



Rotary International District 5580

District Grant Application

Grant # 17.3.17



Note: Rotarians completing this District Grant Application should submit this form to the appropriate Rotary International District 5580 Grants Committee Mentor (GCM) and D5580 Grants Committee Chair (GCC). Contact information is available at www.clubrunner.ca/5580 Forms to be submitted typed, not hand written@loretel.com.

NOTE: Select a box, double click on it. Then, from the sub-menu select checked or not checked, then click on Okay.
Application [document must be completed in its entirety, including signatures]

District Grant Project Title: Agility Equipment for Wardale Dog Park	
Primary Contact's Name: Bonnie Johnson	Rotary Club: Perham Rotary Club
Phone: (B):	©: 218-849-6165
(H): 218-346-4694	(F):
Email: mntomxbound@gmail.com	
Mentor's Name: Dave Gottenborg	Phone: 218-863-2134 Email: gott2134@loretel.net
Date Submitted	Estimated Timeline: Expected completion by June 1, 2017

SECTION 1: PROJECT DESCRIPTION

Explanation: District Grants support the humanitarian service projects of Rotary clubs and districts. In this section, describe in detail the humanitarian need your project will address, the intent of the project, how the project will be implemented, and how Rotarians will be directly involved in the project. **Rotarian involvement is required and a one year timeline is requested (start to finish).**

Please provide the name of the project site, the city or village, state or province, and country. List multiple locations, if applicable.

Project site: **No address. Arvig Park. GPS coord. Latitude 46.604082 deg., Longitude -95.565626 deg.**
 City / Village: **Perham**
 State / Province: **Minnesota**
 Country: **USA**

Describe the project and the problem or need it will address, including the intended beneficiaries and how the project will benefit the community in need. Provide the estimated length of time needed to complete the project including a START (cannot start prior to July 1st) and END DATE.

Chuck Hofius and Kevin Nelson, Perham Rotary Presidents 214-15 and 2015-16, elected to design and construct a dog park for the Perham community for a presidential project that would span two years. The project was primarily funded from the Wardale Fund of the Perham Area Foundation, managed through the West Central Initiative, with labor donated by the Perham Rotary Club. The Wardale Fund contribution was \$60,000. Area businesses also contributed \$13,000 toward the purchase essential equipment for the dog park including benches, tables, waste dispenser stations and receptacles. The City of Perham donated the land, paid the cost to bring water to the park and agreed to maintain the park ongoing. The Wardale grant paid the cost of excavation, cement work, fencing, signage, irrigation and some equipment. Perham Rotary contribution was donated labor. Rotarian labor included clearing trees, preparing the ground, erecting the shelter, installing the signage and placing the equipment. Individual Rotarians also donated the architect and engineering and plumbing labor. Contractors completed construction of the perimeter fencing and concrete pad for the shelter. The Perham High School Residential Construction students donated the time and labor to assemble the tables with seating. The initial project is complete. The last step is to install an irrigation system. This

will be completed by a professional contractor in the spring of 2017 with the costs already addressed in the initial project. The park is already being utilized by the community and there have been many statements of appreciation.

The park is providing a safe environment for owners to bring their dogs to run and play.

Perham Rotary would now like to further enhance the dog park with agility equipment. The goal is to provide a limited number of equipment items for the dogs and owners to train on but not to overwhelm the space intended for dogs to run and expend energy. The five-piece Intermediate Dog Park kit includes a Hoop Jump, Doggie Crawl, King of the Hill, Stepping Paws and Rover Jump Over. The equipment would be purchased from a supplier that has products that meet standards for safety and endurance in public parks. The equipment has slip resistant finishing that is resistant to urine, teeth and claws and will not fade over time. This equipment will enhance the aesthetics of an already "first class" dog park.

It is expected that a crew of 8-12 Rotarians will be able to assemble and install the agility equipment over 2-3 evenings in the spring. The goal is for Rotary to host an open house for the community and the partners in the first part of June 2017.

The mission of The Rotary Foundation is to enable Rotarians to advance world understanding, goodwill, and peace through the improvement of health, the support of education, and the alleviation of poverty.

How will this project meet the mission of Rotary Foundation?

