

Interact District 5890 Planning Guide



May 2017:

- **Notify Interact D5890 Committee of Teacher Adviser (if new) & your incoming Interact club officers**
- Establish contact with sponsoring Rotary Club's Interact Sponsor
- Make sure your incoming club president attends **President Elect Training Seminar**
- Start working on your club's Facebook page and website during the summer!
- **Saturday, July 22nd - District 5890 Membership Seminar - Houston Community College Southwest**

August 2017:

Weeks 1-2

- Use the Interact Club Presidential Citation activities to plan your year so you qualify for this global award.
- Review Interact Handbook on Rotary International website (www.rotary.org) & Club Constitution & By-Laws
- Start communicating with the Interact District Governor
- Ask your officers to attend the District 5890 Interact Round-Up on Sept 23rd at Deer Park HS-South Campus

Weeks 3-4

- Meet with your fellow officers to determine first board and club meetings of the year
- Assist board in determining and publishing club meeting dates, times and locations for the year - Review Standard Interact Club Constitution, and also Standard Interact Club By-Laws
- Plan club fundraisers and activities for first semester; designate board member in charge of each event.
- Design your Interact club t-shirt using the new Interact logo.
- *Invite your members to the District 5890 Interact Round-Up on Sept 23rd at Deer Park HS-South Campus*

September 2017:

Weeks 1-2

- Spread the word about the Interact Round-Up on September 23rd at Deer Park High School-South Campus
- Submit registration for D5890 Interact Round-Up by September 18th
- Collect Interact District Dues of \$3 per member (see December 2017 on page 2 for details)
- Assist board in arranging new member recruitment activities
- Meet with club secretary to establish membership list
- Meet with club treasurer to establish financial records
- Meet with board members in charge of fundraising to plan first fundraiser

Weeks 3-4

- Stay in contact with the Interact District Governor about District Interact events
- Start planning your World Interact Week activities so your Interact club receives recognition

October 2017:

- **Share with your members what you learned at the District 5890 Interact Round-Up**
- Assist board with club meeting agendas, fundraising and service events
- Assist board in promotion and fundraising for District International Project at the local club level
- Do members want to become Rotary Youth Exchange Students? Interviews will be held December 3, 2016, and applications must be submitted to your sponsoring Rotary club several weeks in advance.

November 2017:

- Assist board with club meeting agendas, fundraising and service events
- Ensure potential Camp RYLA attendees have been identified and have application information by asking Rotary Sponsor about RYLA Registration Form, and give to club members.
- (This is a \$225 scholarship awarded by the Rotary club to the Interactors. The fee cannot be paid by the parents, or the Interact club. Applications must be submitted to the Rotary club, and they will choose the students that will receive the scholarship.
- Announce D5890 4-Way Test \$2,000 Scholarship Contest at club meeting and determine possible candidates (Only SENIOR Interactors can submit essays for this contest.)

December 2017:

- Assist board with club meeting agendas, fundraising and service events
- December 1, 2017: \$3 per member District Dues are due. Payable to: "District 5890 Rotary Interact Club".
Mail to: Tommie Buscemi, 4722 Autumn Alcove Court, Kingwood TX

January 2018:

- Assist board with club meeting agendas, fundraising and service events
- Announce info about the Interact District Conference. Speak to sponsoring Rotary club about providing door prizes & fully or partially sponsoring costs for Interact club members to attend.
- Talk to possible nominees for club officers for next school year

February 2018:

- Assist board with club meeting agendas, fundraising and service events
- Remind students about Interact District Conference in February/March 2017 (exact date will be advised)

March 2018:

- Interact District Conference in February/March 2018 (exact date will be advised)
- Presidential Citation from President of Rotary International is due by last day of school 2018
- Assist board with club meeting agendas, fundraising and service events
- Determine due date for transfer of D5890 Group Fundraising monies to District
- Talk to possible nominees for club officers for next school year

April 2018:

- Hold elections to select your 2018-2019 officers
- Plan to attend the D5890 Interact Gardening with the District Governors event with your club
- Assist board with club meeting agendas, fundraising and service events
- Determine how club board for the following school year will be determined (By-Laws)
- Arrange for fundraising proceeds to be sent to District

May and June 2018:

- Assist board with final club meetings and celebrations of the year
- Announce club board for the following school year
- Register club data for following school year with Rotary International (on website)

Possible Fundraising Events:

- Talent Show or International Showcase at high school or area level
- Penny Wars, Bake Sales, Car Washes, Candygrams, Walk-A-Thon, Purple Pinkie Project
- Auction "services" to local Rotarians, i.e. dog walking, car washing

Important Links can be found at www.rotary5890.org, under "Site Pages" scroll down to "Interact"

- Interact Handbook
- Interact Brochure
- Camp RYLA - www.rotary5890.org - Links on left side under "RYLA"
- Incoming Interact Officer Data Form
- Rotary International: www.rotary.org Rotary District 5890: www.rotary5890.org

Contacts:

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