club #2 Primary Contact:

Name	Hari Panjini		Member ID:	8185738
Club:	Fargo (Downtown)			
Rotary position:	President 2017-18			
Address:	300 Main Ave			
City:	Fargo			
State/Province:	ND	Postal code:	58103	Country: USA
E-mail:	hari@panjinilaw.com		Cell phone:	
Home phone:		Office phone:	701-205-1685	Fax:

Additional Contributing Club #3

Club	Fargo West	Club ID number	21826
District		Country	USA
t	5580		

Additional Contributing Club #3 Primary Contact:

Name	Jennifer Dahl		Member ID:	21826
Club:	Fargo West			
Rotary position:	President 2017-18			
Address:	1542 8 th St S			
City:	Fargo			
State/Province:	ND	Postal code:	58103	Country: USA
E-mail:	jenniferldahl@hotmail.com		Cell phone:	

Home phone: 701-219-9866

Office phone:

Fax:

Additional Contributing Club #4

Club	Moorhead	Club ID number	1405
District		Country	
t	5580		USA

Additional Contributing Club #4 Primary Contact:

Name			Member ID:	8831031
:	Doreen Filler			
Club:	Moorhead			
Rotary position:	President 2017-18			
Address:	115 8 th St S			
City:	Moorhead			
State/Province:	MN	Postal code:	56560	Country: USA
E-mail:	doreen.filler@fsw-co.com		Cell phone:	
Home phone:	218-236-8100	Office phone:		Fax:

SECTION 6: PROJECT FINANCING

Explanation: Clearly list all financing in U.S. dollars noting which funds will be contributed in cash and which will be contributed from District Grant Funds (DGF). The district Rotary Foundation Committee Chair must authorize use of District Grant Funds.

Project finances must match projected project budget.

NOTE: No funds should be spent and no work should be started on this specific project prior to official Rotary International District 5580 Grants Committee approval. Upon approval, a notice will be sent to the sponsors informing them of approval and providing detailed instructions on how and where to submit their contributions and reports.

RI District 5580 Rotary clubs	Cash (US\$)	DGF (US\$)	DRFC Chair D-5580	DRFC Chair Authorization	Dist. Governor D-5580	Dist. Governor Authorization
FM-PM	3000					
Fargo West	3000					
Fargo Downtown	3000					
Moorhead	3000					
FM-AM	3000					
		15000				
Total D-5580 Club & DG Funds	15000	15000	Keith Brokke		Debra Warner	
Subtotals, Cash and DGF	15000	15000				
TOTAL Cosponsor contributions						
Additional non-Rotarian outside funding (not matched by or forwarded to RI District 5580)						
Total project financing (Must equal Project Budget page Total)	30,000					

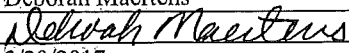
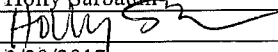
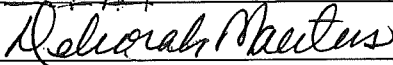
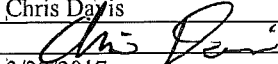
SECTION 7: AUTHORIZATIONS

Explanation: Authorizations ensure that all partners are aware of, and interested in, pursuing the described project. By signing below, the current club presidents for club-sponsored projects and current district grants subcommittee chair for district-sponsored projects, as well as the committee members, agree to the criteria listed and affirm their support of the project.

All Rotary clubs, districts, and Rotarians involved in this project are responsible to The Rotary Foundation (TRF) for the implementation of the project and its subsequent reporting. The signatures of all involved parties confirm that they understand and accept responsibility for the project. Parties may either sign this page or submit a separate letter of commitment.

