

**ROTARY INTERNATIONAL DISTRICT 5890 RESOLUTIONS**  
**(Thru the District Conference Business Meeting, June 19, 2020)**

**District 5890 Resolutions**  
**D-5890 Resolution 89-1**

*Section 1:*

The purpose of this resolution is to make the District 5890 resolutions more accessible and understandable by:

- (a) Rearranging the resolutions in a more logical order;
- (b) Employing a format and numbering system designed to accommodate future expansion;
- (c) Eliminating repealed, forgotten, duplicative, expired, unconstitutional and other ineffective resolutions.
- (d) District 5890 resolutions shall be identified first by the last two digits of the calendar year in which the resolution is adopted followed by the identification of the particular resolution within the numeric order of the resolutions adopted in that calendar year.

*Section 2:*

The resolutions designated as Resolutions 89-1 through 18-1, inclusive, are, as of this date, the resolutions of District 5890 in their entirety.

**District Fund**  
**D-5890 Resolution 89-2**

*Section 1:*

In accordance with the bylaws of Rotary International, District 5890 hereby establishes a fund to be called "The District Fund" for the financing of District sponsored projects and the administration and development of Rotary in the District.

*Section 2:*

The funds of the District shall be held in a bank account(s) in the name of the District. Two signatures shall be required to authorize the withdrawal and/or transfer the funds of the District from its bank accounts. The District authorizes the following individuals to sign checks, drafts, bills of exchange and orders affecting all bank accounts of the District: the District Governor, the District Treasurer, a member of the Finance Committee appointed by the Governor, and a Rotarian appointed by the District Governor to serve in such capacity for the fiscal year.

**District Organization College of Governors**  
**D-5890 Resolution 89-3**

Creates a District advisory organization to be known as the College of Governors, composed of the current District Governor, all past governors active and residing within the District and, as associate members, the District Governor Elect and the District Governor Nominees. The District Governor shall be chairman.

Duties and responsibilities are:

*Section 1:*

Authority and Limitations of Authority of College of Governors. The College of Governors shall be an organization of the District Governor and Past District Governors whereby through a specific and coordinated program the talents, knowledge and experience of these past officers may be utilized to advise and the District Governor in his Rotary Program in District 5890 and at the same time to provide past governors with worthwhile opportunities for practical expression of their continued interest, enthusiasm and willingness to work in Rotary.

*Section 2:*

In accordance with the M.O.P., the current District Governor is the one and only officer of Rotary International in the District. No program or work will be instituted which is incompatible with the work or plans of the current District Governor.

*Section 3:*

Meetings. There shall be at least four (4) meetings during each Rotary year as may be called by the District Governor. It is recommended that the District Governor, at the commencement of the Rotary year, notify the College of Governors of the future meeting dates and places.

*Section 4:*

Organization and Committees. The College of Governors shall be comprised of the current District Governor, as chairman; the District Governor Elect, as secretary; the District Governor Nominees, as ex-officio and active associate members. The organization must have the following committee and liaison assignments:

(a) All members and associate members shall be members of the Governors Advisory Committee, and (b) their recommendations and advice shall not be binding on the District Governor as they act in an advisory capacity only.

The District Governor may create any additional committees and liaisons as may be necessary in the best interest of Rotary.

*Section 5:*

Agenda for regular meetings. To insure a specific, coordinated and directed program for Rotary in this District, the following agenda for meetings is suggested:

- (a) District Governor, presiding, call to order.
- (b) Invocation.
- (c) Report of the District Governor.
  - (1) Report on status of clubs visited.
  - (2) Requests for aid relative to specific clubs and club problems.
  - (3) Review of membership and attendance status of clubs.
- (d) Progress report from members to the District Governor relative to previously assigned club programs.
- (e) Report on liaison members to district committees.
- (f) Report by District Governor on Rotary International activities.
- (g) New business and work assignments.

**Selection of District Governor Nominee**  
**D-5890 Resolution 89-4**

The District Governor Nominee for D-5890 shall be selected and nominated on or before January 31<sup>st</sup> of the year which is twenty-nine (29) months prior to the date that such person shall assume the office of Governor of District 5890.

