

**ROTARY DISTRICT 5580**  
**WORLD COMMUNITY SERVICE GRANT – CHANGE REQUEST**

**PART A – PROJECT**

D5580 Project #: 13-1-06 Rotary Club Name: Northshore, Harbortown Rotary Clubs

Project Location: Lougou, Haiti

Brief Project Description and Objectives: Repairs to Lougou School and Clinic

**PART B – CHANGE REQUEST REPORT PREPARATION**

Preparer's Name: Craig Loughery PDG (temp. Mentor)

Mailing Address: 2749 Schaeffer Rd, Ely, MN 55731

Phone (include Area Code): 218-365-4841

Email Address: tradercraig2005@yahoo.com

**PART C – ACTIVITY CHANGE/DELETION/ADDITION-**

Delete final phase of Electrical supply to facilities. Instead, use resources to replace roof; along with door, window, ceiling, electrical wiring and wall repairs.

**PART D – DIFFICULTIES/REASONS-**

Hurricane Matthew of 10/4/16, hitting this area with 140 MPH sustained winds, did extensive damage. Electrical supply route and needed external facilities destroyed, making that phase of original scope of project no longer feasible. Hurricane extensively damaged school building and clinic, removing roof and heavily damaging windows, doors, some walls, etc.

**PART E – ATTACHMENTS-**

Figure 1 Clinic

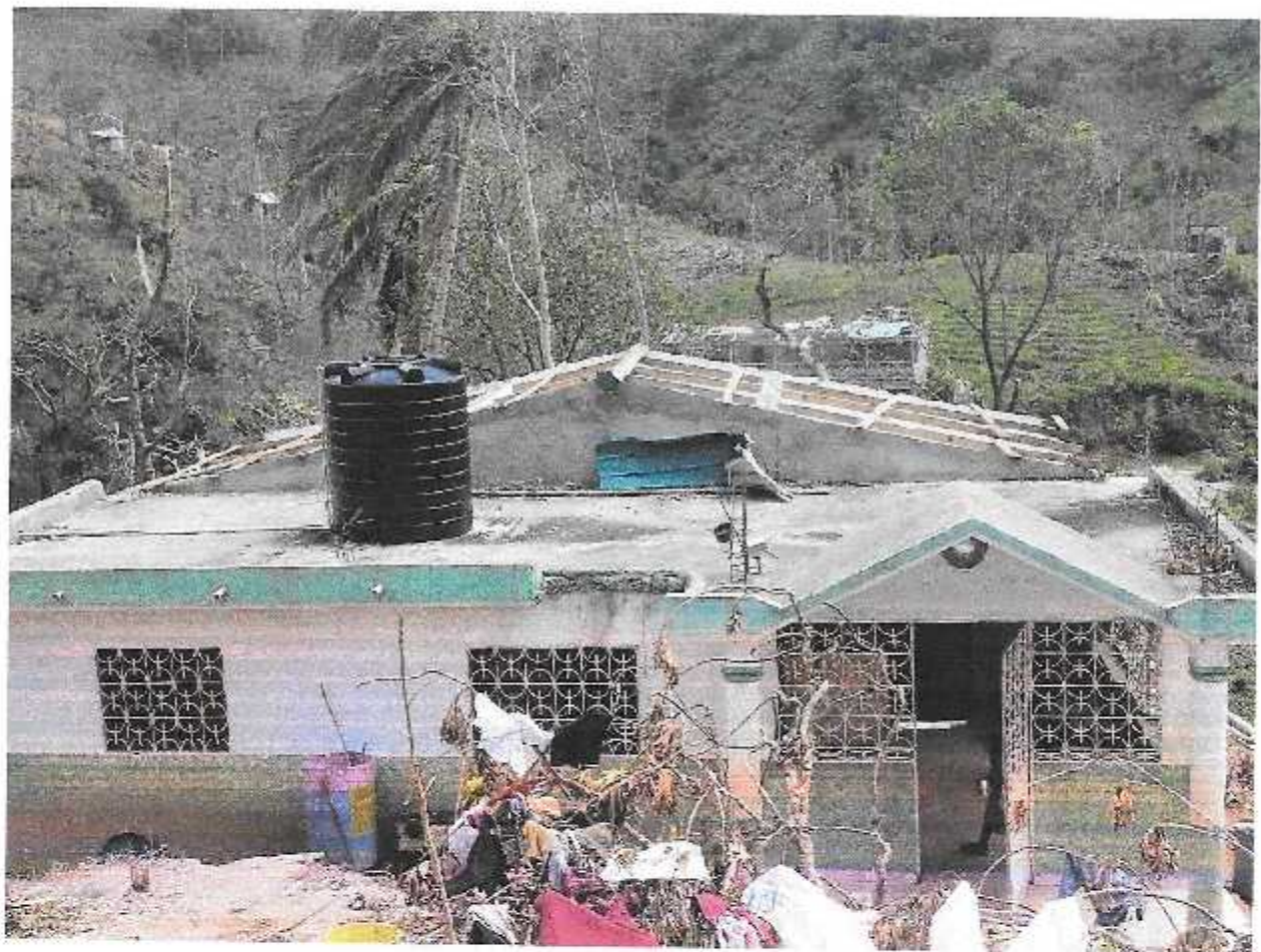
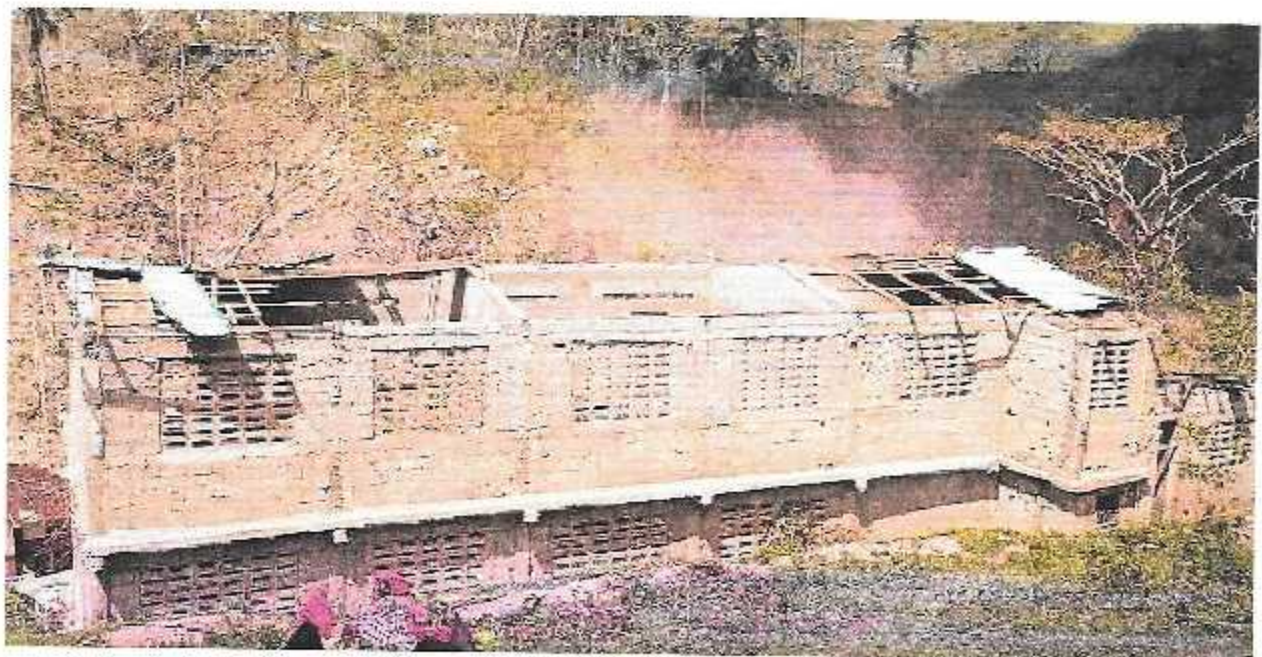


Figure 2 School





Balance of \$22,643.53\* in Account with NorthShore Rotary.

**PART G --FINANCIAL DETAIL- CHANGE**

Attached find detailed estimates of costs for school and clinic area. Total, \$23,320.85. (Excess of \$677.32 to be supplied via personal donation from Rotarian Steve Sherner.) Interim report to be submitted as repairs proceed, final report for WCS 13-1-06 to be submitted upon completion.

(\*) From originally submitted WCS Application

**PART H --SIGNATURES**

Dated: 11/21/2016

Preparer Craig Longhenry 12-2-2016

Requestor- North Shore Rotary W.C. Cole 12-2-2016

Requestor- Harbortown Rotary Ernesto 12-2-2016

NGO : COFHED, MOU attached.