By signing the next page below, we agree to the following:

- All information contained in this application is, to the best of our knowledge, true and accurate, and we intend to implement the project as presented in this application. Any alterations or changes in scope must have the expressed approval of the D5580 Grants Committee Chair.*
- The club/district agrees to undertake this project as an activity of the club/district.*
- We ensure all cash contributions (as detailed in Project Financing) will be forwarded directly to the project account after RI D-5580 Grants Committee approval of the grant.*
- RI D-5580, RI and TRF may use information contained in this application to promote the project by various means such as district publications, The Rotarian, the RI international convention, RVM: The Rotarian Video Magazine, etc.*
- The partners agree to share information on best practices when asked, and RI D-5580 and TRF may provide partners' contact information to other Rotarians who may wish advice on implementing similar projects.*
- To the best of my knowledge and belief, except as disclosed herewith, neither I nor any person with whom I have or had a personal or business relationship is engaged, or intends to engage, in benefiting from TRF grant funds or has any interest that may represent a potential competing or conflicting interest. A conflict of interest is defined as a situation in which a Rotarian, in relationship to an outside organization, is in a position to influence the spending of TRF grant funds, or influence decisions in ways that could lead directly or indirectly to financial gain for the Rotarian, a business colleague, or his or her family, or give improper advantage to others to the detriment of TRF. (NOTE: Any and all exceptions must be explained in an attached statement.)*
- The club agrees to comply with all applicable terms and conditions of "The Rotary Foundation Memorandum of Understanding" and "The Rotary Foundation Future Vision RI District 5580 Addendum to The Rotary Foundation Club Memorandum of Understanding". The Rotary Foundation, RI D-5580 Audit Committee and/or the RI D-5580 District Foundation Compliance Officer have the authorization to audit the project at any time.*

Primary Contact #1 (RI District 5580)		District 5580 Rotary Club	
Name	Deborah Maertens	<input checked="" type="checkbox"/> Club president 2017-18 (club-sponsored)	
Signature		<input type="checkbox"/> District grants subcommittee chair (district-sponsored)	
Date	3/29/2017	Name	Deborah Maertens
Project Contact #2		Title	President 2017-18
Name	Holly Sarbaum	Rotary Club	FM PM
Signature		District #	5580
Date	3/29/2017	Signature	
Project Contact #3		Date	3/29/2017
Name	Chris Davis		
Signature			
Date	3/29/2017		

SECTION 8: COOPERATING ORGANIZATION

Explanation: A *cooperating organization* is an organization that is directly involved in the implementation of the project, offering technical expertise and project coordination. A *benefiting entity* is the recipient of goods or services and is not considered a cooperating organization.

If this project involves a cooperating organization (neither a Rotary club nor the beneficiary of the project), provide the following:

Name of organization: Great Rides

Street Address: 425 Broadway N

City, State/Province: Fargo

Postal code: 58102

Country: USA

Office phone: 701-280-1202

Fax:

E-mail: events@greatridesfargo.com

Web address: www.greatridesfargo.com

In addition to the above, the following must be attached:


- *Letter of participation from cooperating organization that specifically states:*
 - Its responsibilities and how it will interact with Rotarians
 - The organization's agreement to cooperate in any financial review of the project

SECTION 9: FINAL REPORT

Explanation: Although all partners are responsible for completing progress and final reports, the D-5580 Grants Committee requires that one partner takes primary responsibility for submitting the final report to the D-5580 Grants Committee Chair Person. It is recommended but not required that the club or district receiving the funds should take primary responsibility. In any case, this signature of reporting responsibility should be that of one of the primary club's/districts project contacts.

"By signing below, our club/district accepts primary reporting responsibility."

Print Name: Deborah Maertens

Signature: 

District: 5580

Rotary Club: Fargo-Moorhead PM

SECTION 10: D-5580 GRANTS COMMITTEE MENTOR REVIEW

Explanation: The D-5580 Grants Committee Chair will assign a mentor to help in preparing the District Grant. Once the mentor is satisfied that the application is complete, the mentor will sign off (below). Applications cannot be submitted without the mentor's signature.

"On behalf of the committee, I hereby certify that to the best of my knowledge and ability this grant application is complete, meets all TRF guidelines, and is eligible for funding."