**Composition and Selection of District Governor Nominating Committee**  
**D-5890 Resolution 89-5 (SUPERSEDED by D5890 Resolution 20-2)**

*Section 1:*

At a plenary session of the District Conference, the District Governor shall call for nominations from the floor for election of three members to the nominating committee. No nominations will be received for members from the club of the District Governor. Three (3) members receiving the highest votes from the club electors will serve on the committee; however, a club may not be represented on the committee by more than one member. The member with the most votes will serve as the chairman of the committee. The outgoing District Governor shall also serve on the committee. The elected chairman, along with the two elected members and the outgoing District Governor, shall meet as soon thereafter as practical for the purpose of choosing three additional members-at-large, of which not more than one member of any club may serve, including the club of the outgoing District Governor and those elected and appointed. This entire committee may be composed of not more than three past district governors. Composition of the seven voting committee members will be announced to the District by the District Governor as soon as possible.

*Section 2:*

No Rotarian may be elected or selected to serve on the District Nominating Committee for two successive terms.

*Section 3:*

The nominating committee will meet to select the District Governor Nominee during the following Rotary year. The District Governor will be a nonvoting ex-officio member of the committee.

*Section 4:*

In the event of proposal of a candidate for District Governor Nominee from a club to which any member of the committee may belong, such member is thereupon immediately disqualified, and shall be replaced by a Rotarian appointed by the District Governor from a club not proposing a candidate for District Governor.

**(NOTE: D5890 Resolution 89-5 was superseded by D5890 Resolution 20-2, approved, enacted and effective as of June 19, 2020)**



**Finance Committee**  
**D-5890 Resolution 89-6**

*Section 1:*

Composition and Section. The District Finance Committee shall be composed of the District Governor and six (6) active members. Each active member shall serve for a term of three (3) years. The terms shall be staggered. Each District Governor shall appoint two (2) members during his term. One of the appointments shall be a past officer of Rotary International and the other appointment shall be a member who is not a past officer of Rotary International.

The District Governor shall immediately fill all vacancies occurring during his term of office. The committee shall contain no more and no less than three (3) past officers of Rotary International. The District Governor will appoint the District Treasurer. The District Treasurer will be an ex-officio member of the Committee without voting privileges.

*Section 2:*

Meetings. The committee shall meet at least quarterly. The meetings shall be called by the District Governor or by at least two (2) members of the Committee.

Ten (10) day notice shall be given to the other members of the time and place of the meeting. Four (4) members of the committee shall constitute a quorum.

*Section 3:*

Duties. The District Governor shall present to the Committee within the first quarter of the Rotary year the following:

- (a) The District Budget (as approved at the prior District Assembly), and
- (b) A financial statement detailing the available funds for the fiscal year. The committee(s) shall, at least quarterly, review and study all the expenses of the District Administration. The Committee shall make recommendations relative to expenditures and the District Budget to the District Governor. The District Governor shall give quarterly financial reports to the Committee, the Past District Governors, the District Governor Elect, the District Governor- Nominee and the Club Presidents. The Committee shall authorize any non-budgeted expenditure in excess of Five Hundred and No/100 Dollars (\$500.00).

**District Budget**  
**D-5890 Resolution 89-7**

The proposed District Budget shall be prepared by the District Governor Elect with suggestions from the members who will serve as the District Governor Elect's Finance Committee during such person's year as District Governor. The proposed District Budget will be delivered by the District Governor Elect to each of the District's incoming presidents at least four (4) weeks prior to the District Assembly. The proposal shall also

disclose all Rotary International funds allocated to the incoming District Governor (District Governor Elect). The District Budget (for the following fiscal year) shall be approved by a majority, in attendance, of the incoming club presidents at the District Assembly. After the approval of the District Budget, the District Governor Elect may request fund approval in accordance with the provisions of the Bylaws and Constitution of Rotary International.

### **District Leadership Plan**

#### **D-5890 Resolution 97-1**

Creates the Position of Assistant Governor (“AG”)

#### *Section 1:*

Purpose. Responsible for assisting the District Governor in the execution of tasks and duties; for acting as a liaison between clubs and the District Governor; for interacting with other assistant governors, committee members and other district leaders; and for helping to promote Rotary and Rotary Foundation activities and programs within the District. This position is to be performed in accordance with the District Leadership Plan of District 5890 as herein adopted and as modified, from time to time, by the actions of the RI Board and the Manual of Procedure.

