

# HOW TO ACCESS ROTARY CLUB CENTRAL



## SIGN INTO YOUR MY ROTARY ACCOUNT

A screenshot of the My Rotary website. At the top, there's a navigation bar with links to Rotary.org, Brand Center, English, Sign In, and Register. Below this is a header with the Rotary logo, "My Rotary", and buttons for "Donate" and "Get Involved". The main content area has a large image of people working in a garden. Overlaid on this is a white box with the text "Welcome to My Rotary" and "Sign in or register to access your personalized My Rotary portal". Below this text are two buttons: "Sign in" and "Register", with "Sign in" highlighted by a red box. A blue speech bubble points to the "Sign in" button with the text "Go to My Rotary and sign in. Or choose **Register** to get a My Rotary account." Below the main image, there's a section titled "Easy access to resources" with three links: "Rotary Club Central", "Grant Center", and "Membership and Foundation Reports".

You can also go to [rotary.org/clubcentral](https://rotary.org/clubcentral) to reach the site directly. You'll be prompted to sign in to My Rotary or create an account if you haven't already.

# GO TO ROTARY CLUB CENTRAL

The screenshot shows the Rotary website interface. At the top, the navigation bar includes the Rotary logo, "My Rotary", and buttons for "Donate", "Refer", and a search icon. A dropdown menu is open under "Knowledge & Resources", which is highlighted with a red box. A callout bubble points to this menu with the text: "Select the **Knowledge & Resources** dropdown menu."

Below the navigation bar, the main content area features a large image of people in a meeting. On the left, a personalized greeting says "Hello, Stacey" with a "View Profile" link. On the right, there are two cards: "Evanston (Rotary Club)" showing the next meeting on Thursday at 12:15, and "District 6440" showing the district and zone. Both cards have "View Club" and "View District" links.

At the bottom, the "Knowledge & Resources" dropdown menu is expanded, showing a list of links. A red box highlights "Rotary Club Central", and a callout bubble points to it with the text: "Select **Rotary Club Central**". Other links in the menu include "Grant Center", "Rotary Showcase", "Brand Center", "Raise for Rotary", "Learning Center", and "Webinars".

On the left side of the expanded menu, there is a "Resources & References" section with links for "Grants & Services", "Resources by Role", "Membership Materials", "Club and District Administration", and "District Committees".

At the bottom of the page, there is a link: "View Knowledge & Resources Page >".

Dashboard

Goal Center

Global View

Service Activities

Resources

Reports

Contact Us

My Rotary

SETTINGS

Language

Dashboard

Welcome to Rotary Club Central, the online tool for setting goals and tracking progress. Explore data and trends related to your club's goals on this page, and use the tabs to manage goals, project activities, and more.  
Please note: data reported outside Rotary Club Central, including data reported in My Rotary, will be delayed for at least 24 hours.

GlobalMy ZoneMy DistrictAll Club GroupsAll Clubs

Rotary Club of Chicago Lakeview

Membership Trends

	2019-20	2020-21	2021-22	2022-23	2023-24
July 1	37	39	29	28	30

Gender Trends

	2019-20	2020-21	2021-22	2022-23	2023-24
Female	21	14	12	12	12
Male	18	15	16	18	19
Self-describe	0	0	0	0	0
Prefer not to identify	0	0	0	0	0
Unreported	0	0	0	0	0

as of: 20-Sep-2023

# HOW TO SET A GOAL

## For club officers



### FIND GOALS TO TRACK

Rotary Club Central

Club Goals

Choose and set the goals your club will focus on and track progress.

Rotary Club of **Anytown**

0 of 26 Achievement

< 2023-24 >

Enhance Participant Engagement | Increase our Impact | Expand Our Reach | Increase Our Ability to Adapt | All

EDIT

The goals you select will appear below. To report progress or add, remove, or edit a goal, select EDIT.

Service participation  
Show goal details and history

Social activities  
Show goal details and history

Rotary Action Group participation  
Show goal details and history

My Rotary English

Rotary Club Central

Club Goals

Choose and set the goals your club will focus on and track progress.