GC Mentor: Keith Brokke

Signature: 

District: 5580

Date: 3/29/2017

SECTION 11: COMPLETION CHECKLIST

Before submitting your District Grant application, please take a moment to review this checklist. If you have any questions or concerns, please contact the appropriate District Grants Mentor or D-5580 Grants Committee Chair Person.

NOTE: To select a box, double click on it. Then, from the sub-menu select checked or not checked, then click on Okay

- ☒ The project meets **all** grant policies and guidelines (see *The Guide to Matching Grants* [144-EN] or the RI Web site at www.rotary.org).
- ☒ The project description clearly states how the project will assist those in need.
- ☒ The activities of Rotary International District 5580 clubs are clearly explained. The Rotarians will be actively involved in the project.
- ☒ The District 5580 club(s) and partners have created committees to oversee the project. These individuals are correctly listed on the application with their complete contact information.
- ☒ A detailed, itemized budget is included in the application.
- ☒ All partner contributions are listed in the application, noting which contributions will be cash and which will be DGF.
- ☒ The Rotary Club President and District Grants Committee Chair from District 5580 (and partner(s)) have provided their authorizing signatures.
- ☒ All committee members (three for projects within D-5580) have provided their authorizing signatures.
- ☒ or ☐ N.A. **If a cooperating organization is involved, the following letters are included with the application:**
 - 1. ☒ or ☐ N.A. A letter from the organization specifically stating its responsibilities, how it will interact with Rotarians, and agreeing to cooperate in any financial review of the project.
 - 2. ☐ or ☐ N.A. A letter of endorsement from the NGO partner confirming that the cooperating organization is reputable and works within the laws of that community / country,
 - 3. ☐ or ☐ N.A. If the project involves a revolving loan or microcredit, are the Revolving Loan Fund Supplement and Credit Group Plan included?
- ☐ The DRFC chair has provided his/her signature authorizing the use of District Grant Funds.
- ☐ The District Governor has provided his/her signature authorizing the use of District Grant Funds.
- ☐ The D-5580 Grants Committee Mentor has certified the application as complete and eligible.
- ☐ The Rotary Club (and partners) have made copies of all documents for their files prior to submitting electronically to District 5580 Grants Chair David Long long@arvig.net and Diane Collins bigfish@uslink.net Diane will post to the District website www.clubrunner.ca/5580 for the D-5580 Grants Committee to review.



Building **STRONGER** Neighborhoods

SCHOOL YEAR PROGRAMS

S.T.E.A.M. (Science, Technology, Engineering, Art, Math)

CHARISM S.T.E.A.M. provides academic enrichment opportunities during out-of-school time for children. Programming runs throughout the school year Monday-Friday from 3-5 pm. Nutritious snacks and transportation are provided - caring mentors provide a safe encouraging atmosphere for children to learn and grow!

The program helps students meet state and local education standards in core academic subjects, such as reading and math; offers students a broad array of enrichment activities that can complement their regular academic programs; and offers other life skill development activities so they are able to grow as students and as individuals.

CHARISM will work with over 250 students throughout the year partnering with four schools - Cheney Middle School, Ed Clapp Elementary, Jefferson Elementary, and Lewis & Clark Elementary.



Check & Connect

Mentors work with students who are disengaged from school with poor attendance, behavioral issues, and/or low grades. The Check & Connect program "Checks" and monitors students' performance and the variables involved and "connects" with students and their families by developing strong relationships, personalized approaches and goals to increase their network of support resulting in increased attendance and performance.

CHARISM partners with Jefferson Elementary and Carl Ben Eielsson to support up to 50 at risk students. Mentors work directly within the school to provide support and encouragement to participants.



When you partner with CHARISM

Children excel. Youth get on track. Families Flourish.

Start your impact today!

