



**Rotary
International
District 6000**

**GLOBAL GRANT
Quick Reference Guide
2021-2022**

Qualifications & Prerequisites

1. Primary sponsor clubs must be “qualified.” To qualify, one or more members of the club must attend a Grant Management Seminar (**GMS**) prior to the Rotary year in which you will apply for a grant. We recommend that the member who will be the primary contact for the project attend a GMS.
2. Your club President **2021-22** & President **2022-23** must sign The Rotary Foundation Memorandum of Understanding and District 6000 Addendum.
3. You must have a Rotary Host Partner in the country where the project will be implemented.
4. Your host partner club and district must also be qualified to participate in TRF grants.
5. Your club and your host partner club and district must be current on reporting for all open grants.
6. Clubs that contribute to a project but are not the primary sponsors are not required to be qualified.

D-6000 Global Grant Requirements

1. Your project budget must be at least \$30,000.
2. The host partner is encouraged, but not required, to contribute to the financing of the project.
3. International sponsors – your club and other contributors outside the project country - must provide at least 15% of the total sponsor funding with cash and District Designated Funds (**DDF**).
4. The host partner must accept responsibility for submitting interim and final reports unless the project banking account will be in the U.S.
5. The project must fall within at least one of the seven Rotary International areas of focus:
 - a. Peacebuilding & Conflict Prevention
 - b. Disease Prevention & Treatment
 - c. Water, Sanitation & Hygiene
 - d. Maternal and Child Health
 - e. Basic Education & Literacy
 - f. Community Economic Development
 - g. The Environment
6. The project must respect the needs and wishes of the receiving community.
7. You and your host partner must each form committees of at least 3 members of your clubs who will serve as project contacts and accept responsibility for implementing and reporting.

8. You must communicate with a D-6000 Global Grant Committee Region Coordinator (**GGRC**) during the development of your GG Application.

D-6000 Global Grant Application Process

Global Grant Applications are completed online via the Rotary International web site.

1. Conduct a community assessment using Rotary’s *Community Assessment Tools and Results* form. Results need to be attached to the grant application.
- To access the grant application tool:
2. Go to <http://www.rotary.org> Click on “My Rotary”. Sign in with your email address and password or register if you have not previously logged-in.
 3. Point to “The Rotary Foundation” and
 4. Under the “Apply for Grants” column click on “Grant Center”.
 5. Scroll down and click on “Apply for a Grant.”
 6. Select “Global Grant” in the dropdown box and click on the yellow button.
 7. Follow instructions on the “Step 1: Basic Information” tab. Complete all entry fields and click on “Save and Continue.”
 8. Continue completing the entry fields on the steps 2 through 10 tabs. It is not necessary to proceed sequentially after Step 1.
 9. You can exit the application at any time by clicking on “Save and exit” on the right side and resume entries to the application where you left off. Always click on “Save & exit” when leaving the application or others will be locked out.
 10. Grant instructional resources can be referenced via links on the right side of the application.
 11. Complete steps 1 through 10 of the application with the help of your Global Grant Regional Coordinator as needed, saving each section as you progress. Consult with the GGRC before completing Step 9 Funding.
 12. When you have completed steps 1-10, provide a PDF file of the application to your GGRC. Your GGRC will submit the application to the District 6000 Global Grants Committee for review and approval.
 13. After the Global Grants Committee has approved the application, you will need to “Lock” the application in Step 11 and you, your club president and your host partner will need to provide electronic signatures in Step 12. The host and international DGs and Rotary Foundation Committee Chairs of all districts contributing DDF will be notified automatically. When all needed signatures have been completed, your application is automatically submitted to TRF for approval.

D-6000 Global Grant Funding Guidelines

Global grants have a minimum budget of \$30,000. Grant sponsors can use a combination of cash from Rotary and non-Rotary sources and DDF to fund global grants. D6000 will match cash contributions from D-6000 Rotary clubs and

Rotarians dollar-for-dollar with DDF. TRF will provide an 80% World Fund match for all DDF contributions. TRF will assess a 5% administrative fee on cash contributions. TRF will not match cash contributions.

If a project is to be funded by D6000 clubs, only, the minimum cash contribution total from all D-6000 clubs is \$11,250.

The maximum D-6000 DDF match for any one project is \$25,000. A club may submit multiple Global Grant applications in a Rotary year; however, no club will be awarded more than \$25,000 D-6000 DDF in any year.

There is no deadline for Global Grant applications; they are processed when received and funded on a first-come-first-served basis. Due to the finite amount of DDF available, filing early in the Rotary year is recommended.

Clubs are encouraged to partner with other clubs and districts to increase the cash and DDF for the project.

Requests by D6000 clubs for DDF contributions to projects sponsored by non-District 6000 clubs will be considered by the Global Grants Committee on a case-by-case basis. If support is approved for a project sponsored by a non-D6000 club, D6000 will match cash contributions from D6000 clubs at the same ratio as the sponsoring club’s district, up to maximum ratio of 1:1 and a maximum of \$25,000 for any single project or to any single D6000 club during a Rotary year.

The maximum TRF match is \$400,000 with additional levels of competition and TRF approval for TRF awards above \$50,000.

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