

GENERATING A MULTIPLE DONOR FORM

Begin by logging in to www.rotary.org/myrotary:

ROTARY.ORG > MY ROTARY | Sign in/Register

Rotary My Rotary Exchange Ideas Take Action

WELCOME TO ROTARY'S COMMUNITY

SIGN IN / REGISTER **EXPLORE SITE**

Join our community of leaders to exchange ideas and take action at home and around the world.

SIGN IN

SIGN-IN EMAIL *
loginID@login.log
[Forgot email?](#)

PASSWORD *

[Forgot password?](#)

☒ **REMEMBER ME** ?

SIGN IN

WHY CREATE AN ACCOUNT?

Signing in to My Rotary gives you a customized experience and easier access to tools and information that are relevant to you.

Anyone can create an account and sign in. Existing Member Access users can re-register with their current user ID. For tips on registering and using the site, see our [website resources](#). For assistance, [contact us](#).

CREATE ACCOUNT

Once through, hover over your name and select the "Profile" link from the menu:

ROTARY.ORG > MY ROTARY | Your Name 0 Club Finder Location/Language

Rotary Profile Account Settings Sign out Exchange Ideas Take Action Learning & Reference Manage The Rotary Foundation Member News

GIVE

MY ROTARY

DYNAMIC YOUNG CLUB USES SOCIAL MEDIA TO GROW

Former Rotaract members and other young professionals join forces in one of Uruguay's newest and most active Rotary clubs. [Read more](#)

MY MESSAGES +

ANNOUNCEMENTS -

[Previewing the World Polio Day Livestream event](#)
20-Oct-2014

[Chat with food experts on Twitter about alleviating hunger](#)
13-Oct-2014

[Huang declares Germ president-nominee](#)
2-Oct-2014

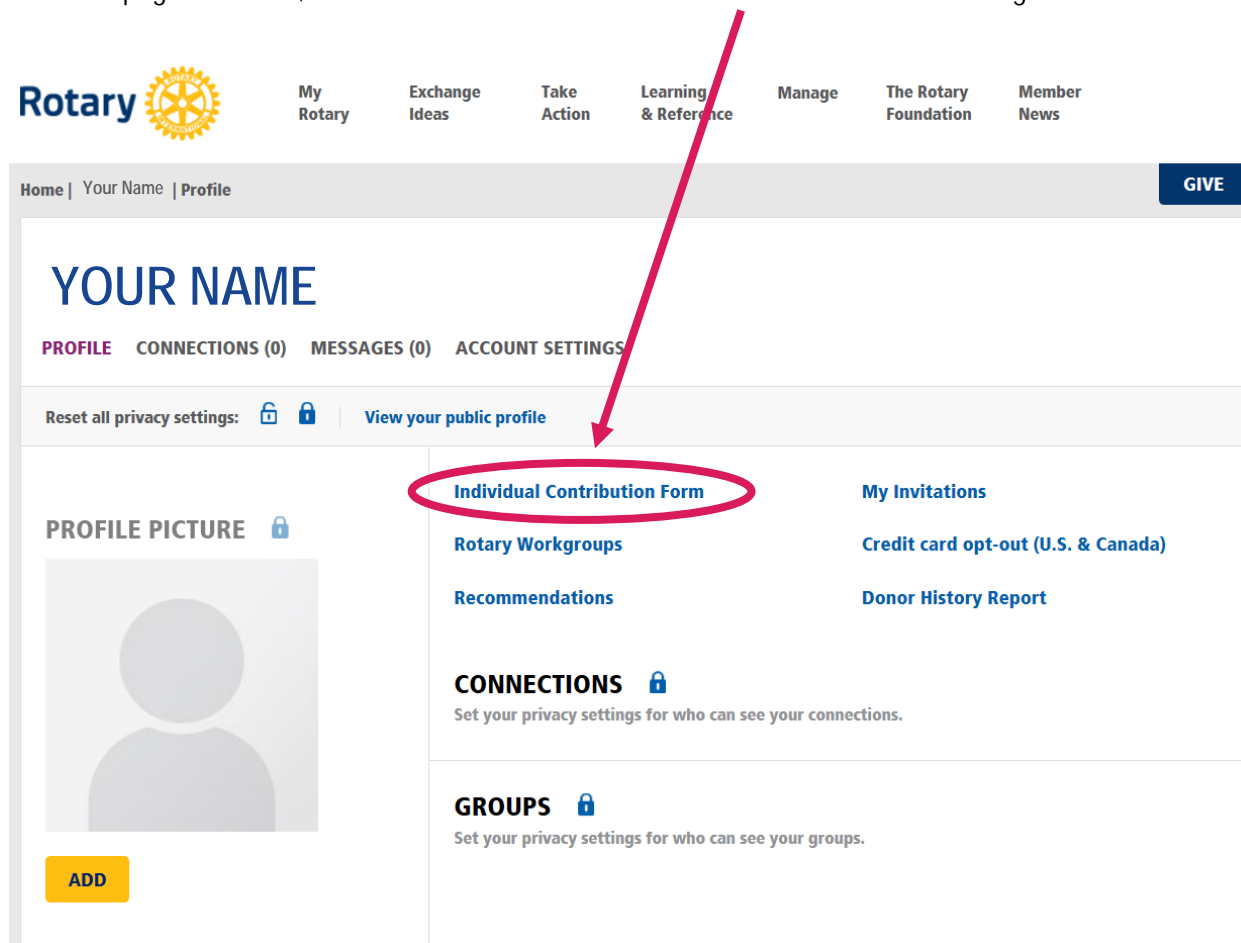
[See more >](#)

