



CHARTERING A NEW DISTRICT 5890 INTERACT CLUB

District 5890 Interact Committee:

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Interact clubs require a greater level of oversight from their sponsor clubs. Your Rotary club should have an Interact Committee which consists of MORE than one Rotarian. Rotary members attend meetings and oversee the financial records of Interact clubs. But, most importantly, Rotary members provide a safe environment for Interactors. Interact members are *legal minors* and Interact may be their first service club experience. For that reason, Rotarians must:

- Follow Rotary's youth protection policies as outlined in the Rotary Code of Policies (*Do ANNUAL Criminal Background Checks*)
- Screen all adults with significant unsupervised contact with Interactors (e.g. chaperones)
- Ensure adult supervision for meetings, activities, and service projects
- Follow local guidelines for youth participation in online activities, such as e-meetings
- Develop a crisis management plan for inherently risky activities, such as using power tools, transporting heavy materials, or outdoor service projects
- Follow Rotary's youth travel policies for travel outside the local community, greater than 150 miles, and internationally

SUPPORT YOUR INTERACT CLUB

A successful Interact club starts with a committed sponsor Rotary club. Rotary members support Interact as sponsors, guides, and mentors. Rotarians work side-by-side with Interactors to serve local schools and communities. Most importantly, Rotary members keep the connection between Interact and Rotary strong by reporting club leaders, connecting Interact clubs with new opportunities, and providing a safe environment for all youth who participate in our programs.

FOLLOW ROTARY'S YOUTH PROTECTION POLICIES

In any given year, Rotary works with more than 500,000 youth and young adults through our programs. For every Interact club, every RYLA event, and every Rotary Youth Exchange, the safety of youth is our first priority. Our policies ask clubs and districts to follow all youth protection laws, develop risk management plans, and respond appropriately to any concerns or allegations that arise. Our policies apply to all of our programs for young leaders – Rotary Youth Exchange, Interact, and RYLA – as well as to any activities where Rotary members work with legal minors. An ANNUAL Criminal Background Check should be done on ANYONE working with youth!

The purpose of chartering an Interact club is so they're covered under your Rotary Club's General Liability Insurance with RI

∞ COMPLETING THE INTERACT CLUB CERTIFICATION FORM TO CHARTER A NEW INTERACT CLUB ∞

Item #1 – Please complete "Interact Club Certification Form" with the school's address, etc., add the names of the Interact officers and charter club members.

Item #2 – Please have your Interact club president and Rotary club president sign the form and send by fax to (979) 543-0027, or scan and email to bstaff@cityofelcampo.org. I will obtain the District Governor's signature.

Item #3 – I'll make copies for distribution.

Item #4 – I'll prepare a cover letter for the form and submit everything to my contact at Rotary International, and I will continue to monitor the application process with their office.

It takes about 3-4 weeks for Rotary International to process the paperwork. They'll send all of us an email with the official letter confirming that the Interact club is chartered, plus a copy of the official Charter Certificate for the Rotary president to print and sign.

I encourage the Rotary club to have the Charter Certificate framed for presentation to the Interact club and plan a celebration!

Rotary International will also email you the Interact Handbook. Interact membership cards for Interact members can be downloaded at www.rotary.org under the "Learning & Reference" tab, then under "Learn by Topic" heading, select "Interact", then "Interact ID Card".

We don't have to send the form to Rotary immediately. Wait a few months to see if you can increase the membership, and during that time period, you can still have meetings, hold service projects, and have fundraisers and all other functions of an Interact club.

Thank for all your help, and please feel free to contact me if you have any questions.

Brittni Staff

Rotary District 5890 Interact Committee

Officer Phone: (979) 541-5003, Cell: (979) 78-6347, Fax: (979) 543-0027, Email: bstaff@cityofelcampo.org



Join our "Interact District 5890" Facebook Group: www.facebook.com/interact5890



INTERACT CLUB CERTIFICATION FORM

Interact is a club for young people ages 12 to 18 that empowers them to take action, become leaders, and gain a global perspective. Each Interact club is sponsored by a Rotary club, and there is no fee to charter a club.