Rotary Club of **Anytown**

0 of 26 Achievement

< 2023-24 >

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SAVE CANCEL

Which goals will your club track this year? Browse goals by category and select only those you plan to pursue. Then save.

Sort selected goals

ACHIEVEMENT	GOAL	SELECT GOAL
+	22	<input checked="" type="checkbox"/>
+	12	<input checked="" type="checkbox"/>
+	5	<input checked="" type="checkbox"/>

My Rotary English

# SET A GOAL

The screenshot shows the 'Club Goals' interface for the 'Rotary Club of Anytown'. The page includes a sidebar with navigation options like 'Global Summary', 'Trends', 'Service Projects', 'Resources', 'Reports', and 'Contact Us'. The main content area displays a list of goals under the heading 'Enhance Participant Engagement'. Each goal row has columns for 'ACHIEVEMENT', 'GOAL', and 'SELECT GOAL'. Callouts highlight the 'GOAL' input field and the 'SAVE' button.

Rotary Club Central

## Club Goals

Choose and set the goals your club will focus on and track progress.

Rotary Club of **Anytown**

0 of 26 Achievement

< 2023-24 >

Enhance Participant Engagement • Increase our Impact • Expand Our Reach • Increase Our Ability to Adapt • All

Which goals will your club track this year? Browse goals by category and select only those you plan to pursue. [Print](#)

Sort selected goals

	ACHIEVEMENT	OF	GOAL	SELECT GOAL
Service participation <a href="#">Show goal details and history</a>	<input type="text" value="0"/>	OF	<input type="text" value="22"/>	<input checked="" type="checkbox"/>
Social activities <a href="#">Show goal details and history</a>	<input type="text" value="0"/>	OF	<input type="text" value="12"/>	<input checked="" type="checkbox"/>
Rotary Action Group part <a href="#">Show goal details and history</a>	<input type="text" value="0"/>	OF	<input type="text" value="5"/>	<input checked="" type="checkbox"/>

Enter a goal value in the box titled **Goal**

Select **Save** after you've entered a goal value

# HOW TO REPORT PROGRESS ON A GOAL

## For club officers



### FIND GOALS TO UPDATE

Rotary Club Central

Club Goals

Choose and set the goals your club will focus on and track progress.

Rotary Club of **Anytown**

0 of 26 Achievement

< 2023-24 >

Enhance Participant Engagement Increase our Impact Expand Our Reach Increase Our Ability to Adapt All

EDIT The goals you select will appear below. To report progress or add, remove, or edit a goal, select EDIT.

Service participation  
Show goal details and history

Social activities  
Show goal details and history

Rotary Action Group participation  
Show goal details and history

ACHIEVEMENT	GOAL
-	OF 22
-	OF 12
-	OF 5

Rotary Club Central

Club Goals

Enhance Participant Engagement Increase our Impact Expand Our Reach Increase Our Ability to Adapt All

SAVE CANCEL Which goals will your club track this year? Browse goals by category and select only those you plan to pursue. Then save.

Sort selected goals

ACHIEVEMENT	GOAL	SELECT GOAL
-	OF 22	✓
-	OF 12	✓
-	OF 5	✓

# UPDATE A GOAL

The screenshot shows the 'Club Goals' interface for the 'Rotary Club of Anytown'. The left sidebar contains a menu with 'Club Goals' selected. The main content area shows a list of goals under the heading 'Enhance Participant Engagement'. A callout box points to the 'SAVE' button, and another callout box points to the 'Achievement' column in the goal table.

Enter your club's progress towards a chosen goal in the **Achievement** column

Select **Save** after you've reported progress on your club's goal

Category	Achievement	Goal	Select Goal
Service participation	+	22	<input checked="" type="checkbox"/>
Social activities	+	12	<input checked="" type="checkbox"/>
Rotary Action Group part	+	5	<input checked="" type="checkbox"/>