ROTARY SPOTLIGHT +

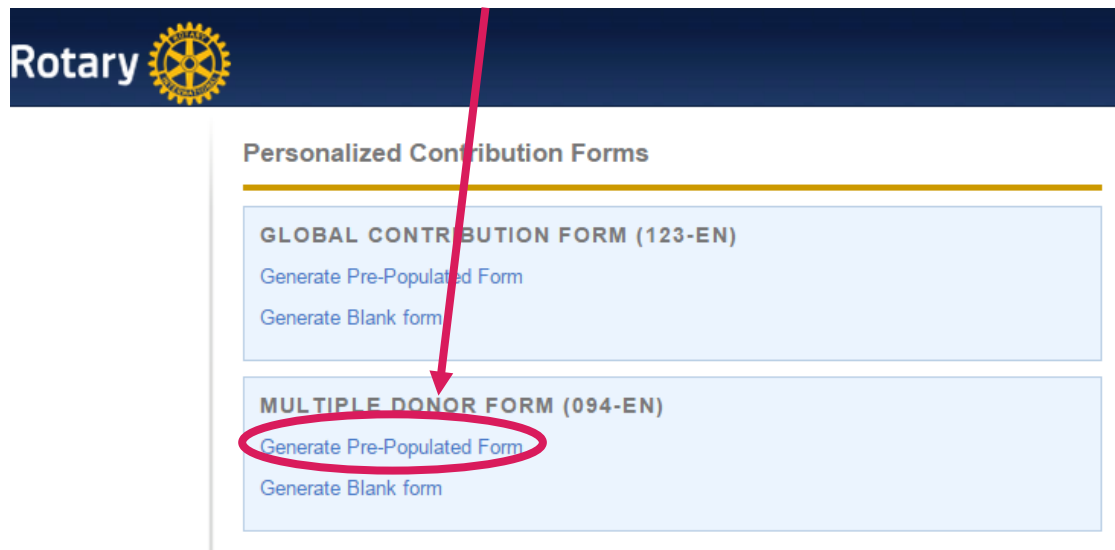
GROUP DISCUSSIONS +

GENERATING A MULTIPLE DONOR FORM

Once the page refreshes, select "Individual Contribution Form" from the menu on the right:

