**Rotary District 5710 District Grant - Club Project Report**

Please return this completed form and any supporting documentation for 2025-2026 to District Rotary Foundation Stewardship Chair Timothy Moran, [GStew5710@gmail.com](mailto:GStew5710@gmail.com), 103 Willow Point, Lansing, KS 66043.

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| --- | --- | --- | --- | --- | --- |
| Rotary Club: |  | | | | |
| Project Title: |  | | | | |
| Grant Number::: |  | | | | |
| Progress report | |  | Final report |  |

**Project Description**

1. Describe the project. What was done, when, and where did project activities take place? If this is a progress report, what remains to be done, and how much of the project financing remains to be spent?

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| 2. How many people benefited from this project? |  |

3. Explain how this project addressed the one or more Rotary Foundation areas of focus set forth in the project application. Who were the beneficiaries and how did this project benefit them?

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| 4. How many Rotarians participated in the project? |  |

5. What did they do? Please give at least two examples, not including financial support provided to the project.

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6. If a cooperating organization was involved, what was its role?

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###### **Financial Report**

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| --- | --- | --- | --- | --- |
| Currency Used: |  | Exchange Rate: |  | = 1 USD |

7. Income

|  |  |  |
| --- | --- | --- |
| **Project Financing Source** | **Currency** | **Amount** |
| 1. District Grant funds received from the District: |  |  |
| 2. Sponsoring Rotary Club: |  |  |
| 3. Partnering Rotary Club, Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_: |  |  |
| 4. Partnering Rotary Club, Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_: |  |  |
| 5. Partnering Rotary Club, Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_: |  |  |
| 6. Other funding (specify) |  |  |
| **Total Project Financing:** |  |  |

8. Expenditures: Please be specific and add lines as needed. Copies of all receipts must be submitted with this report. Receipts must be retained by the club for a minimum of five years, or longer if required by local law.

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| **Project Budget Item** | **Name of Supplier** | **Currency** | **Amount** |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
| **Total Project Expenditures** (For a final report, total financing and total expenditures must be equal.) |  |  |  |

# Certifying Signature

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, that all of the information contained herein is true and accurate, and that my club is in compliance with its Club Qualification Memorandum of Understanding. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights in the photographs, including copyright, and hereby grant RI and TRF a royalty free irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses and in any medium now known or later developed. This includes the right to modify the photograph(s) as necessary in RI’s sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of RI and TRF.

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| Certifying Signature |  | Date: |  |
| Print name, Rotary title, and club |  | | |

To be completed by the District Rotary Foundation Stewardship Subcommittee Chair:

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| District Simplified Grant # |  | Individual Project Report # |  |