701-356-0260

charism.org

info@charism.org



CHARISMFargo



Fargo_CHARISM

YEAR ROUND & SUMMER PROGRAMS



GAP (Grocery Assistance Program)

In partnership with Great Plains Food Bank, CHARISM redistributes recovered food from local grocery stores to families in need of groceries.

Fighting food insecurity in the FM Area!

CHARISM distributes food twice weekly on Tuesday and Friday from the CHARISM Family Center. 425 families are registered to receive food - We serve an average of 170 families and distribute an average of 12,000 pounds of food each week



Community Garden

CHARISM organizes a community garden in partnership with Growing Together at McCormick Park for neighborhood residents to work as a team to grow and harvest nutritious food for their families and neighbors. Nutrition and cooking teachings are integrated into each session; participants build connections with their neighbors and community in a meaningful way.. We also have educational sessions with children at the garden to teach them about gardening, weather, and nutritious foods. In 2016 CHARISM had 26 families registered.



CHARISM Kids Camp

Up to 50 participants take part in indoor and outdoor enriching activities with opportunities for fun, friendship, and exploration. Helping children discover science, explore nature, and engage in creative arts - providing a safe environment while decreasing summer learning loss for children.



C4 Youth Camp

An extension of the school year Check & Connect program where at risk youth take part in character building, leadership development, recreation, artistic, and team building activities. Providing a continuation of support and encouragement throughout the summer months keeping at risk youth involved in positive activities.

C4 - CHARISM, Cops, Community, Character



STEM Academy

In partnership with Cheney Middle School, CHARISM provides STEM centered activities that involve participants applying their knowledge using the engineering design process, critical thinking, and various scientific methods to solve real world problems.





Fargo-Moorhead Metropolitan Council of Governments

701.232.3242 • FAX 701.232.5043 • Case Plaza Suite 232 • One 2nd Street North • Fargo, North Dakota 58102-4807

Email: metrocof@fmmetrocog.org

<http://www.fmmetrocog.org>

February 21, 2017

Re: Application for Bicycle Maintenance Stations

To Whom It May Concern:

We are more than happy to express our support for the Rotary Club application regarding bicycle maintenance stations throughout our community. We, the Fargo-Moorhead Metropolitan Council of Governments, have a goal of providing equitable transportation opportunities for all modes of transportation. In February 2017 we completed the Fargo-Moorhead Metro Bicycle and Pedestrian Plan which identifies needs and opportunities to make our community a better place for all types of bicycle users. Bicycle maintenance stations fit very well with the recommendations identified in this Plan.

In 2014 our community was awarded the **Bronze Bicycle Friendly Community Award** by the League of American Bicyclists. We plan to apply again shortly with the ambition of being awarded Silver Bicycle Friendly Community status.

Bicycle maintenance stations would help residents and visitors maintain their bikes, assist in emergency situations, and show to our community that bicycle users are of high priority. We are very proud of the strides made recently in making the Fargo-Moorhead Area a better place for all bicycle riders. The addition of these bicycle maintenance stations would only bolster this growing effort.