The Arvig Park location is a family friendly area that is ideal for a dog park. The 314-acre park already is home to soccer, Little League, softball, sandcourt volleyball, disc golf, golfing, a black powder shooting range, and walking and biking trail. Adjacent to this park are tennis courts also utilized for basketball and pickleball. The space provides recreational facilities to attract a variety of users for activities that support a healthy lifestyle. This project adds another population – dogs and owners- who can get out and move energetically in the outdoors. A properly constructed dog park is a safer environment for dogs to exercise.

The agility equipment will provide training structures for a dog park that has met all the best practices for dog park construction – durable chain link fencing with double gates to transition in and out of the area; trees and shrubs; water sources for hydration; signage for owners to understand user responsibilities; waste stations and disposal receptacles; benches for seating; and shelter for shade.

SECTION 2: PROJECT BUDGET

Explanation: For detailed information on what TRF will fund, please see *The Guide to Matching Grants* (144-EN). Official RI exchange rates can be found at www.rotary.org/en/AboutUs/SiteTools/DownloadLibrary/Pages/ridefault.aspx. Please use the most recent rate. Your estimated costs below must include quotes from a bona-fide vendor if costs for items exceed \$6100.

[illegible]

You must substantiate your project with actual receipts when completing the Final Report or the Final Report will be returned as incomplete.

SECTION 3: PROJECT PLANNING

Explanation: Before an application is submitted to Rotary International District 5580 GC, project partners should discuss various planning details. The questions below are a guide to aid project planning. Note that a Rotary club/district or Rotarian may not own or benefit from anything purchased with grant funds.

Identify who will own equipment and maintain, operate, and secure items purchased with grant funds. (A Rotary club or Rotarian cannot own equipment)

Ownership of the dog park has been assumed by the City of Perham. After the Perham Rotary Club has purchased, assembled and installed the agility equipment the ongoing support and maintenance of the park and the equipment will be assumed by the City of Perham Parks and Recreation Department.

Will training in use and maintenance of technical equipment (including software) be provided? If so, who will provide training?

Not necessary.

Describe how the benefiting community will maintain this project after grant funding has been fully expended.

The City of Perham Parks and Recreation Department will maintain the equipment. The Parks and Rec Department will mow the site; maintain the park irrigation equipment to the and manage the waste disposal system.

Describe specific activities of the benefiting community partners in implementing the project.

Perham Rotary has regularly consulted and worked in collaboration with the City of Perham and the Parks and Recreation Department and the city engineer to assure that the park facilities are properly installed and can be maintained into the future.

How will the Rotarians who are members of the partner clubs be involved the project? Please note that financial support is not considered active involvement. (See the District Grant application instructions for suggestions.)
Not applicable.

Indicate what financial arrangements have been made to pay for this project (i.e. Are you working with other organizations or are Rotarian contributions a part of your funding)?

The project will be paid for through fundraising and Club donations with matching funds from the District 5580 grant.

Have the sponsor clubs/districts planned and agreed to fund plumbing or electrification for equipment and appliances in existing buildings (hospitals, schools, libraries, orphanages, etc.)?

Plumbing and electricity are not needed for this phase of the project.

SECTION 4: ROTARY INTERNATIONAL DISTRICT 5580 - PRIMARY CLUB

Explanation: The Rotary International District 5580 primary club is the club sponsoring the project. A committee of at least **three** Rotarians from this club must be established to oversee the project. The primary project contact must be a member of the primary club identified below. The project committee must be composed of members of the sponsor Rotary club for club-sponsored projects or district for district-sponsored projects. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all Rotary information will be sent to this address. It is highly recommended that the primary contact (who receives all information from the District Grants Subcommittee) have an e-mail address to expedite communication.

Primary Club

Club **Perham Rotary Club**
District **5580**

Club ID number **#1408**
Country **USA**

Primary Contact:

Name: **Bonnie L Johnson** Member ID: **033229925**
Club: **Perham Rotary Club**
Rotary position: **2016-2017 President**
Address: **424 4th Avenue Northeast**
City: **Perham**
State/Province: **Minnesota** Postal code: **56573** Country: **USA**
E-mail: **mntomxbound@gmail.com** Cell phone: **218-849-6165**
Home phone: **218-346-4694** Office phone: Fax:

Project Contact #2:

