ROTARY YOUTH EXCHANGE

District 5770 USA

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HOW CLUBS CAN PARTICIPATE IN YOUTH EXCHANGE

Notify the district that you are interested Select Youth Exchange Officer(YEO) or International Chair Ensure that they attend District and Multi-District Training Sign District Compliance Statement

DUTIES OF INTERNATIONAL CHAIR OR YOUTH EXCHANGE OFFICER (YEO)

- 1. Recruit potential outbound students. Arrange interview of student and parents in October, forward application to District YEO by end of November.
- 2. Assign Local Coordinator and understand placement procedures
- 3. Assign Rotary counselors to outbound and inbound exchange students.
- 4. Ensure Local Coordinator, counselor, hosts, volunteers, and club receive proper training (including abuse and harassment) from District, all are familiar with the Club policy and all required documents are forwarded to the district.

DUTIES OF SPONSORING CLUB

OUTBOUND STUDENTS:

- 1. Recruit outbound students all year long. Give names of potential students to District YEO. Application is made in September. Interview potential students and parents in October, submit to District YEO in November
- 2. Provide Counselor for outbound students and have trained by District.
- 3. Provide, jacket, flags, cards, or give \$100 donation toward these items.
- 4. Counselor shall maintain monthly contact with outbound student (their monthly report).
- 5. Invite student and family to attend club meetings before leaving, Have student present club program upon return.

- 6. Ensure that all counselors and Youth volunteers fill out Volunteer Application and have back ground check and receive District training.
- 7. Host an inbound student if at all possible.

Cost to club about \$200

DUTIES OF HOSTING CLUB

INBOUND STUDENTS:

- 1. Appoint a YE counselor (not related to hosts and same sex as student)
- 2. Arrange for 3-4 host families (Rotarians or non-Rotarians)
- 3. Provide monthly allowance (\$100-\$150)
- 4. Involve student in: -weekly meetings when possible-club projects-encourage Rotary members to get to know and spend time with student
- 5. Make sure that student gets to see local points of interest and Oklahoma
- 6. Help students to weekends and interviews
- 7. Arrange for student to speak or make presentations about home country and their stay to the club on 2-3 occasions
- 8. Provide Birthday, Christmas, graduation and departure gifts
- 9. Ensure that all counselors, volunteers and host families fill out Applications, have background checks and all required documents are retained.

Cost to club is \$1200 to \$2100

Well trained Youth Exchange Officer, Counselor and Host Families are all key to the student and club having a good exchange year. For more information, please contact:

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Now is the time to decide to participate in this life changing program for our Oklahoma children, families and communities!!!!!