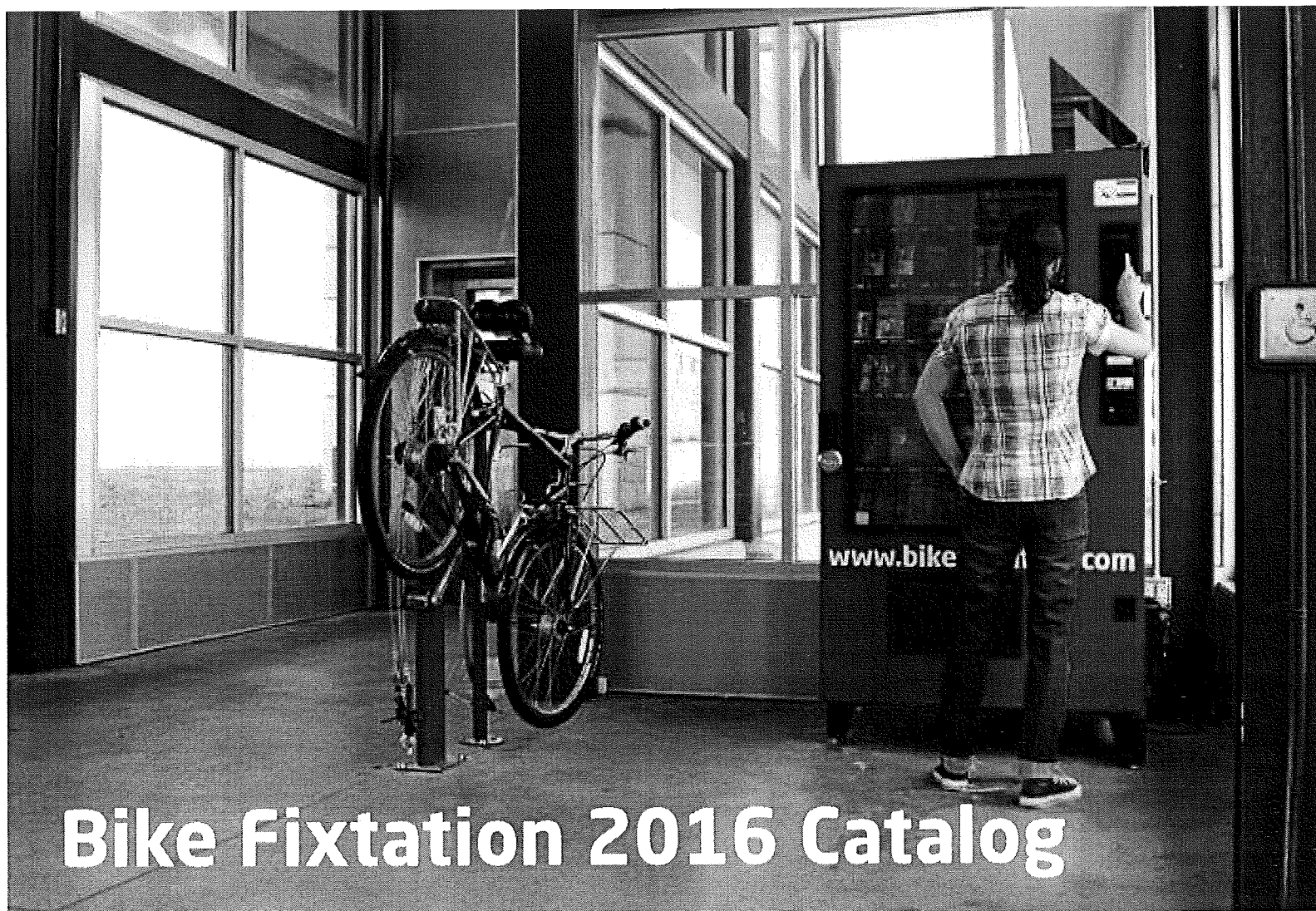
We appreciate the Rotary Club's consideration of this application. If you have any questions, feel free to contact Dan Farnsworth at 701-232-3242 ext. 35 or Farnsworth@fmmetrocog.org.

Sincerely,

A handwritten signature in blue ink that reads "Dan Farnsworth".

Dan Farnsworth
Bicycle & Pedestrian Coordinator, Metro COG







Deluxe Public Work Stand

Product ID	Product Description	MSRP
222220	Deluxe Public Work Stand	\$895
222220SST	Deluxe Public Work Stand (stainless steel finish)	\$1495
Product ID	Optional Add-ons	MSRP
141252	High Security Indoor Public Bike Pump – Stand Mount	\$345
141177	High Security Outdoor Public Bike Pump (No Gauge) – Stand Mount	\$450
141176	High Security Outdoor Public Bike Pump (With Gauge) – Stand Mount	\$675
800021	Wheel Chock (powder coat or galvanized finish) – Stand Mount	\$125
800021SST	Wheel Chock (stainless steel finish) – Stand Mount	\$290
800081	“Bike Repair Station” vinyl graphics	\$75

Bike Fixtation Combination A

- Public Work Stand
- High Security Manual Pump

Combination A is extremely versatile. Suitable for indoor and outdoor applications, both products come standard with various high security features and the best warranties offered for public bicycle repair equipment.