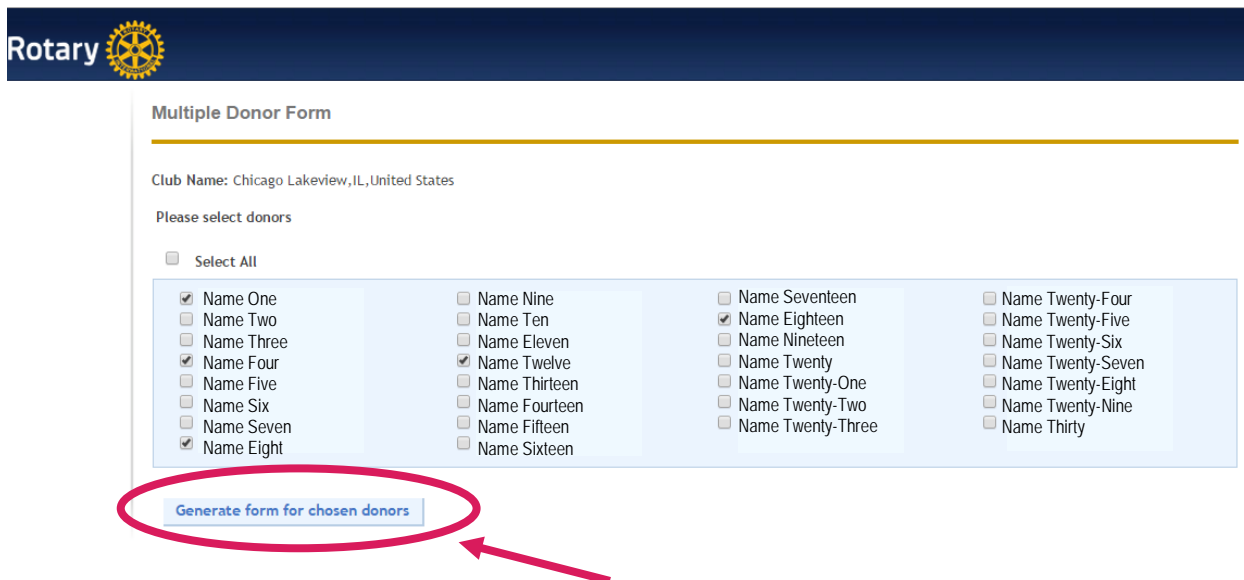


After the refresh, select "Generate Pre-Populated Form" under the 'Multiple Donor Form' Heading:



GENERATING A MULTIPLE DONOR FORM

After the refresh, you'll be presented with a list of your Active and Honorary Membership. Select the check box next to the name of the donor(s) to include them on your Multiple Donor Form. Alternatively, you can select all:



Rotary

Multiple Donor Form

Club Name: Chicago Lakeview, IL, United States

Please select donors

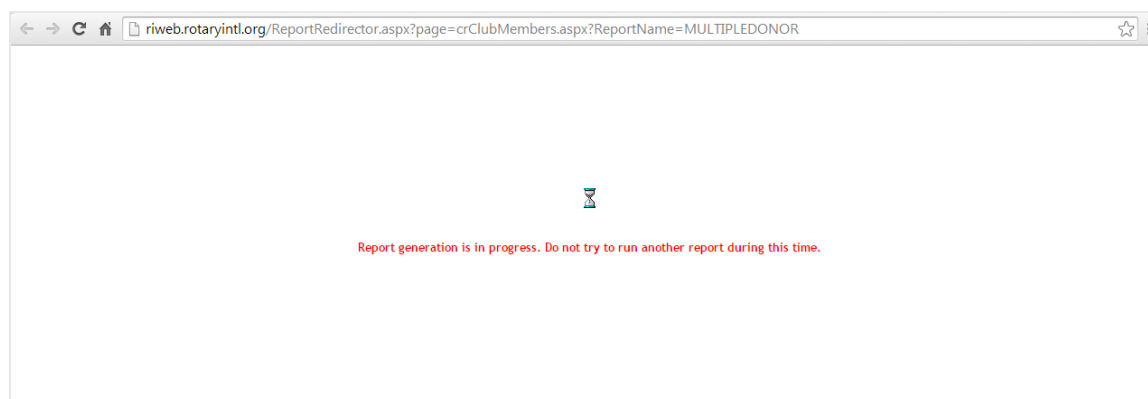
☐ Select All

<input checked="" type="checkbox"/> Name One	<input type="checkbox"/> Name Nine	<input type="checkbox"/> Name Seventeen	<input type="checkbox"/> Name Twenty-Four
<input type="checkbox"/> Name Two	<input type="checkbox"/> Name Ten	<input checked="" type="checkbox"/> Name Eighteen	<input type="checkbox"/> Name Twenty-Five
<input type="checkbox"/> Name Three	<input type="checkbox"/> Name Eleven	<input type="checkbox"/> Name Nineteen	<input type="checkbox"/> Name Twenty-Six
<input checked="" type="checkbox"/> Name Four	<input checked="" type="checkbox"/> Name Twelve	<input type="checkbox"/> Name Twenty	<input type="checkbox"/> Name Twenty-Seven
<input type="checkbox"/> Name Five	<input type="checkbox"/> Name Thirteen	<input type="checkbox"/> Name Twenty-One	<input type="checkbox"/> Name Twenty-Eight
<input type="checkbox"/> Name Six	<input type="checkbox"/> Name Fourteen	<input type="checkbox"/> Name Twenty-Two	<input type="checkbox"/> Name Twenty-Nine
<input type="checkbox"/> Name Seven	<input type="checkbox"/> Name Fifteen	<input type="checkbox"/> Name Twenty-Three	<input type="checkbox"/> Name Thirty
<input checked="" type="checkbox"/> Name Eight	<input type="checkbox"/> Name Sixteen		

