

**Minutes**  
Budget and Finance Committee Meeting  
3:00 p.m. – 5:00 p.m., Tuesday, February 22, 2011  
District 6000 Administrative Office  
Pella, Iowa

1. The meeting was called to order by PDG Diana Reed, Chairman, at 3:07 p.m.
2. PDG Cal Litwiller, Secretary, ascertained that a quorum was present.

The following were in attendance:

Gov. 07-08 Diana Reed, Chair	Gov. 04-05 Bill Tubbs*(Absent)
Gov. 08-09 Susan Herrick	Gov. 05-06 Corliss Klaassen (Absent)
Gov. 09-10 Cal Litwiller, Secretary	Gov. 06-07 Del Bluhm
Gov. 10-11 Gary Welch	Gov. 11-12 Donald Patterson
Kathy Strum (Treasurer, Absent)	Gov. 12-13 Terry Geiger*
Gov. 03-04 Dennis Skinner	Gov. 13-14 Rita Perea (via Phone)*

Carolyn Scharff (District Admin.)\*

Note\* = Ex-Officio

3. Chair Reed called for approval of the agenda. An additions to the agenda was:  
Old Business – Discuss By-Laws
4. Chair Reed called for approval of the December 7, 2010 minutes. DG Welch made the motion to approve the minutes. DGE Patterson seconded the motion. The motion passed unanimously by voice vote.
5. Old business:
  - a. Final budget for 2011-12 – DGE Don Patterson
    - i. Discussion evolved around the AG expenses, Presenter expenses and reimbursement for DG, DGE, and DGN
    - ii. The final budget was called to a vote by PDG Del Bluhm, seconded by PDG Susan Herrick, and passed unanimously.
  - b. Report from Haiti and Sri Lanka – PDG Gary Welch, PDG Cal Litwiller  
DG Gary Welch gave an update on the work being done through Rotary in Haiti, and PDG Cal Litwiller gave an update on what is happening in Sri Lanka as a result of our contributions to Micro-Credit through World Vision
  - c. PR Grant
    - i. There has been an overrun of expenses of approximately \$1000.  
A motion was presented by DG Gary Welch, that the district support the PR grant expense for newspapers, for up to but not to exceed \$1000.

The motion was seconded by PDG Del Bluhm and approved unanimously.

d. District 6000 By-Laws

Denny Skinner has agreed to rewrite Article 6.1(a) (vi) as it relates to the Youth Services Fund and Extension.

6. New Business

a. Replacement of the District Office Copier/Printer

The old machine will require \$300 to repair, with no guarantees as to how often this will have to be done. The machine is aged and out of date

Replacement machines

Midwest Office Technology – refurbished machine \$2500, \$3000 with stapler

Maintenance - \$30/month

M+M Sales – New color - \$3600 – 31 copies/min, duplex, network, no stapler.

Motion made by DGE Don Patterson, to authorize Carolyn to spend up to \$3400 on a replacement copier/printer. Motion seconded by PDG Del Bluhm, passed unanimously.

7. Current Year Financials – Financials were discussed. The balance sheet and receipts-distributions were discussed.

8. Everyone was reminded that the “End Polio Now” sign will be projected on the Trevi Fountain in Rome.

9. The next meeting of the Budget and Finance Committee will be Tuesday, October 13, 2011, 3:00 p.m. at the District 6000 Administrative Office.

10. PDG Susan Herrick made a motion to adjourn the meeting, seconded by PDG Del Bluhm. Meeting adjourned at 5:00 p.m.

Respectfully submitted,

PDG Calvin Litwiller, Secretary