Ideal locations: Trail heads, bike rooms, campuses, transit hubs, parks, and outside of bike-friendly businesses





Building **STRONGER** Neighborhoods

2601 12th Avenue South - Suite A
Fargo, North Dakota 58078

February 14, 2017

Fargo Moorhead PM Rotary Club
PO Box 2463
Fargo, ND 58108

Dear friends at FMPM Rotary Club,

As you may know, for the past 23 years CHARISM has been serving the Fargo/West Fargo area through our mission of **"Building Stronger Neighborhoods"** by providing educational programming to our children, mentorship programs for our youth, and resource connections for adults and families. We do not just offer a safe place for at risk youth to be after school or during the summer; we also get to reinforce what they are learning in school and teach them new skills. CHARISM focuses on community outreach, to help neighbors get to know each other and build a sense of trust, and respect. CHARISM is always seeking ways and collaborating with various groups to connect our neighbors with more opportunities outside of CHARISM increasing access to meaningful services. Our programs and events are a place for everybody - our team works tirelessly to ensure we reduce any barriers that may hinder participation. CHARISM has had the unique ability and success in engaging, retaining, and impacting a challenging demographic. We experience language barriers as our participants represent 23 unique nationalities. Some of the youth we work with don't fit in any other programs offered in the city because of their behavioral challenges. We also work with families who are guarded, apprehensive, and have difficulty in trusting groups. This is where the success of our relationship based approach comes in to play - through those relationships we are able to build trust, belonging and tailor our approach to make meaningful connections, opportunities, and impacts.

A phrase we have been using lately is "deepening our roots, to expand our reach". And what that means is that for the people that we have been serving and are serving, we are adding even more substantial work looking for ways to help them in their lives now and not just now but also for the future. Then the expanding reach, just this year we have grown to two new elementary schools in the work that we do. Providing educational and enriching after school programs to low income children. There are pockets around the FM area that need the types of programs that CHARISM offers.

Because of this recent growth in meeting the needs of the community, CHARISM is also in need ourselves for an additional van for transportation for our participants. We currently have two ten passenger vans that are used in transporting children home from two of our after school STEAM Club sites Monday – Friday. Those sites are also growing in participant numbers and we are having to start doing two trips per day to get everybody home because their parents are unable to pick them up. Also, because those vans are designated to those programs each day, we have experienced some missed opportunities for participants in our other

701-356-0260

charism.org

info@charism.org



CHARISMFargo



Fargo_CHARISM



Building **STRONGER** Neighborhoods

2601 12th Avenue South - Suite A
Fargo, North Dakota 58078

programs. We used to take our adult participants to volunteer bi-weekly at various organizations for them to gain experience while learning more about their community. There has also been some decreases in our ability to provide opportunities to our participants to attend skill building workshops. Instead we have been trying to arrange for groups to come visit us to conduct trainings. This school year we have been unable to take the kids on any field trips.

An extra van at CHARISM would provide many opportunities for growth for the individuals we serve, and would allow us to deepen our impact and expand our reach. We would be able to provide children safe transportation home, especially important during the winter months. We would also be able to provide more enriching opportunities for not only children but adults as well throughout the year.

Bicycles are the main form of transportation for the children and youth served within our programs. We feel that there is a great need for bicycle maintenance education, as many of the kids do not know how to fix their bicycle if the chain falls off or the tire goes flat. We feel like this might also be beneficial for the community as it may reduce bicycle theft in our area.

