

Minutes
Budget & Finance Committee Meeting
2:00 – 3:00 PM Thursday, December 12, 2013
District 6000 Administrative Office
Pella, Iowa

Present were:

Gov 10-11 Gary Welch, (Chair)	DGN Loring Miller*
Gov 12-13 Terry Geiger (Secretary)	Gov 11-12 Don Patterson
Gov 14-15 John Ockenfels	Gov 04-05 Bill Tubbs*
Gov 03-04 Dennis Skinner (Accountant)	DG Jacque Andrew
Gov 08-09 Susan Herrick (via phone)	DGND Chris Knapp*

Guest: Carolyn Scharff (District Administrator)

Note: *Ex-Officio

The meeting was called to order by PDG Gary Welch at 2:00 pm.

Ascertainment of a quorum was completed by PDG Terry Geiger.

Approval of Agenda was requested by Chairman Welch. It was moved by Governor Andrew and seconded by PDG Terry Geiger to accept the agenda. The motion was approved unanimously.

An approval of the minutes of the October 17, 2013 meeting was requested by Chairman Gary Welch. Acceptance of the minutes was moved by PDG Susan Herrick and seconded by Governor Jacque Andrew. The motion passed unanimously.

There were no items of Old Business.

Items of New Business:

PDG Skinner reviewed the District Quarterly Budget Report. The Balance Sheet and Receipts and Disbursements were reviewed. All is in order. Motion by PDG Terry Geiger to accept the report and seconded by DGE John Ockenfels and the motion carried unanimously.

There was a miscommunication with CPA Bill Corwin about reporting at today's meeting the final CPA report from 2012-2013 so there was no report. Governor Andrew contacted Bill about coming to our next meeting in February to give this report.

DGE John Ockenfels presented his budget to the committee for review. Since there are still some items that need looked at, he will present the final budget for approval at the February meeting. PDG Terry Geiger agreed to help John with the budget. In his budget

discussion DGE Ockenfels said that he is looking at the possibility of purchasing “Go to Webinar” which will save some travel time to meetings. He will have more information on costs and make a recommendation at the next meeting.

PDG Susan Herrick said she had no financial report on Polio but that we are making great progress in our polio eradication efforts.

Governor Andrew reported on the Youth Fund and indicated she is going to use proceeds from the auction at district conference for this fund. It was originally set up from money left over from the South African youth exchange experience in about 2002. This fund is available for young people to get scholarships (changed to “receive awards”) to do Humanitarian Projects around the world. To date it has only been used for Xicotepec students and PDG Patterson reported that this past year 8 kids each received \$800.00 for the Xicotepec Humanitarian Service project.

Discussion was held again on whether the Youth Exchange team needs its own checking account. DGND Knapp reported that RI policy requires it and he presented a section out of the RI Policy and Procedures manual to the committee. PDG Denny Skinner said that they already have a checking account. After a lot of discussion, DGN Loring Miller made a motion that PDG Denny Skinner write a letter to RI asking if the way we handle our Youth Exchange account meets RI policy. Motion seconded by PDG Terry Geiger. Motion carried unanimously.

The next meeting will be Thursday 2/27/14 at 3:00 pm in the District Office.

At 4:30, a motion was made by PDG Terry Geiger to adjourn and seconded by DGN Loring Miller. Motion carried unanimously.

Respectfully submitted,

PDG Terry Geiger
Secretary