

**Minutes**  
**Budget and Finance Committee Meeting – D6000**  
**12:00 – 1:00 PM Thursday May 19, 2016**  
**At Pella Iowa**

**The meeting was called to order at 12:00 PM by Chair, Terry Geiger**

**Members Present** Terry Geiger, Gov 12-13 (Chair); John Ockenfels, Gov 14-15 (Secretary); Jacque Andrew, Gov 13-14; Loring Miller, Gov 15-16; Chris Knapp, Gov 16-17; Don Patterson, Gov 11-12; Dennis Skinner, Gov 03-04 (Accountant); Emmi Miller (Treasurer); Mike Ruby, Gov 17-18 (ex-officio); Tom Narak, Gov 18-19 (ex-officio); Bill Tubbs, Gov 04-05 (ex-officio); Carolyn Scharff (Administrator);

**Members Absent** **None**

**Quorum** A Quorum was present

**Agenda** After discussion the Agenda was approved.

**Minutes** Moved by Denny Skinner and 2<sup>nd</sup> by Mike Ruby for the approval of the minutes. **Motion Carried**

**Old Business** A discussion was held regarding the approval to allow the DG to donate 20% of District DDF (approximately \$41,220) as of 4/15/2016) to the RI Polio Plus fund. Moved by John Ockenfels and 2<sup>nd</sup> by Mike Ruby.  
**Motion carried.**

A discussion was held regarding reimbursement requests submitted by 4 district President-Elects for attending PETS in Rochester MN. The merits of the program were discussed and the requests approved.

**New Business** A discussion of how to continue and fund the Visioning process for the district was held. The current program was reviewed and explained. It was noted that even though there have been visioning programs conducted there has been very little reimbursement requested.

**Financial Report** Denny Skinner reminded the Board that we currently have too much in our unrestricted funds account and we need to develop a plan to reduce that amount to a level more in line with accounting needs of the district. After a lengthy discussion a subcommittee was formed to “Explore opportunities to disburse Unrestricted Funds”. The intent is to bring them

down to a level of approximately 25% of Annual Budgets. Moved by Chris Knapp, 2<sup>nd</sup> by Jacque Andrew to form the committee. **Motion carried**  
It was moved by Tom Narak and 2<sup>nd</sup> by Don Patterson to approve the Financial Report. **Motion Carried**

**Other Business**

Don Patterson informed us that this would be his last official meeting as his tenure was up. We expressed our sincere appreciation for all of Don's leadership and friendships over the years.

**Next Meeting**

The next meeting date is scheduled for 2:00 PM October 11, 2016 in Pella.

**The meeting adjourned at 1:00 PM.**