When you think of bicycle programs in the community, most minds go towards bikes for kids; however, in our community there is actual a great need for adults receiving bicycles. A lot of the population we serve do not have their licenses or vehicles and aren't as confident to utilize public transportation regularly. Encouraging cycling and providing bicycle safety education for adults could offer them an opportunity for transportation to employment / training, appointments, and to also serve as a physical fitness activity.

We are so thankful for your continued support of our organization and your dedication to giving back to your community. Thank you for your consideration of assisting us within this proposal.

If you should require any further information, please feel free to contact me.

Brittany LaForte

Operations Director

701-356-0262

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CHARISMFargo



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March 8, 2017

On behalf of the Fargo Park District, we would like to express our support of the Fargo-Moorhead Rotary Bicycle Stations. The Fargo Park District and area Rotary Clubs have a history of working together on projects such as the Rotary Shelter and Rotary Playground located in Lindenwood Park.

The Fargo Park District maintains over a 100 miles of trail through Fargo that are highly utilized by the residents. The increase in bike commuters and leisure riders in recent years has enhanced the need for additional bicycle repair stations throughout the city. Locating some of these new stations in parks and along the trails would make them easily accessible to the bicyclists.

The Fargo Park District has met with the grant writers to discuss the partnership between the Rotary Club and ourselves. When brought to the Board of Commissioners it was approved to support the placement of several stations on park property. Upon award of the grant, the Fargo Park District will work with the Rotary Club to establish the best placement of permanent bicycle stations within the park system. We are looking forward to collaborating with the FM Rotary Club on a new project.

Sincerely,

Dave Bietz
Director of Parks
Fargo Park District

Sam Larson-Frobig
Program/Enterprise Operations Manager
Fargo Park District

Park Board

Joe Deutsch, Commissioner
Mary Johnson, Commissioner
Matt Magness, Commissioner
Rusty Papachek, Commissioner
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Carolyn Boutain,
Director of Cultural Activities

Kevin Boe,
Director of Courts Plus
Community Fitness

Brian Arett,
Director Valley Senior Services

Tara Nielsen,
Administrative Assistant





Parks and Recreation
218.299.5340 | parksandrec@cityofmoorhead.com

March 27, 2017

Rotary District 5580
Grant Applications Committee

RE: Moorhead Parks & Recreation Support and Involvement in Bicycle Repair Stations

To Whom It May Concern:

This letter is written in support of the application by the FM-PM Rotary Club for a grant that would include bicycle repair stations to be placed in Moorhead parks.

Moorhead Parks and Recreation supports this project. We will oversee the professional installation of the bicycle repair stations and also assume responsibility for upkeep and maintenance of the stations when their warranties have expired.

We are pleased to be involved in this Rotary collaboration.

Sincerely,

Holly Heitkamp
Parks and Recreation Department Director



March 14th, 2017

Alyssa Johnson
Great Rides Inc
425 Broadway
Fargo, ND 58102

Dear Rotary Foundation members,

Great Rides has had the pleasure of working with a local Rotary Club in providing planning and logistical support for their fundraising event, the FM Rotary Ride. We are thrilled to see the local Rotary Clubs unite to contribute in other ways to foster and support bicycling in our community.

The Rotary Clubs' project, involving the funding and placement of bicycle repair stations throughout our community, will serve a broad range of cyclists. Bikes serve as an affordable active transportation option as well as a recreational and fitness option for riders of all ages and abilities. Repair stations would support cyclists in the community by providing basic tools and air pumps to help keep them rolling wherever their bikes are taking them.

Our mission is to improve individual and community health by encouraging the use of bicycles for lifestyle, recreation or sport. As our cycling community has grown, so has the need for increased resources to support riders. Repair stations at frequent destinations encourages increased ridership and also makes the ride more enjoyable and safe.

