



SAMPLE: AGENDA FOR YOUR INTERACT CLUB MEETING

Agenda: Interact Club Meeting # _____ Date _____

Call to order by President: _____ at (time): _____

1. Recite Rotary's Four-Way Test
2. Welcome guests/Introduce new Interact club members.

Roll Call: _____ Members Absent: _____

(If a Board of Directors meeting was held since the last Interact club meeting, the club secretary gives a report to the Interact club meeting.)

Reports of Officers: _____

Committee Reports: _____

Unfinished
Business: _____

New Business: _____

Announcements: _____

Adjournment Time: _____