#### *Section 2:*

Appointment; Term. The District Governor shall have the sole authority to appoint the AG to serve during his/her year as Governor. More than one person may be named AG. It is recommended that individuals selected as AG’s have the potential to be a future district governor. Therefore, it is not desirous to select a past district governor. It is further recommended that a person serve not more than three (3) consecutive years as an AG.

#### *Section 3:*

Duties. The duties to be delegated to the AG shall be at the sole discretion of the District Governor. It is permissible to delegate the following duties:

Meet with and assist the incoming club presidents in his/her assigned area at the beginning of the Rotary year to discuss club goals and to review the Summary of Club Plans and Objectives. It is recommended that the AG visit each assigned club in his/her area regularly with a minimum of one visit each quarter of the Rotary year. The AG will report to the District Governor after each club visit and, if requested, will prepare the reports to RI for submission by the District Governor and update the District Governor on the assigned clubs’ activities, goals, problems, specific needs, attendance at local and district meetings, net growth and financial status. Participation in meetings with district leaders. All other duties of the District Governor that may be delegated.

#### *Section 4:*

Training. The AG shall attend and actively participate in the AG’s training session for the District.

*Section 5:*

Other Responsibilities. May assist the Governor Elect and the District Trainer in organizing and conducting the Presidents Elect Training Seminar and the District Assembly. Works with the District Governor and other district leaders to develop district goals. Promotes attendance at PETS, the District Assembly, the District Conference and other district meetings. Attends and participates in club meetings as directed by the District Governor, club assemblies, PETS, District Assembly and District Conference.

**Contracts/Solicitations**  
**D-5890 Resolution 00-1**

Any Rotary District 5890 member, club, committee or group that solicits any funds or enters into any contract, including any oral contract in the name of District 5890, must obtain the prior approval of the Governor, and has the responsibility of forwarding copies of all letters seeking such funds and any subsequent proposed contracts, whether written or verbal (in which case they are to be produced in writing), to the Governor for distributions to the Finance Committee. Only the Governor has the authority to enter into any agreement or solicit any funds for Rotary District 5890. Anyone else seeking such funds or entering into such contracts is operating outside the scope of authority.

**Selection of Vice-Governor**  
**D-5890 Resolution 16-1**

The District Governor Nominating Committee may select one available Past District Governor, proposed by the Governor-Elect, to be named Vice-Governor. The role of the Vice-Governor will be to replace the Governor in case of a temporary or permanent inability to continue in the performance of the Governor's duties. If the District Governor Nominating Committee fails to select a Vice-Governor, then the Governor-Elect shall choose his or her Vice-Governor. The Vice-Governor must meet the same qualifications as Governor. If a current Governor is deemed to temporarily be unable to perform the duties of Governor, he or she shall determine if and when they will resume the duties of Governor.

**Orientation of District Governor Nominee Designate**  
**D-5890 Resolution 18-1**

The current District Governor shall, within forty-five (45) days of the selection of the District Governor Nominee Designate (DGND), conduct an orientation session for the DGND. The orientation session shall be attended by the current District Governor, District Trainer, District Secretary, District Governor Elect and District Governor Nominee. The orientation shall include an overview of the operation of District 5890 including, but not limited to, the District budget, training opportunities, a general schedule of District events and provide the prospective DGND an opportunity to pose questions to such persons.



**District Budget**  
**D 5890 Resolution 20-1**

The District will designate and maintain a "Reserve Fund." This fund will be in the form of an interest-bearing account or instrument. This fund will be designated as the "District Financial Non-Operating Reserve Fund." The purpose of this fund is to protect District 5890 from losses due to nonfulfillment of contracts or any unexpected, unforeseen or extraordinary expense as deemed appropriate by the District Finance Committee. The minimum protection balance shall be determined by The District Finance Committee. The District Finance Committee shall authorize the use of these funds. The District Governor Elect may not use any part of this Reserve Fund as revenue for the District Budget, unless expressly authorized by the District Finance Committee.