Great Rides and their parent company, Great Northern Bicycle Co are equipped to provide support and maintenance of these stations to make sure this infrastructure is successful. Great Rides would be a natural supporter of this project as we already lead over 100 free group rides, provide planning and support for community rides (including the FM Rotary Ride), manage a bike share program and advocate to help more community members find and share their bicycle lifestyle.

Keep pedaling,

A handwritten signature in black ink that reads "Alyssa Johnson". The signature is fluid and cursive, with the first name "Alyssa" and last name "Johnson" clearly distinguishable.

Alyssa Johnson
Director of Operations, Great Rides
alyssa@greatridesfargo.com
701-280-1202



2/9/2017

To whom it may concern,

This letter is in support of the grant to install Bike Repair Stations in the FM Area. Stations like these are incredibly handy, and have saved my ride more than once! It would be great to have some of these installed in areas easily accessible from trails and designated bike routes in the area.

One of the great things about being a cyclist in the FM area is the proximity to great facilities. Whether it's commuting in a bike lane, mountain biking through the park, or a leisure stroll on a paved trail, there's something for everyone. Since everything is close by, many riders choose not to pack tools or pumps with them. Sometimes, a seatpost might slip, or a tire loses pressure, and then the ride is ruined! Having these stations nearby would be of welcome convenience to a lot of riders.

Our organization works with the local land managers to build and maintain natural surface trails for hiking and biking. In the few years of trail building, we've seen incredible growth to the off-road community! What used to be enjoyed by 10 people is now enjoyed by over 1000. Every single time I'm out working or riding on the trail, I meet someone new. We've worked hard to create a safe, enjoyable trail experience right in town, and the community is incredibly receptive to these new recreational opportunities.

Having the Rotary place these repair stations in town would greatly add to the FM Area cycling experience, and would be appreciated by many.

Sincerely,

Jason Artley

President

Fargo Moorhead Trailbuilders, a 501c3 Non-Profit Organization

Sir Speedy
 123 University Drive N
 Fargo, ND 58102
 (701) 298-9898



Estimate

No: 20838

Date: 3/28/17

Deb Martens
 FM PM Rotary
 Phone: 7013884487
 Fax:
 E-Mail deborah.maertens@gmail.com

Quantity	Description	Amount
2	Door logos for each side of vehicle 2 for each side. , 24 x 24 White LF -White Adhesive Vinyl , 2 sheets, high resolution ink jet on 1 side, 2 Up 1 Color output 16.00 Laminate/sq ft - matte Set up all art work 0 Install	\$ 241.09
1	Rear Window - Perforated , 48 x 24 White LF-Window perforated vinyl , high resolution ink jet on 1 side 1 Color output 0 Install	\$ 105.07
Sales Rep: Kevin Taken by: Kevin		\$ 346.16 \$ 25.96
Wanted: Tue 4/4/17 Rear non windows		\$ 372.12



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(701) 293-2639

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Body Style: RWD Van (3 Door Extended Passenger Van)

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No Accidents/Damage Damage Reported to CARFAX



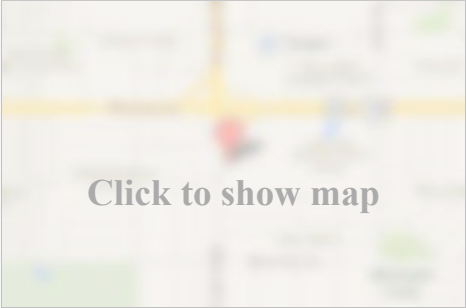
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CONTACT SELLER

Zachary Lachowitz
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Gateway Automotive
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VEHICLE PRICE	\$21,792
\$0	
DOWN PAYMENT (%)	0.0 %
0 %	100 %
INTEREST RATE	8.0 %
0 %	12 %
MONTHS	72
12	12

*The advertised price does not include sales tax, vehicle registration fees, finance charges, documentation charges, and any other fees required by law. We attempt to update this inventory on a regular basis. However, there can be lag time between the sale of a vehicle and the update of the inventory.

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