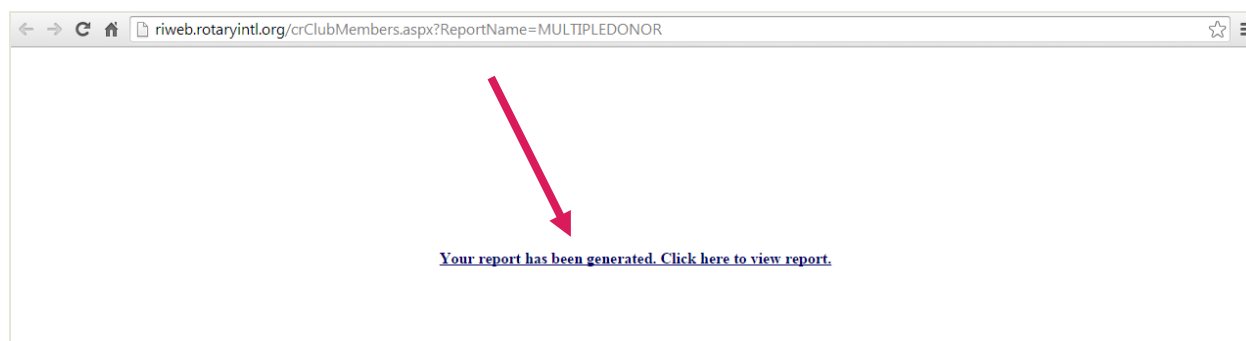
[Generate form for chosen donors](#)

Once you have made your selection, select "Generate form for chosen donors."

The report will generate:



Once it is available, click the link as prompted:



GENERATING A MULTIPLE DONOR FORM

You'll then be presented with the desired form for printing and completion before mailing it in to The Rotary Foundation:

Starple Check Here		THE ROTARY FOUNDATION		EVERY ROTARIAN EVERY YEAR	
MULTIPLE DONOR FORM					
Complete this form when submitting a single contribution reflecting the combined gifts of multiple club members. Please do not send cash.					
Contributions to credit Rotary Club Of		Community, State/Province/Prefecture, Country		1234	0987
Club Name		Club #		District #	
Individual completing this form: Your Name		loginID@login.log		23-Feb-1905	
Name		Telephone		E-mail	
Date					
CONTRIBUTION METHOD		Credit Card Contribution - To Credit Multiple Donors (Disregard this section if contributing by check or wire transfer.)			
<input type="checkbox"/> Check (payable to The Rotary Foundation)		Credit Card Number			
<input type="checkbox"/> Credit Card (Complete credit card section.)		Expiration Date			
<input type="checkbox"/> Master Card		Security Code			
<input type="checkbox"/> Visa		M M Y Y			
<input type="checkbox"/> Discover					
<input type="checkbox"/> American Express		Name as it appears on card			
<input type="checkbox"/> Diner's Club		Signature of cardholder			
<input type="checkbox"/> Wire Transfer (Notify appropriate RI office for instructions.)					
Please provide each individual donor's membership ID, name and personal contribution amount. Membership ID numbers may be obtained from the club secret also listed on the Club Recognition Summary (CRS). A contribution of any amount, from every Rotarian, will truly make a difference.					
Note: Changes to designation can only be requested within 90 days of gift receipt date within current Rotary year.					
Contribution Designation (choose one):					
<input type="checkbox"/> Annual Programs Fund (eligible for SHARE)					
<input type="checkbox"/> World Fund					
<input type="checkbox"/> Humanitarian Grant #					
<input type="checkbox"/> Polio Plus					
Individual Donor Details (Identify and allocate individual contribution amounts.)					
Membership ID #	Donor Name (as appears on CRS)	Contribution Amount	Membership ID #	Donor Name (as appears on CRS)	Contribution Amount
1234567	Name One		7654321	Name Twelve	
9876543	Name Four		987654	Name Eighteen	
246810	Name Eight				
Total (Amount of contribution submitted)					
Please do not enclose any additional correspondence. For contribution or recognition questions, please call The Rotary Foundation Contact Center at 866-9-ROTARY (866-976-8279), or contact the RI office that services your area. If using a credit card, please submit by faxing to The Rotary Foundation at 847-328-5260. Please send only once. Duplicate requests may result in duplicate charges.					
Please send your contributions to the appropriate address:					
United States					
The Rotary Foundation					
14280 Collections Center Drive					
Chicago, IL 60693 USA					
Canada					
The Rotary Foundation (Canada)					
c/o 911600					
PO Box 4090 STN A					
Toronto, ON M5W 0E9					
Canada					
THANK YOU!					
094-EN-(808)					

If you have any questions about this process or contributions, please contact the Rotary Support Center by calling +1.866.9.ROTARY (+1.866.976.8279) or by emailing Contact.Center@Rotary.org.