Form Rev 11/20/16/CL

**Memorandum of Understanding between COFHED and Rotary District 5580  
for modification of  
Lougou Haiti Phase 2 School, Water Supply, and Electricity Improvement Project**

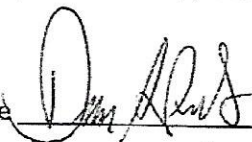
Background

- COFHED is the in-country host partner to District 5580 World Community Service (WCS) grant 13-1-06 for the Lougou Phase 2 Project School, Water, and Electricity Improvements Project initiated in August 2012.
- The school and water supply improvements were successfully completed in 2013-2014.
- The grant was extended in 2015 to allow additional time to complete the electricity improvement portion of the project.
- The electricity portion of the project was focused on providing improved electricity to the village's school and health clinic.
- On 10/4/16 Hurricane Matthew did extensive damage to the entire village including the school and health clinic. The village priorities, and thus COFHED's, are focused on disaster relief and recovery. It is no longer feasible (or a priority) to complete the electricity improvements in the near future.
- Given this D5580 and the sponsoring Duluth Harbortown and North Shore Rotary Clubs are willing to redirect the remaining project funds of \$22,643.53 to the repair of the school and health clinic.

Understanding

- COFHED agrees with the change of scope to the original project and will ensure that the transferred project funds are used specifically and exclusively for the stated purpose.
- COFHED agrees to the following reporting requirements:
  - The estimated timeline for completing the repairs is 4 months for the Lougou clinic and 7-8 months for the Lougou school from the time work begins
  - D5580 will be notified when work actually begins
  - Bi-monthly progress reports will be provided including pictures
  - When the project is complete D5580 will receive, within 2 months, a copy of all expenditure receipts and an Excel spreadsheet that tracks these and translates them to English and US dollars
  - Rotarian Steve Sherner will continue as the project coordinator (primary contact) for D5580 for the project. He will be responsible for preparation of the final report for the project, and COFHED agrees to cooperate and support this effort.

COFHED Representative Signature

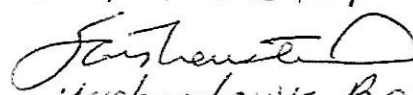


Date 11-29-2016

Scott Neustel

DAVID A. PAULS

BOARD PRESIDENT

  
Harbortown Rotary

International Committee Chair

CHRISTIAN OPERATION FOR HEALTH, EDUCATION, AND DEVELOPMENT (COFHED)				
13-Nov-16				
La Petite Académie de Lougou (PAL)				
Expense budget for PAL's metal roofing and wooden ceiling for 3 classrooms, doors and windows repairs, wall plastering and painting Bidjè konstriksyon twati metalik ak plafon an bwa pou 3 saldeklas, krepisaj, anduisaj, penti, pòt ak fenèt				
USD = US dollar		HTG = Haitian gourde		
Description of materials Deskripsyon materyo	Qty Kte	Unit price Pri youn	Total price HTG Pri total HTG	Total price USD Pri total USD
<b>Materials &amp; supplies for metal roof Materyo pou twati metalik</b>				
Steel sections 2" X 4' / Pwofile 2" x 4"	34	HTG 2,000.00	HTG 68,000.00	\$1,133.33
Steel sections 2" x 1" / Pwofile 2" x 1"	30	HTG 1,000.00	HTG 30,000.00	\$500.00
Welding electrodes (per case) Soudi (pa kès)	2	HTG 2,000.00	HTG 4,000.00	\$66.67
Nuts & bolts (per carton) / Vis (pa bwat)	6	HTG 2,000.00	HTG 12,000.00	\$200.00
Anti-corrosive (per gallon) Antiwoy (pa galon)	5	HTG 800.00	HTG 4,000.00	\$66.67
Trapezoidal metal sheets / Tòl trapèz	98	HTG 900.00	HTG 88,200.00	\$1,470.00
String (per roll) / Fisèl (pa tèt)	1	HTG 200.00	HTG 200.00	\$3.33
Transportation of materials (per trip) Transpò materyo (pa vwayaj)	2	HTG 6,000.00	HTG 12,000.00	\$200.00
Labor cost / Mendèv	1	HTG 75,000.00	HTG 75,000.00	\$1,250.00
<b>Subtotal 1 / Sou-total 1</b>			<b>HTG 293,400.00</b>	<b>\$4,890.00</b>
<b>Carpentry for ceiling Chapant pou plafon kay la</b>				
Wood 2"x 4" Bwa 2" x 4"	35	HTG 675.00	HTG 23,625.00	\$393.75
Wood 1"x 4" Lat 1" x 4"	50	HTG 400.00	HTG 20,000.00	\$333.33
Plywood 1/4" (per sheet) Plywood 1/4" pou redui chalè	50	HTG 700.00	HTG 35,000.00	\$583.33
Nails (per case) / Klou 2" (pa kès)	1	HTG 2,000.00	HTG 2,000.00	\$33.33
Transportation of materials for carpentry work (per trip) Transpò materyo (pa vwayaj)	2	HTG 6,000.00	HTG 12,000.00	\$200.00
Labor contract (30% of total cost of materials) Mendèv pou chapant (30% kou total materyo)	1	HTG 24,187.50	HTG 24,187.50	\$403.13
<b>Subtotal 2 / Sou-total 2</b>			<b>HTG 93,187.50</b>	<b>\$1,553.13</b>
<b>Materials &amp; supplies for wall plastering Materyo ak chapant pou krepisaj, anduisaj e dresaj</b>				
Concrete blocks (per unit) / Blok (pa grenn)	100	HTG 40.00	HTG 4,000.00	\$66.67
Sand (per truckload) / Sab (pa kamyon)	6	HTG 6,000.00	HTG 36,000.00	\$600.00