**Composition and Selection of District Governor Nominating Committee**  
**D-5890 Resolution 20-2 (this Resolution supersedes and replaces D5890 Resolution 89-5)**

*Section 1:*

At the business meeting conducted at the District Conference, or at another time in lieu of the District Conference, the District Governor shall call for nominations from the floor from the Electors of the clubs in the District for the election of three (3) members to the Nominating Committee. Electors who nominate an individual to be elected to the Nominating Committee must have prior verification that such person will accept the nomination. No nominations shall be accepted for a member of the club of the District Governor. The three (3) nominees receiving the highest votes from the club Electors will serve on the committee; however, a club may not be represented on the Nominating Committee by more than one member. The nominee with the most votes will serve as the chairman of the committee. The outgoing District Governor shall also serve on the committee.

Once selected, all committee members will be provided with a full and complete copy of this resolution, as enacted by the District Electors, and they shall immediately read the entirety of the District Resolution to understand the rules and procedures as set out therein.

The Chair shall confirm confidentiality to all members prior to filling out the remaining three members, and all committee members shall likewise confirm their understanding of the confidentiality requirement in a signed original document delivered to the Chair or delivered to the Chair by electronic transmission.

The elected Chair, along with the other two elected members and the outgoing District Governor, shall meet as soon thereafter as practical for the purpose of choosing three additional members-at-large and two (2) alternates, of which not more than one member of any club may serve, including the club of the outgoing District Governor and those elected and appointed. This entire committee shall be composed of at least two (2), but

not more than three (3), Past District Governors of District 5890, one of which shall be the outgoing District Governor.

Immediately after filling all committee positions, the Chair shall confirm confidentiality to the newly appointed members-at-large. All newly appointed committee members shall confirm their understanding of the confidentiality requirement in a signed original document delivered to the Chair or delivered to the Chair by electronic transmission.

Composition of the seven voting committee members will be announced to the District by the District Governor as soon as possible.

*Section 2:*

No Rotarian may be elected or selected to serve on the District Nominating Committee for two successive terms.

*Section 3:*

Upon receiving applications from candidates and prior to distribution or notice of receipt of any application, the Nominating Committee Chair will confidentially verify and confirm that all applicants have paid all dues to his or her Rotary Club and, if the Applicant, has transferred membership within the past Rotary year, with the immediate prior Rotary Club. The Chair shall thereafter verify that any nominating club is in good standing (all dues paid) with the district and Rotary International to confirm their eligibility. If the applicant or club is not in good standing as set forth herein, the applicant will be disqualified and not be allowed to apply for that current cycle.

Upon confirmation of all candidates' eligibility the Chair will distribute the applications for each eligible candidate at one time to the committee following the submittal deadline. This will help to ensure confidentiality, and if there is a perceived conflict of interest by a Nominating Committee member, the Chair should immediately contact the District Governor who will manage such potential conflict in confidence, as soon as possible and in concert with the District Parliamentarian and legal committee, if any, to ensure integrity of the conflict resolution process.

*Section 4:*

In the event of proposal of a candidate for District Governor Nominee from a club to which any member of the Nominating Committee may belong, that member of the Nominating Committee is thereupon immediately disqualified, and shall be replaced by a Rotarian appointed by the District Governor and selected from the Alternates above selected, if more than two (2) Alternates are required, the District Governor will select the Alternate from a club not proposing a candidate for District Governor. This provision shall not apply to the outgoing District Governor. Selection shall be by majority vote. However, in no event may the outgoing District Governor's vote be cast as the deciding vote for any candidate if a member of the outgoing Governor's club is a candidate. In that event, while the selection need not be unanimous, no candidate shall be elected with less than 5 of the 7 votes.



*Section 5:*

The Nominating Committee will meet to select the District Governor Nominee during the following Rotary year. The District Governor will be a nonvoting ex-officio member of the committee. If the Chair has a question on procedures or any other issue, they will first contact the current sitting District Governor for guidance. The Chair shall not contact any other person prior to consultation with the current sitting District Governor.

The District Governor's role during the selection process will be only to verify and declare that the process was handled correctly and fairly. The District Governor Elect and the District Governor Nominee's role will be only to observe. The District Governor, the District Governor Elect and the District Governor Nominee will not address the Nominating Committee in any way unless specifically asked by the Chair and may not vote or comment on the person for whom each would vote if allowed.

*Section 6*

In the event an issue arises which is not addressed in this Resolution, the matter may be resolved by resort to the most current versions of the Rotary International Manual of Procedure and/or the Rotary International Code of Policies.

**CERTIFIED TO AS OF JUNE 19, 2020:**

  
**WILLIAM P. HALL,**  
District 5890 Parliamentarian