Name: **Jade Berube** Member ID: **6959070**
Club: **Perham Rotary Club**
Rotary position: **President-Elect**
Address: **608 12th Street Northwest**
City: **Perham**
State/Province: **Minnesota** Postal code: **56573** Country: **USA**
E-mail: **Jade.berube@apexenggroup.com** Cell phone: **218-340-8977**
Home phone: Office phone: **218-844-2584** Fax:

Project Contact #3:

Name: **Chuck Hofius** Member ID: **2071656**
Club: **Perham Rotary Club**
Rotary position: **Past President 2014-15**
Address: **40541 Aerovilla Road**
City: **Perham**
State/Province: **Minnesota** Postal code: **56573** Country: **USA**
E-mail: **Chuck.hofius@perhamhealth.org** Cell phone: **218-298-0275**
Home phone: **218-346-6935** Office phone: **218-347-1301** Fax:

SECTION 5: ROTARY INTERNATIONAL DISTRICT 5580
ADDITIONAL CONTRIBUTING ROTARY CLUBS or DISTRICT PARTNERS

Explanation: An additional contributing partner is a Rotary club or district who is not the sponsoring club or the host club. The additional contributing partner primary project contact must be a member of the additional contributing Rotary club identified below and must be committed for the duration of the grant process from application through implementation and final reporting. Please provide the primary address for additional contributing Rotary club(s) and district partner(s), as all Rotary information will be sent to this/these address(es). It is highly recommended that the primary contact(s) (who receives all information from the D5580 Grants Committee) have an e-mail address to expedite communication.

Additional Contributing Club #1

Club **Not applicable**
District **5580**

Club ID number:
Country: **USA**

Additional Contributing Club #1 Primary Contact:

Name: _____ Member ID: _____
Club: _____
Rotary position: _____
Address: _____
City: _____
State/Province: _____ Postal code: _____ Country: **USA**
E-mail: _____ Cell phone: _____
Home phone: _____ Office phone: _____ Fax: _____

Additional Contributing Club #2

Club: _____ Club ID number: _____
District: **5580** Country: **USA**

Additional Contributing Club #2 Primary Contact:

Name: _____ Member ID: _____
Club: _____
Rotary position: _____
Address: _____
City: _____
State/Province: _____ Postal code: _____ Country: **USA**
E-mail: _____ Cell phone: _____
Home phone: _____ Office phone: _____ Fax: _____

Additional Contributing Club #3

Club: _____ Club ID number: _____
District: **5580** Country: **USA**

Contributing Club #3 Primary Contact:

Name: _____ Member ID: _____
Club: _____
Rotary position: _____
Address: _____
City: _____
State/Province: _____ Postal code: _____ Country: **USA**
E-mail: _____ Cell phone: _____
Home phone: _____ Office phone: _____ Fax: _____

SECTION 6: PROJECT FINANCING

Explanation: Clearly list all financing in U.S. dollars noting which funds will be contributed in cash and which will be contributed from District Grant Funds (DGF). The district Rotary Foundation Committee Chair must authorize use of District Grant Funds.

Project finances must match projected project budget.

NOTE: No funds should be spent and no work should be started on this specific project prior to official Rotary International District 5580 Grants Committee approval. Upon approval, a notice will be sent to the sponsors informing them of approval and providing detailed instructions on how and where to submit their contributions and reports.

RI District 5580 Rotary clubs	Cash (US\$)	DGF (US\$)	DRFC Chair D-5580	DRFC Chair Authorization	Dist. Governor D-5580	Dist. Governor Authorization
Perham Rotary Club	3249					
District 5580- Grant		3248				
Total D-5580 Club & DG Funds	3249	3248	Keith Brokke		Herbert Schmidt	
Subtotals, Cash and DGF	3249	3248				
TOTAL Cosponsor contributions						
Additional non-Rotarian outside funding (not matched by or forwarded to RI District 5580)						
Total project financing (Must equal Project Budget page Total)	\$6497					

SECTION 7: AUTHORIZATIONS

Explanation: Authorizations ensure that all partners are aware of, and interested in, pursuing the described project. By signing below, the current club presidents for club-sponsored projects and current district grants subcommittee chair for district-sponsored projects, as well as the committee members, agree to the criteria listed and affirm their support of the project.

All Rotary clubs, districts, and Rotarians involved in this project are responsible to The Rotary Foundation (TRF) for the implementation of the project and its subsequent reporting. The signatures of all involved parties confirm that they understand and accept responsibility for the project. Parties may either sign this page or submit a separate letter of commitment.

