

**Goals of Club Membership Committee**

1. Review application of proposed member.
2. Check references as necessary
3. Vote on proposed member for recommendation to the board
4. Make application experience more pleasant
5. Develop Orientation Manual with complete information on Rotary and club requirements.
6. Deliver orientation (Rotary information) in a professional, orderly manner. Invite the proposing Rotarian to join the orientation. You are the face of Rotary at that point.
7. Keep the approval process to 4-6 weeks
	1. Hold stand-up board meeting, if necessary
8. Induct proposed member shortly after the 7-day notice period to the club membership.
9. Assign mentor
	1. Coordinate with mentors
	2. Never let applicant fall through the cracks!!!
	3. Communications, communications, communications
	4. Keep materials current
10. Explain the Red Badge Program
11. Monitor applicant’s progress