Cement (per bag) / Siman (pa sak)	110	HTG 475.00	HTG 52,250.00	\$870.83
Rocks (per truckload) / Wòch (pa kamyon)	1	HTG 6,000.00	HTG 6,000.00	\$100.00
Transportation of materials (per trip) Transpò materyo (pa vwayaj)	1	HTG 6,000.00	HTG 6,000.00	\$100.00
Boards (per dozen) / Planch (pa fèy)	4	HTG 65.00	HTG 260.00	\$4.33
Plywood (per sheet) Plywood pou chafo (8 fèy + 6 lèz)	11	HTG 225.00	HTG 2,475.00	\$41.25
Wood 2 X 4 (renting by dozen) Bwa 2x4 (lokasyon pa douzèn)	4	HTG 750.00	HTG 3,000.00	\$50.00
Cement nails (per carton) Klou beton 3" (pa bwat)	2	HTG 200.00	HTG 400.00	\$6.67
Nails (per pound) / Klou 2" ak 3" (pa liv)	2	HTG 60.00	HTG 120.00	\$2.00
String (per roll) / Fisèl (pa tèt)	1	HTG 200.00	HTG 200.00	\$3.33
Hard wood for support (per dozen) Bwa di (pa douzèn)	2	HTG 225.00	HTG 450.00	\$7.50
Transportation of materials for carpentry work (per trip) - Transpò materyo (pa vwayaj)	1	HTG 6,000.00	HTG 6,000.00	\$100.00
Labor contract Mendèv pou mason	1	HTG 70,000.00	HTG 70,000.00	\$1,166.67
<b>Subtotal 3 / Sou-total 3</b>			<b>HTG 187,155.00</b>	<b>\$3,119.25</b>
<b>Electrical / Elektrisite</b>				
Electrical parts & supplies Pyès ak founiti elektrik	1	HTG 52,000.00	HTG 52,000.00	\$866.67
Labor contract (30% of total cost of materials) Mendèv pou chapant (30% kou total materyo)	1	HTG 15,600.00	HTG 15,600.00	\$260.00
<b>Subtotal 4 / Sou-total 4</b>			<b>HTG 67,600.00</b>	<b>\$1,126.67</b>
<b>Security windows / Fenèt fewonri</b>				
Materials & supplies for 15 windows Materyel ak founiti pou 15 fenèt	15	HTG 5,000.00	HTG 75,000.00	\$1,250.00
Materials & supplies for 13 doors Materyel ak founiti pou 13 pòt	13	HTG 10,000.00	HTG 130,000.00	\$2,166.67
Transportation (per trip) / Transpò (pa vwayaj)	2	HTG 6,000.00	HTG 12,000.00	\$200.00
Labor contract for 15 windows & 13 doors Mendèv pou 15 fenèt ak 13 pòt	1	HTG 61,500.00	HTG 61,500.00	\$1,025.00
<b>Subtotal 5 / Sou-total 5</b>			<b>HTG 278,500.00</b>	<b>\$4,641.67</b>
<b>Painting / Penti</b>				
5-gallon buckets of paint / Bokit penti 5 galon	15	HTG 2,000.00	HTG 30,000.00	\$500.00
Kits of paint accessories / Akseswa pou pent	3	HTG 1,750.00	HTG 5,250.00	\$87.50
Labor contract (30% of total cost of materials) Mendèv (30% kou total materyo)	1	HTG 10,575.00	HTG 10,575.00	\$176.25
<b>Subtotal 6 / Sou-total 6</b>			<b>HTG 45,825.00</b>	<b>\$763.75</b>
<b>Total (sum of subtotals 1, 2, 3, 4, 5, 6) Total (sòm sou-total 1, 2, 3, 4, 5, 6)</b>			<b>HTG 965,667.50</b>	<b>\$16,094.46</b>