By signing the next page below, we agree to the following:

- **All information contained in this application is, to the best of our knowledge, true and accurate, and we intend to implement the project as presented in this application. Any alterations or changes in scope must have the expressed approval of the D5580 Grants Committee Chair.**
- **The club/district agrees to undertake this project as an activity of the club/district.**
- **We ensure all cash contributions (as detailed in Project Financing) will be forwarded directly to the project account after RI D-5580 Grants Committee approval of the grant.**
- **RI D-5580, RI and TRF may use information contained in this application to promote the project by various means such as district publications, The Rotarian, the RI international convention, RVM: The Rotarian Video Magazine, etc.**
- **The partners agree to share information on best practices when asked, and RI D-5580 and TRF may provide partners' contact information to other Rotarians who may wish advice on implementing similar projects.**
- **To the best of my knowledge and belief, except as disclosed herewith, neither I nor any person with whom I have or had a personal or business relationship is engaged, or intends to engage, in benefiting from TRF grant funds or has any interest that may represent a potential competing or conflicting interest. A conflict of interest is defined as a situation in which a Rotarian, in relationship to an outside organization, is in a position to influence the spending of TRF grant funds, or influence decisions in ways that could lead directly or indirectly to financial gain for the Rotarian, a business colleague, or his or her family, or give improper advantage to others to the detriment of TRF. (NOTE: Any and all exceptions must be explained in an attached statement.)**
- **The club agrees to comply with all applicable terms and conditions of "The Rotary Foundation Memorandum of Understanding" and "The Rotary Foundation Future Vision RI District 5580 Addendum to The Rotary Foundation Club Memorandum of Understanding". The Rotary Foundation, RI D-5580 Audit Committee and/or the RI D-5580 District Foundation Compliance Officer have the authorization to audit the project at any time.**

Primary Contact #1 (RI District 5580)	
Name	Bonnie L JOHNSON
Signature	<i>Bonnie L Johnson</i>
Date	10-26-2016
Project Contact #2	
Name	Jade Berube
Signature	<i>Jade Berube</i>
Date	10-26-2016
Project Contact #3	
Name	Chuck Hofius
Signature	<i>Chuck Hofius</i>
Date	10-26-2016

District 5580 Rotary Club	
<input checked="" type="checkbox"/>	Club president (club-sponsored)
<input type="checkbox"/>	District grants subcommittee chair (district-sponsored)
Name	Bonnie L Johnson
Title	President
Rotary Club	Perham Rotary
District #	5580
Signature	<i>Bonnie L Johnson</i>
Date	10-26-2016

SECTION 8: COOPERATING ORGANIZATION

Explanation: A *cooperating organization* is an organization that is directly involved in the implementation of the project, offering technical expertise and project coordination. A *benefiting entity* is the recipient of goods or services and is not considered a cooperating organization.

If this project involves a cooperating organization (neither a Rotary club nor the beneficiary of the project), provide the following:

Name of organization: Not applicable.

Street Address:

City, State/Province: **Postal code:** **Country:**

Office phone: **Fax:**

E-mail: **Web address:**

In addition to the above, the following must be attached:

- Letter of participation from cooperating organization that specifically states:
 - Its responsibilities and how it will interact with Rotarians
 - The organization's agreement to cooperate in any financial review of the project

SECTION 9: FINAL REPORT

Explanation: Although all partners are responsible for completing progress and final reports, the D-5580 Grants Committee requires that one partner takes primary responsibility for submitting the final report to the D-5580 Grants Committee Chair Person. It is recommended but not required that the club or district receiving the funds should take primary responsibility. In any case, this signature of reporting responsibility should be that of one of the primary club's/districts project contacts.

"By signing below, our club/district accepts primary reporting responsibility."

Print Name: Bonnie L Johnson

Signature: *Bonnie L Johnson*

District: 5580 **Rotary Club:** Perham Rotary

SECTION 10: D-5580 GRANTS COMMITTEE MENTOR REVIEW

Explanation: The D-5580 Grants Committee Chair will assign a mentor to help in preparing the District Grant. Once the mentor is satisfied that the application is complete, the mentor will sign off (below). Applications cannot be submitted without the mentor's signature.

