# Log int RI and go to Club Central Site

Log into Rotary International at [www.rotary.org](http://www.rotary.org)

Click My Rotary in the menu bar.

Graphical user interface, text

Description automatically generated

Click the Sign In To My Rotary button.

Text

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Enter your user name which is your e-mail address and password. Then click sign in.

Hover over Manage then Club & District Administration.

Click Rotary Club Central

Graphical user interface

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Here’s an easier method:

At the top of the page, click Rotary.org

Graphical user interface, application, website

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Hover over the menu item For Members

Graphical user interface, text, application, chat or text message

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Click on Rotary Club Central

Graphical user interface, text, application, email

Description automatically generated

# Select and enter goals for the next year.

In the left panel, click Goal Central.

Graphical user interface, application

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Click the right arrow to view the next Rotary Year.

Graphical user interface, text, application, email

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NOTE: Only Club Officers can select, enter and edit goals.

It’s recommended that other members using the site use the printed worksheet. Submit the goals to your club’s officers (President, Secretary or Executive Secretary) and let them enter and edit the goals.

Click the Edit button to view all goals.

Use the check marks next to each goal to select the goals you wish to achieve.

Enter the goal number for each goal.

Graphical user interface, application, Teams

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Return to this page to update your achievements.

Be sure to click Save at the top of the goals page before leaving the page.

Graphical user interface, text, application

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