To officially charter an Interact club:

1. Adopt the [Standard Interact Constitution and Bylaws](#).
2. Complete all required fields (marked with an asterisk) on this form.
3. Obtain the signatures of the sponsor Rotary club president(s) and district governor. Rotary will not charter the club if any signature is missing.
4. Distribute copies of the signed form to the Interact club, sponsor Rotary club(s), district governor, and district Interact chair.
5. Submit the completed form by email (interact@rotary.org), or by mail or fax to the appropriate [Rotary International office](#).

Once Rotary receives your form, it will take four to six weeks to charter the club and prepare the certificate. Rotary will email it to the sponsor Rotary club president(s) to sign and present to the new Interact club.

Even before the official certificate arrives, members of the new Interact club — under the guidance of the sponsor club's members — can meet, organize, and take action in the community.

INTERACT CLUB NAME AND CONTACT INFORMATION

*Rotary district number _____

*Interact club name _____

*Founded on _____
(date) (name of month) (year)

*Interact club base (check one): ☐ School ☐ Community

*In what language does the Interact club prefer to receive correspondence? (check one):

☐ English ☐ French ☐ Italian ☐ Japanese ☐ Korean ☐ Portuguese ☐ Spanish

*Interact club's city _____ *State/Province _____

*Country _____ *Postal code _____

Interact club email _____

Interact club website _____

INTERACT ADVISER INFORMATION

The Interact adviser is an adult in the school or community who attends Interact club meetings, offers guidance on club projects, and serves as the primary contact person for the club. Interact advisers must be reported to Rotary annually by 1 July.

*First name _____ *Last/Family name _____

*In what year(s) will this adviser serve? (check all that apply): ☐ Current Rotary year ☐ Next Rotary year
☐ Year following next Rotary year

*Is the Interact adviser a Rotarian? ☐ Yes ☐ No

*Interact adviser's personal email _____

*Adviser's street address _____

*City _____ *State/Province _____

*Country _____ *Postal code _____

*In what language does the Interact adviser prefer to receive correspondence? (check one):

☐ English ☐ French ☐ Italian ☐ Japanese ☐ Korean ☐ Portuguese ☐ Spanish

INTERACT CLUB PRESIDENT INFORMATION

Interact club presidents are encouraged to identify themselves to Rotary using the [Interact Club Contact Information form](#) so they can be informed of the latest Interact resources and opportunities directly. However, this is not a requirement and is completely at the Interact president's discretion. In order to comply with youth protection and data policies, Interactors must report themselves rather than have their information shared by someone else.

SPONSOR(S)

Active and meaningful sponsorship by a Rotary club or clubs is necessary for success. Interact clubs may be sponsored by one to three Rotary clubs; district governors must approve in writing any additional Rotary club sponsors after carefully considering whether it is in the best interest of the Interact club. List all sponsor clubs and provide the names and signatures of the president of each.

By signing below, I understand and accept the provisions of the [Interact Statement of Policy](#) and the [Standard Interact Club Constitution and Bylaws](#). I agree to mentor club members, guide them in service, and ensure that Rotary receives club contact information annually.

| | | |
|-------------------|-----------------------------|------------------------|
| *Rotary club name | *President's name (printed) | *President's signature |
|-------------------|-----------------------------|------------------------|

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| Rotary club name | President's name (printed) | President's signature |
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| Rotary club name | President's name (printed) | President's signature |
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DISTRICT GOVERNOR'S ENDORSEMENT

By signing below, I approve the establishment of the Interact club. I will support and promote the club, connect its members with other clubs, and include its members in district service and training events. I will consider appointing a district Interact committee chair to strengthen connections between Interact and Rotary.

| | |
|-------------------------------------|--------------------------------|
| *District governor's name (printed) | *District governor's signature |
|-------------------------------------|--------------------------------|