"On behalf of the committee, I hereby certify that to the best of my knowledge and ability this grant application is complete, meets all TRF guidelines, and is eligible for funding."

GC Mentor: David Gottenborg

Signature:

David Gottenborg

District: 5580

Date: 10/28/2016

Perham Rotary Club District Grant Proposal Attachments

Attachments include:

Letter from benefiting partner supporting project

Aerial photo of site

Quote for equipment purchase from The Parks and Facilities Catalogue

Quote for concrete from Mark's Fleet Supply

MOU documents

Photos of Wardale Dog Park

Photo of proposed agility equipment from supplier

Bonnie L Johnson

President, Perham Rotary

218-849-6165

mntomxbound@gmail.com

CITY OF PERHAM

125 Second Avenue N.E. • P.O. Box 130 • Perham, Minnesota 56573 • www.cityofperham.com
Phone 218-346-4455 • Fax 218-346-9364 • Toll Free 877-864-7963 • MN Relay Service TDD 800-627-3529

October 25, 2016

Blake Crosby, Chair
Grants Committee
Rotary International Dist. 5580

Re: Agility Equipment for Wardale Dog Park

Dear Mr. Crosby,

The City of Perham is excited for the Perham Rotary Club to outfit the newly developed Wardale Dog Park with agility equipment. This project will not only dramatically enhance the aesthetics of the Park but it will create a great place for our residents and visitors to exercise and socialize with their furry friends.

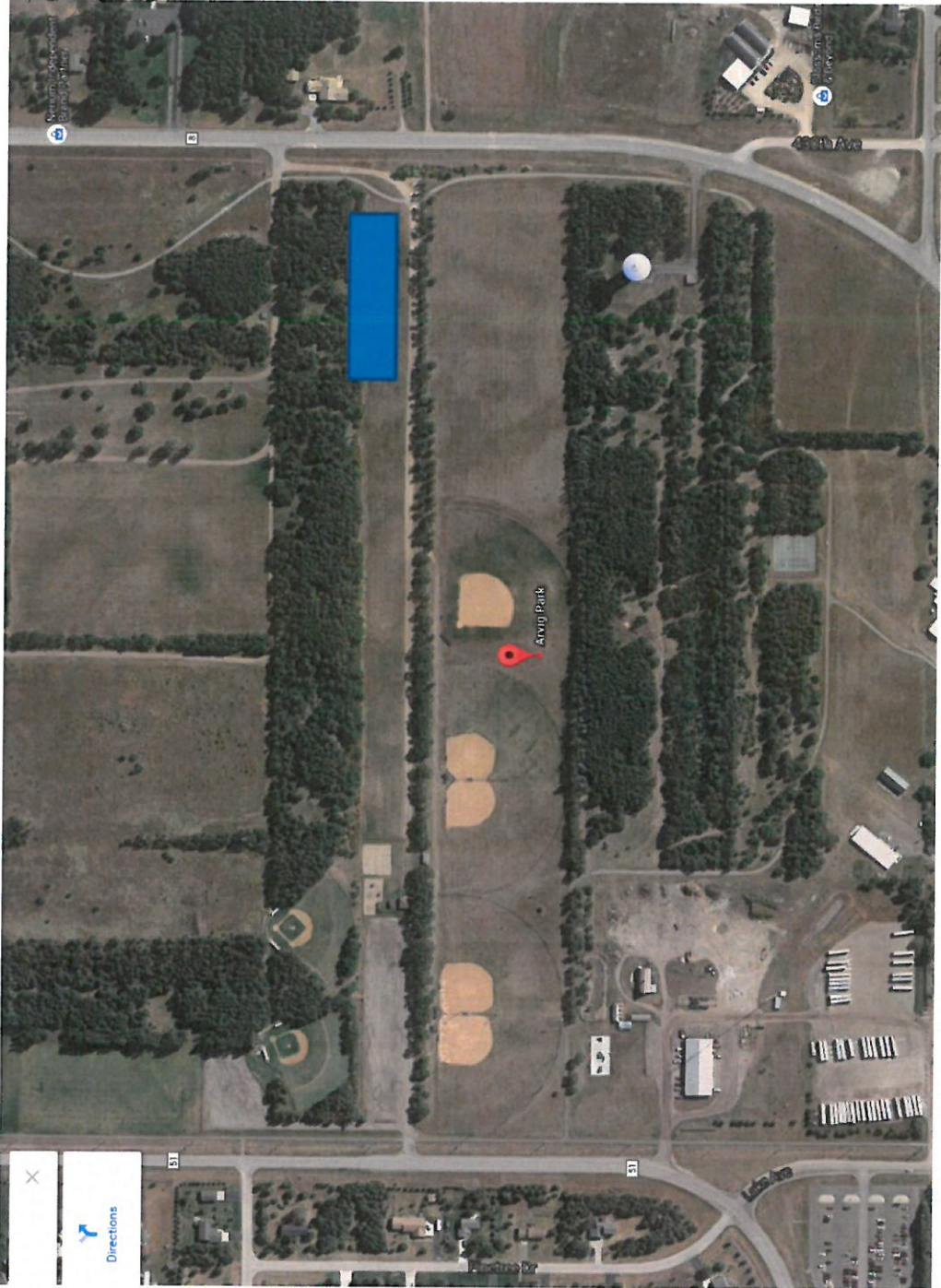
Perham is committed to creating a great atmosphere for all aspects of life, that is why we will continue to maintain and keep up the Wardale Dog Park and the equipment located there. We feel this addition will create a great atmosphere for all in and around the Perham area.