Contingency & Misc (20% of sub-total) Enprevi ak lòt ti frè (20% de sou-total)	1	HTG 193,133.50	HTG 193,133.50	\$3,218.89
<b>Grand total</b>			<b>HTG 1,158,801.00</b>	<b>\$19,313.35</b>



CHRISTIAN OPERATION FOR HEALTH, EDUCATION, AND DEVELOPMENT (COFHED)				
13-Nov-16				
Expense budget for metal roofing for Lougou clinic Bidjè pou konstui twati metalik pou klinik Lougou				
Current average exchange rate: \$1.00 USD to 60.00 HTG To de chanj kouran mwayen: \$1.00 USD pou 60.00 HTG				
USD = US dollar      HTG = Haitian gourde				
8-Nov-16				
Description of materials Deskripsyon materyo	Qty Kte	Unit price Pri youn	Total price HTG Pri total HTG	Total price USD Pri total USD
Steel sections 2" X 4' / Pwofile 2" x 4"	12	HTG 2,000.00	HTG 24,000.00	\$400.00
Steel sections 2" x 1" / Pwofile 2" x 1"	10	HTG 1,000.00	HTG 10,000.00	\$166.67
Welding electrodes (per case) Soudi (pa kès)	1	HTG 2,000.00	HTG 2,000.00	\$33.33
Nuts & bolts (per carton) / Vis (pa bwat)	2	HTG 2,000.00	HTG 4,000.00	\$66.67
Anti-corrosive (per gallon)      Antiwouy (pa galon)	1	HTG 800.00	HTG 800.00	\$13.33
Trapezoidal metal sheets / Tòl trapèz	26	HTG 900.00	HTG 23,400.00	\$390.00
String (per roll) / Fisèl (pa tèt)	1	HTG 200.00	HTG 200.00	\$3.33
Transportation of materials (per trip) Transpò materyo (pa vwayaj)	2	HTG 6,000.00	HTG 12,000.00	\$200.00
Labor cost / Mendèv	1	HTG 35,000.00	HTG 35,000.00	\$583.33
<b>Subtotal 1 / Sous-total 1</b>			<b>HTG 111,400.00</b>	<b>\$1,856.67</b>
<b>Carpentry for ceiling Chapant pou plafon kay la</b>				
Wood 2" X 4" / Bwa 2" X 4"	16	HTG 675.00	HTG 10,800.00	\$180.00
Wood 1" X 4" / Bwa (lat) 1" X 4"	18	HTG 400.00	HTG 7,200.00	\$120.00
Plywood 1/4" / Fèy plywood 1/4"	20	HTG 700.00	HTG 14,000.00	\$233.33
Nails (per case) / Klou (pa kès)	1	HTG 2,000.00	HTG 2,000.00	\$33.33
Labor contract (30% of total cost of materials) Mendèv (30% kou total materyo)	1	HTG 15,000.00	HTG 15,000.00	\$250.00
<b>Subtotal 2 / Sous-total 2</b>			<b>HTG 49,000.00</b>	<b>\$816.67</b>
			HTG 0.00	\$0.00
<b>Electrical / Elektrisite</b>				
Electrical parts & supplies Pyès ak founiti elektrik	1	HTG 25,000.00	HTG 25,000.00	\$416.67
Labor contract (30% of total cost of materials) Mendèv (30% kou total materyo)	1	HTG 7,500.00	HTG 7,500.00	\$125.00
<b>Subtotal 3 / Sous-total 3</b>			<b>HTG 32,500.00</b>	<b>\$541.67</b>
<b>Paint / Penti</b>				
5-gallon buckets of paint Bokit penti 5 galon	2	HTG 2,000.00	HTG 4,000.00	\$66.67
Kits of paint accessories Akseswa pou penti	1	HTG 1,750.00	HTG 1,750.00	\$29.17
Labor contract (30% of total cost of materials) Mendèv (30% kou total materyo)	1	HTG 1,725.00	HTG 1,725.00	\$28.75
<b>Subtotal 4 / Sou-total 4</b>			<b>HTG 7,475.00</b>	<b>\$124.58</b>



[illegible]