



# 2022-2023 Rotary District 5770

## District Grant Project (DGP)

### Guidelines

**District Grant Projects (DGP) provides an opportunity for Rotarians to use District Designated Funds (DDF) to undertake projects in their own communities or in other countries. Administration of the DGP program is by the Grants Committee of District 5770.**

The DGP Program will provide funding for one-time-only (cannot benefit same people again) community service projects that involve the active, personal participation of Rotarians. Grant criteria should include at least 1 of the 7 area of focus. They are: \* Peace and conflict prevention/resolution; \* Disease prevention and treatment; \* Water and sanitation; \* Maternal and child health; \* Basic education and literacy; \* Economic and community development, \*Environment.

### Application Process

The deadline to submit District Grant applications for the 2022-2023 Rotary year is June 15, 2022 with final reports due February 28, 2023.

Completed applications should be forwarded to:

Jennifer Warren

District 5770 Grants Sub-Committee Chair

[jennbill4@gmail.com](mailto:jennbill4@gmail.com)

fax: (405) 840-9718

## Funding Information

There is \$25,004.27 available for DGs in the 2022–2023 Rotary year.

Clubs are required to participate financially in a proposed DGP; **a minimum of 20% of the total project. In addition, clubs must have per capital giving of \$25 or more to the Foundation the current or previous year.**

## Program Guidelines

Detailed guidelines are available in The Rotary Foundation publication, *Terms and Conditions, District Grants*. Basic project guidelines are noted below:

- a) **Projects must not directly benefit a Rotarian; an employee of a club, district, or other Rotary entity or of Rotary International; or a spouse, lineal descendant, spouse of a lineal descendant, or an ancestor of any living Rotarian or Rotary employee.**
- b) Projects must not fund **existing projects** or activities primarily sponsored by another organization or fund operation expenses of another organization.
- c) Project funds may not be used for travel, salaries, or other administrative overhead costs.
- d) Projects must be Rotary-sponsored and publicly identified with rotary wheel(s) attached.
- e) Projects must not involve liability on the part of District 5770, Rotary International or its Foundation except to provide the amount of the grant.
- f) Program funds may not be used to reimburse applicants for projects already initiated or completed.
- g) Funds may not be used to purchase land or buildings or to construct substantial buildings. Funds must be used in compliance with the Foundation's policies on construction and renovation.
- h) Project funds cannot be used to fund the ongoing projects of a Rotary club or district
- i) Projects that receive DGP funds must be of a short-term nature with the expectation that they will be completed within one year of payment. Funds must be forwarded to an account established specifically for the project within one year of approval. Sponsors must provide interim reports every six months for the life of the grant and a final report is due within two months of a project's completion.
- j) There is a limit of one District Grant per club.
- k) Itemize budget and a clear explanation of each item. The budget should match the grant request; however, if there is a difference, please explain how the sponsor will provide for the balance.
- l) Submit newspaper clippings, photos of project including Rotarian participating.
- m) The minimum amount of District Grant funds that an individual club can apply for will be \$250.

n) The Grants Committee will review all projects and evaluate them. The following guidelines may be considered in the evaluation process:

- Number of people that will be affected in the community
- Need for project
- Club participation
- Club's on-going involvement with the project
- Club's financial participation in the project
- Club's current and past contributions to the Rotary Foundation
- Should address at least 1 of the 7 areas of focus
- Is the applicant club current in payment of dues to RI and District
- Club must be in compliance with IRS reporting (form 990)
- Club must provide some evidence of a needs assessment, although not required to be formal in nature

**The District 5770 expects Rotary sponsors to appoint two Rotarians who will provide oversight and management of award funds and who will serve as contacts for District 5770 Rotary Foundation Committee.**

Questions: Contact District 5770 Grants Sub-Committee Chair Jennifer Warren Cell: (405) 650-3384; Work: (405) 840-7911; [jennbill4@gmail.com](mailto:jennbill4@gmail.com) or District 5770 Foundation Chair PDG Tim Eaton [teaton@ru.edu](mailto:teaton@ru.edu)