The City of Perham Parks and Recreation feels this project is a great asset and is excited to help the continued success of the Wardale Dog Park.

If you have any questions or concerns, please feel free to contact us. Thank you for the opportunity to be a partner in this great project!

Respectfully,

Jonathan Smith, Manager
City of Perham



FILE NAME: M001_A11D06
JOB NO: 41104
DATE: 07/18/16
DRAWN BY: ATL
CHECKED BY: JLS
REVISIONS:
THIS DRAWING IS CONTROLLED AND
ALL CHANGES MUST BE APPROVED BY THE
DESIGN ENGINEER


PERHAM ROTARY DOG PARK
PERHAM, MINNESOTA
PLANNING / AMENDMENTS
P.O. BOX 168, 419 MAP AVE. SE, SUITE #10 PERHAM MINN 55777-0168
bhh
partners
A COMMITMENT TO EXCELLENCE

A-1



SITE PLAN
SCALE - 1" = 20'-0"

Billing:	Bonnie Johnson	Shipping:	Bonnie Johnson	Quote Proposal	Q10.9302
	Bonnie Johnson		Bonnie Johnson	Date of Proposal	Oct 21, 2016
	424 4th Ave NE		424 4th Ave NE	Proposal valid until	Nov 18, 2016 (29 days)
	Perham, Minnesota, 56573		Perham, Minnesota, 56573	Sales Rep	Carrie Georgopoulos
	T: 218-849-6165		T: 218-849-6165	Customer Account#	102402

Product Image	Product Name	SKU	QTY	Unit Price	Extended Line Subtotal
	Intermediate Dog Park Kit	439-1023-108870	1.0000	\$ 5,803.00	\$ 5,803.00

Color
 Playful- Red and Blue

Product Total	\$	5,803.00
Quote Subtotal	\$	5,803.00
Shipping	\$	531.55
Sales Tax	\$	0.00
TOTAL	\$	6,334.55

THIS QUOTE COMES WITH A BEST PRICE GUARANTEE

MARK'S FLEET SUPPLY INC.
 945 MARKET STREET
 P.O. BOX 219
 PERHAM, MN 56573
 PHONE: (218) 346-6275

PAGE NO

1

INVOICE

PERHAM ROTARY
 P.O. BOX 3

PERHAM

MN 56573

CUST # 100043
 TERMS: NET 10TH

EST # 752785/1
 DATE : 10/25/16
 CLERK: KSF
 TERM # 553

TIME : 4:01

 * ESTIMATE *

QUANTITY	UM	ITEM	DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
44	BG	160	60# QUIKRETE CONCRETE MIX		3.69 /BG	162.36
** ESTIMATE ** ESTIMATE **						TAXABLE 162.36 NON-TAXABLE 0.00 SUB-TOTAL 162.36 TAX AMOUNT 11.97 TOTAL ESTIMATE 174.33

X



WARDALE DOG PARK

Funded in part by



PERHAM AREA
FOUNDATION

A project of



**Perham
Rotary**





